Ministère 1973-74.
de
Éducation

# Memoranda
# Notes de service

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## MINISTRY OF EDUCATION

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(d) if he believes that his Director of Education or Superintendent of Separate Schools will recommend him as a suitable applicant;

(e) if he believes that, when required to do so, he will be able to furnish a medical certificate to the effect that he is in good health and free from any physical defect, organic or nervous ailment, or after-effects thereof, likely in his doctor's opinion to impair his mental or physical activity as an exchange teacher.

4. A teacher who is interested in exchange should,

(a) write to the Teacher Exchange Officer, Ministry of Education, Room 1527, Mowat Block, Queen's Park, Toronto, Ontario, M7A 1L5, for more detailed information and for copies of the application form,

(b) apply to his board for permission, and

(c) if approval by the board is received, complete the application forms and send them to the Teacher Exchange Officer not later than November 30, 1973.

G. H. Waldrum

G. H. Waldrum
Assistant Deputy Minister

September 6, 1973

Ministry
of
Education
ario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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THE ONTARIO INSTITUTE
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1973-74:2

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. THE DISTRIBUTION OF NUMBERED MINISTRY MEMORANDA
2. EXAMINATIONS, SUPERVISORY OFFICERS
3. ONTARIO EDUCATIONAL RADIO BROADCAST TAPE DUPLICATION SERVICE

## 1. THE DISTRIBUTION OF NUMBERED MINISTRY MEMORANDA

This information pertains to the three types of numbered Ministry Memoranda.

(a) Those which are numbered like this one, e.g., 1973-74:2, are addressed to Regional Directors of Education, Directors of Education, Superintendents of Separate Schools, Principals of Schools, Ministry Personnel, and to all affiliates of the Ontario School Trustees' Council and of the Ontario Teachers' Federation. These Memoranda contain information of immediate interest and value to schools, school boards and administrative personnel.

(b) The "B" series pertaining to school business and finance, e.g., 1973: B 12, which are numbered consecutively from January to December each year, are distributed to the above-mentioned personnel with the exception of principals.

(c) The Lettered Memoranda, e.g., 1972-73:No.L, contain matters pertinent to administrative personnel and are distributed as in (b) above.

It is understood that the Director of Education and Superintendent of Separate Schools, as Chief Executive Officer of the Board, will bring pertinent matters contained in Ministry Memoranda to the attention of the Board.

## 2. EXAMINATIONS, SUPERVISORY OFFICERS

Candidates interested in the 1974 examinations for the Supervisory Officer's Certificate should apply to the Deputy Minister, Ministry of Education, at as early a date as possible, but not later than November 30, 1973.

The dates and location for the 1974 examinations will be announced to qualified candidates after December 1, 1973.

(over)

## 3. ONTARIO EDUCATIONAL RADIO BROADCAST TAPE DUPLICATION SERVICE

For a number of years, the Ministry of Education has provided Ontario Educational Radio Broadcast tape duplication services to individual schools across the province. Through this service a school could send to the Ministry a blank audio tape and request the duplication of a particular program.

The Ministry has been withdrawing gradually from the provision of such direct services to schools and turning over these functions to more appropriate agencies. In accordance with this policy, the Ontario Educational Radio Broadcast Tape Duplication Service will be provided by the Ontario Educational Communications Authority beginning September 3, 1973.

The Ontario Educational Communications Authority will operate this service as a part of its Video Tape Program Service and will be contacting school boards regarding necessary procedures. Enquiries from school boards or schools on this matter should be made to:

VIPS,
Ontario Educational Communications Authority,
2180 Yonge Street,
Toronto, Ontario.
M4S 2C1.

Tel: (416) 487-1371

G. H. Waldrum

G. H. Waldrum,
Assistant Deputy Minister.

September 7, 1973

Ministry
of
Education
tario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:3

15,000

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

SUBJECT: PILOT PROJECT: ONTARIO YOUNG TRAVELLERS

The Program ONTARIO YOUNG TRAVELLERS is a program for Northern Ontario students in their final two years of elementary school. This program is designed to encourage schools to include in their history, geography, and social studies curriculum a visit to the provincial capital with its broad range of educational resources. The Ministry of Education will provide a transportation subsidy to schools which send classes to Toronto.

Although between 40,000 and 50,000 students per year visit the Ontario Legislature, most students come from the areas within easy reach of Metropolitan Toronto. Since the cost of transportation and accommodation is the major deterrent to students wishing to visit the Toronto area from the northern parts of the province, substantial subsidization of the transportation costs of classes of students from these areas has been approved by the Ministry of Education.

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FOR STUDIES IN EDUCATION

Details of the proposed program and subsidization are included with this Memorandum. Schools interested in receiving a subsidy from the Ministry of Education may request in advance an Information Package containing brochures and useful contact names and addresses. It will be the responsibility of the sending school to make the actual arrangements.

For further information and additional application forms for Travel Subsidy, write to:

Co-ordinator, Ontario Young Travellers
Coordonnateur, Visites Ontariennes

Educational Exchange and Special Projects Branch
Mowat Block, Room 1527
Queen's Park
Toronto M7A 1L5

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G. H. Waldrum

G. H. Waldrum
Assistant Deputy Minister

September 25, 1973.

## PILOT PROJECT: ONTARIO YOUNG TRAVELLERS

### Conditions of Subsidization

1. The teacher(s) involved will submit for approval an outline of curricular preparation for the visit and possible follow-up learning activities for the students. Teachers are urged to make arrangements through the local regional office of the Ministry of Education for a viewing of the 1971 film about the Ontario Legislature, "Representative of the People".
2. The itinerary of each class will normally include a visit to the Legislature and to at least one other Province of Ontario point of interest, such as, the Ontario Science Centre, the Royal Ontario Museum, the Art Gallery of Ontario, the McMichael Canadian Collection, Ontario Place.
3. Classes receiving this subsidy will normally spend the equivalent of at least two full days in the provincial capital area.
4. One adult for each ten students in a class is strongly recommended. Teachers, parents and adult volunteers from the community may serve in this capacity.
5. It is the responsibility of the local Board of Education to ensure that all aspects of insurance regarding such trips are investigated and that the Board has adequate coverage.
6. Any school receiving a subsidy will be asked to make a brief report on the trip, including recommendations or suggestions for further refinement of the procedures.

### Details of Subsidization

The Ministry of Education will provide under this Program a subsidy towards transportation costs from the school to Toronto and return, including mileage within the provincial capital.

For purposes of this program the boundary line between Northern and Southern Ontario will be basically a line from Mattawa through Callander to the French River. It is proposed that the subsidy be expressed as a block subsidy

(over)

to the school for the total number of students and adult supervisors participating. It would reflect the Ministry of Education's estimate of travel costs, multiplied by the appropriate percentage. The schools will be expected to raise the funds for accommodation and meals. The actual cost of the entire trip of the class concerned would be a local matter.

Although calculations are based on a class of 30 or more students, we recognize that many classes especially in the more remote parts of the Province, are smaller than this. These classes are not excluded from the program and, in fact, are encouraged to participate. In the interests of economy, however, it may be necessary for two or more classes, or schools, to combine for purposes of this program. The Coordinator of the program will be happy to assist in making suitable arrangements.

## Calculation of Subsidy

The percentage of transportation costs which the subsidy will represent is 90 per cent. For those schools more than 600 miles from Toronto, an additional subsidy will be granted. It will represent 90 per cent of the estimated cost of one night's overnight accommodation en route each way (@ $4.00), plus 90 per cent of the estimated cost of meals during the second day of travel en route each way (@ $5.00).

Using the above formula a class of 32 students plus 3 guides from Kenora (1,165 miles) would receive a subsidy of about $2,200. A class from Kapuskasing (about 500 miles) would receive a subsidy of approximately $800.

## Details of the example of Kenora

(a) Estimated portion of expenses for which a subsidy is provided

Bus: 2,330 miles at 75¢ per mile = $1,747.50
Additional bus expenses while in Toronto = 100.00

Accommodation and meals for the second day of travel each way:

35 (people) x 2 (days) x $9.00 = 630.00

$2,477.50

(b) Subsidy: $2,477.50 x .9 = $2,229.75

## Details of the example of Kapuskasing

### (a) Estimated portion of expenses for which a subsidy is provided

Bus: 1,070 miles at 75¢ per mile = $802.50
Additional bus expenses while in Toronto = 100.00
902.50

(b) Subsidy: $902.50 x .9 = $812.25

## B. Other Costs

Costs of all meals, overnight accommodation, and other expenses in Toronto will be the responsibility of the sending school, i.e., of the local Board of Education. The Ministry of Education will advise schools regarding suitable accommodation wherever possible.

# QUESTIONNAIRE FOR ONTARIO YOUNG TRAVELLERS

Name of School ______________________________

Address of School ______________________________

Phone number of School ______________________________

Name of Board of Education ______________________________

Description of Class: Grade _____ Teacher ____________

Number of Boys _____ Number of Girls _______

Dates of Proposed Visit to Toronto ________________

Proposed Itinerary: Day 1 ________________

________________________

Day 2 ________________

________________________

Day 3 ________________

________________________

| Names of Adult Chaperones | Home Phone No. |
|---|---|
| | |
| | |
| | |

Signature of School Principal ______________________

A NOTER: 1. L'école accepte la responsabilité de planifier et de s'occuper de l'hébergement, de la visite à l'Assemblée législative de l'Ontario, et de toute autre visite.

2. Prière d'annexer au questionnaire un canevas de la façon dont vous (l'enseignant) allez intégrer cette visite dans votre programme d'études.

3. Veuillez vous assurer qu'il y a un adulte pour tous les dix élèves.

Faire parvenir le questionnaire et le canevas à l'adresse ci-dessous:

Coordonnateur, Visites Ontariennes,
Service des Echanges Educatifs et des
Projets Spéciaux,
Ministère de l'Education,
Edifice Mowat,
Queen's Park,
Toronto, Ontario M7A 1L5

Le coordonnateur vous enverra le plus tôt possible une réponse au sujet de la subvention.

OTES

1. It is the school's responsibility to make all arrangements in advance for travel, accommodation and visits to Queen's Park and other places.
2. Please enclose on a separate sheet a brief description of how you, the teacher of the class involved, plan to integrate the trip to the provincial capital into the curriculum.
3. Please arrange for an adult/student ratio of approximately 1/10.

Please mail the questionnaire sheet and the curriculum enclosure to:

Co-ordinator, Ontario Young Travellers
Educational Exchange and Special
Projects Branch
Ministry of Education
Mowat Block, Room 1527
Queen's Park
Toronto, Ontario M7A 1L5

You will receive a prompt reply regarding the subsidy.

## QUESTIONNAIRE - PROGRAMME VISITES ONTARIENNES

Nom de l'école ______________________________

Adresse de l'école ______________________________

Numéro de téléphone de l'école ______________________________

Nom du Conseil Scolaire ______________________________

Description de la classe: Année ______ Enseignant ______________

Nombre de garçons ______ Nombre de jeunes filles ___

Dates de la visite à Toronto ______________________________

Itinéraire proposé: Premier jour ______________________________

______________________________

Deuxième jour ______________________________

______________________________

Troisième jour ______________________________

______________________________

| Noms des adultes, chefs de groupe | Numéro de téléphone à domicile |
|---|---|
| | |
| | |
| | |

Signature du Directeur de l'école ______________________________

Dept.
Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:4

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SPRAY ADHESIVES: HEALTH HAZARD INFORMATION

Health and Welfare Canada advises that Canadian manufacturers of three adhesive products have been requested to cease distribution pending completion of investigation of health and safety aspects of these materials. The products are as follows:

1. Scotch Brand Spra-Ment Adhesive produced by 3M Company;
2. Spray Adhesive 77, also by 3M;
3. Krylon Spray Adhesive produced by Borden Chemical Company.

Scientists with Health and Welfare Canada are presently investigating the matter as a result of a recent announcement by the U.S. Consumer Product Safety Commission that these products might cause damage in human body cells.

There is some possibility of such products being used in schools, particularly in comprehensive Art departments, and it is assumed there may be stock on hand in some schools, or with some school boards.

The Ministry of Education advises that use of the specific three products be stopped immediately, pending the outcome of scientific investigation and advice from Health and Welfare Canada.

for G. H. Waldrum
Assistant Deputy Minister

October 9, 1973

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Ontario

Ministry of Education

Mowat Block
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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: EARLY ADMISSION FROM THE HONOUR GRADUATION YEAR TO THE SPRING TERM OF THE UNIVERSITY OF GUELPH

1. Recently the Office of the Registrar, University of Guelph, circulated to secondary schools a letter dated September 1973 and a poster dealing with the Spring Admissions Plan at Guelph and the eligibility for the Secondary School Honour Graduation Diploma of students leaving their Honour Graduation year in mid-April to enter the university's spring semester. This material does not fully reflect the position taken by the Ministry with respect to these matters.

2. Discussions took place last spring between representatives of the University of Guelph and the Ministry of Education to see if there were ways in which students entering the spring semester at Guelph could legitimately become eligible for the Secondary School Honour Graduation Diploma. The lack of such provision in the past was felt by the university to be a significant barrier to the continued growth and development of the semester organization at Guelph. As a result of these discussions, the Ministry adopted the following position, which was communicated in July to regional office personnel:

   a) The growing implementation of full-credit semestering in Ontario secondary schools will eventually affect post-secondary institutions by creating a demand for multiple admission times as students begin to receive their Honour Graduation Diplomas before the conventional end of the school year in June.

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b) For the past eight years the University of Guelph has carried on, with the cooperation of the Ministry of Education, what amounts to a major experiment in this regard. There is, however, a general enrolment problem in universities that has had a special effect on spring admission at Guelph, particularly when students enrolling at this time have not been able to obtain their Honour Graduation Diploma.

c) Until the effect of the increasing move to semestering in the secondary schools becomes more evident, it is important that the trimester system at Guelph continue to be available to students.

d) The credit system, even in non-semestered secondary schools, is intended to be sufficiently flexible to enable students to request individual arrangements with teachers and principals for a program that would allow completion of the necessary credits for the Honour Graduation Diploma in sufficient time for students to register in the spring term at Guelph (usually mid to end of April).

e) It should be recalled that the credit definition requires the successful completion of an amount of work that would normally be done in 110-120 hours. It is felt that individual arrangements to complete in a shorter period the work normally done in the full year should be possible provided that:

   i) the principal and teacher are willing to make special arrangements, and

   ii) the student declares his intention to apply for admission to the spring term at Guelph at, or close to, the beginning of the academic year, and considering that

   iii) in any one school or class the number of students involved will be very small.

f) The University of Guelph calendar will contain a statement to the effect that students entering the spring term at Guelph may be eligible for the Honour Diploma since the credit system is designed to be sufficiently flexible to enable schools to make individual arrangements for students to complete the necessary credits for the diploma by mid-April of a given year. It will be recommended that students discuss this possibility with their principal.

g) Program Consultants are asked to indicate to principals, teachers, and guidance counsellors:

   i) that it is quite legitimate to award a full credit even though the normal amount of scheduled time has not elapsed, provided the student has completed the normal amount of work,

   ii) that the Ministry regards a student's desire to enter the spring term at Guelph as a legitimate reason for leaving before the end of the school year,

   iii) that they are willing to discuss methods of modifying student programs so that the normal work can be completed in a shorter time.

h) It should be made quite clear that the Ministry does not regard principals as being under any obligation to make special arrangements for Guelph candidates. It is recognized that there could be many factors in a given school at a given time that would make such special provisions difficult or impossible to arrange. Whether or not special arrangements are made must depend on the principal's assessment of these factors. The Ministry's position is that it is quite possible and legitimate for principals to do so if they wish.

3. It was understood that a statement reflecting these points would appear in the calendar of the University of Guelph and that consultants in the regional offices would convey the Ministry's position to secondary school principals and guidance personnel in appropriate ways as the need arose.

4. As a result of the distribution of the materials referred to in item 1 preceding, some misunderstanding has developed concerning the nature of the arrangements that were intended, and this general memorandum has been issued for that reason. Your attention is specifically drawn to the provisos in item 2(e) and to item 2(h).

E. E. Stewart,
Deputy Minister of Education.

October 18, 1973

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:6
15,000

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: REPRODUCTION OF COPYRIGHTED MATERIALS

Board and school officials are asked to bring the contents of this memorandum to the attention of their staffs and to review their duplicating and copying procedures in the light of the provisions of the Copyright Act. This covers all aspects of copying, including photocopying, xerography, videotape and audiotape dubbing. If doubt exists as to the legality of current procedures, it is recommended that boards ask their solicitors to review these procedures in relation to the Act.

Canadian copyright law permits, without infringement, only limited reproduction of material in which copyright exists. To reproduce materials prior to the expiry of this copyright is in a very real sense the theft of private property for which penalties are provided by the law.

The development of increasingly efficient devices for the mechanical reproduction of printed material has meant that the amount of unauthorized reproduction of copyrighted materials has increased to a point where publishers and others are suffering serious economic effects. Continued widespread unauthorized reproduction can only have the effect in the long run of decreasing the publication of specialized materials and increasing the cost of those that are published. The practical difficulties confronting the owners of copyright in maintaining their rights has given rise to relatively few infringement cases and only a moderate number of demands to cease and desist unauthorized reproduction, but this should not be considered to be a basis for freedom of the right to copy.

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In its Final Report published this year, the Royal Commission on Book Publishing expressed in the following statement its grave concern regarding the infringement of copyright in our schools:

> "We would draw the line where the copying of copyright materials for distribution to students in a classroom is concerned, or even to some students in a classroom. There can be no doubt whatever, according to the evidence we have heard, that this frequently does happen in practice. Not only is copying of this kind illegal,

> it is immoral and should not be tolerated, least of all by educational institutions and systems."

In many cases the savings gained by reproduction rather than purchase of original material are considerably less than commonly supposed. Any true estimate of the cost of reproduction must include not only the cost of the paper used but also the cost of rental or amortization and maintenance of the equipment and the costs of clerical or professional time involved. In the case of multiple pages there is no doubt about the relatively high cost of copying.

These points should be brought to the attention of board and school staffs with a view to ensuring that the reproduction of copyrighted material be strictly limited to that available under the law, and that in other cases reproduction be avoided unless the written permission of the owner of the copyright is obtained.

JF Kinlin

October 26, 1973

J. F. Kinlin,
Assistant Deputy Minister.

Ministry
of
Education
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SCHOOL SAFETY PATROLS

It is understood that the establishment of school safety patrols which are operating in various parts of the province is a decision to be made by the local school board. There are no regulations of the Ministry of Education regarding safety patrols composed of school children, and participation by any pupil in a school safety patrol is, of course, not compulsory.

The Regulations for Elementary and Secondary Schools, however, provide that every pupil shall be responsible to the principal for his conduct on the school premises or while travelling on a school bus that is owned by or under contract to the board. The extent of the responsibility assumed by a school board and its employees where a student safety patrol is established and operates beyond the school property is a legal matter which cannot be determined by either the Ministry of Education or the Ministry of Transportation and Communications. Any board contemplating the establishment of a student safety patrol will no doubt wish to obtain legal advice from its insurance agent regarding liability. Additional coverage under the board's existing liability policy can be obtained at low cost.

In some municipalities where there are locations with heavy traffic flow, the municipal council, at the request of the school board, may provide adult crossing guards or police officers.

Information and assistance regarding the organization and operation of school safety patrols, school bus safety patrols, and adult crossing guards can be obtained from the local police, the Ontario Provincial Police, or the Safety Office of the Ministry of Transportation and Communications,
713 Queen's Park, Toronto.

Thomas L. Wells
Minister of Education

Gordon Carton
Minister of Transportation and Communications

October 22, 1973

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:8

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ONTARIO SCHOLARSHIP PROGRAM - 1974
CONDITIONS OF AWARD

## Academic Requirements

1. A student who has obtained an aggregate of at least 480 marks in any approved Honour Graduation level courses having a total value of six credits, according to the definition of a credit as on page 6, Circular H.S.1, 1973-74, and, in the calendar year 1974, is awarded a Secondary School Honour Graduation Diploma, may be designated as an Ontario Scholar, subject to the conditions outlined below.

2. The following conditions should apply in the calculation of the total of 480 marks required:

    (a) a candidate's mark in any course should be multiplied by the credit value of the course,

    (b) where a candidate obtains standing in Honour Graduation level courses totalling more than six credits, the highest marks, or portions thereof, should be used,

    (c) standing in both French and Français may not be counted,

    (d) standing in both English and Anglais may not be counted,

    (e) standing obtained at a Conservatory of Music in lieu of standing in Honour Graduation Music should not be considered for Ontario Scholar purposes.

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3. A student who qualified for the Secondary School Honour Graduation Diploma, or the equivalent, prior to the calendar year 1974 may not be designated as an Ontario Scholar.

(over)

4. Forms on which the principal is to designate Ontario Scholars will be provided by the Ministry in June, and again in December.

Awards

A successful student will receive an Ontario Scholar Diploma and an award of $100.

Payment of Scholarship

The Diploma and the cheque will be sent to the principal of the school which the successful student attended in 1974, as soon as possible after the standing has been verified.

J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister.

November 2, 1973.

Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: THE ENERGY CRISIS IN THE SCHOOLS

1. The current energy crisis is one with which students, teachers and administrators must share concern with all citizens of Canada. Undoubtedly there has been spontaneous positive reaction in the schools with regard to practical adjustments and emphases related to the situation. The Ministry of Education is offering the suggestions below as a means of calling attention to ways that conservation of energy might be applied in the schools and in other buildings within the jurisdiction of educational authorities. It is realized that not all the suggestions will apply to every building and that some may be pertinent to very few. We have every confidence that local initiative will bring about appropriate action in accordance with particular circumstances.

   a) Lower temperature settings in the buildings to a maximum of 70 degrees, with the suggestion that staff and students dress accordingly;

   b) ensure that lights are shut off in areas not in use;

   c) reduce heat in areas not being used;

   d) review procedures for adjusting heat levels at night and on holidays;

   e) switch out lights in classrooms and offices with good natural light;

   f) reduce service area lighting, eliminate display and decorative lighting;

   g) shut off ventilating systems during hours that buildings are unoccupied;

   h) re-check all fuel-burning equipment for cleanliness and efficiency of combustion;

   i) have burners inspected by competent mechanics;

   j) review the scheduling and routing of buses as related to regular transportation arrangements and to field trips.

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(over)

2. Many teachers will wish to respond to the high level of public interest in the topic of energy by organizing appropriate studies with their students. Two guidelines released recently by the Ministry may assist them in reaching their objectives. ENVIRONMENTAL SCIENCE, a guideline for intermediate and senior division, gives guidance in the organization of studies on specific topics such as Energy, Conservation of Natural Resources and the Abatement of Environmental Stress. MAN AND THE EARTH, an intermediate division geography guideline, suggests approaches that will help students to understand better the nature of resources and how support systems are developed to supply society's needs. This guideline directs attention to specific questions about energy consumption.

   The new booklets will assist teachers to identify important conservation issues and to make both short and longer range plans to help students deal with them.

3. The Ministry of Education has already instituted a long-term investigation of the problems of energy conservation. The results of this research program will assist in the development of practical environmental criteria and in the preparation of a set of guidelines for building, construction and services. It is anticipated that the guidelines will be circulated to all school boards in Ontario.

   In the meantime, it is desirable that boards review the thermal efficiency of existing buildings, with particular reference to glazed areas, caulking, walls, openings, and any other areas where heat loss occurs. Conversion to oil heating from other forms of energy is not advisable at this time.

   The technical staff of the Ministry are carefully reviewing all new building projects which are being submitted for approval, in order to ensure proper thermal efficiency.

Thomas L. Wells.

Thomas L. Wells,
Minister.

November 9, 1973.

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Mowat Block, Queen's Park
Toronto, Ontario
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1973-74:10

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: LEARNING MATERIALS SURVEY

In a statement to the Legislature on October 23, 1973, the Honourable William G. Davis, Premier of Ontario, announced further action being taken by the Government with respect to the Recommendations of the Royal Commission on Book Publishing. The new measures include a Learning Materials Development Fund that will be established in the Ministry of Education beginning in April, 1974. The Development Fund is designed to stimulate the development and production of new books and other learning materials that will support the Ontario school program.

To ensure the most effective use of the Development Fund, the Ministry is conducting a careful study of the current needs of Ontario students in regard to books and other learning materials. A survey has been commissioned as one part of this study. It will involve a number of randomly selected teachers of secondary, elementary, and separate schools. The principals of approximately 1300 elementary and separate schools, as well as the principals of all secondary schools, will receive a further memorandum in January, 1974, requesting their participation in the survey.

Another important source of information will be the various studies already undertaken by school boards on such topics as the selection, availability and utilization of learning materials. The co-operation of school boards in forwarding any such studies, or related information, as soon as possible would be greatly appreciated.

13

Any further thoughts or ideas regarding the development of learning materials that reflect the needs of Ontario students are also very welcome. All information and comments should be addressed to:

Chairman, Media Committee
Curriculum Development Branch
Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L6

J F Kinlin

J. F. Kinlin,
Assistant Deputy Minister.

December 3, 1973

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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1973-74:11

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ONTARIO SCHOLARSHIPS - 1973

Under the Conditions of Award for the Ontario Scholarships, as outlined in Memorandum 1972-73:18, a student may qualify for the award at any time during the calendar year.

Because of the current paper shortage, it has been decided that forms will not be provided prior to December 31, 1973, for the recommendation of students who become eligible for an Ontario Scholarship following completion of summer school, semestered or correspondence courses.

Principals should recommend by letter these students, and any others who qualified in 1973 but were not previously recommended, providing the following information:

(a) designations and credit values of courses;

(b) all marks that are to be counted;

(c) where and when each standing was obtained;

(d) an indication that each student has been granted a 1973 Secondary School Honour Graduation Diploma.

Recommendations should be sent by January 14, 1974, to The Director, Education Records Branch, Ministry of Education, 19th Floor, Mowat Block, 900 Bay Street, Toronto M7A 1L8.

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J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister.

November 26, 1973.

Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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FOR STUDIES IN EDUCATION

1973-74:12

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: CIRCULAR H.S.1, 1974/75

On November 15, 1973 the Minister announced in the Legislature that "*it not be left to chance that secondary school students acquire a deeper understanding and appreciation of the English language and of Canada itself. Our schools must help students to acquire effective communication skills in the English language, learn how to organize ideas in a logical manner, and to communicate with others clearly and effectively in writing and oral speech.*

*And in these days of world turmoil and uncertainty, it is of great and increasing importance that our young people come to appreciate and understand this country of ours - Canada - its culture, its heritage, and its national identity - and to have confidence in our unique place and status in the community of nations.*"

Beginning in September, 1974, therefore, each student entering year one of a secondary school program will be required to complete successfully at least 4 credits in English studies and at least 2 credits in Canadian studies in order to be eligible for the Secondary School Graduation Diploma. Students currently enrolled will continue to be subject to the diploma requirements as outlined in Circular H.S.1, 1973/74, but principals are urged to encourage students presently enrolled in secondary schools to include English studies and Canadian studies in their programs.

1. *English studies* are those courses which deal with English language and literature and have as their major purpose the improvement of comprehension, the development of clear and effective communication in writing and oral expression, the logical organization of ideas, and the appreciation of literature. Such courses include, for example, English language and literature, dramatic arts, creative writing, and business correspondence.

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Secondary school principals are asked to designate in the Ontario Student Record Folder, in the September Statistical Report, and in Form 360 those courses which meet the criteria noted above for English studies. Such courses are to be identified by the letter "E" with the title normally used to designate the course, e.g., English Language and literature (E).

2. *Canadian studies* are defined as those courses which have as their major purpose a study of some aspect of Canadian society: historical, environmental, cultural, economic, political, geographic, or sociological. The purpose of Canadian Studies is to help the student develop an awareness of Canada and an understanding of Canada's place in the global society of which it is a part.

*Canadian studies* could include courses within current guidelines such as history, geography, urban studies, environmental science, and any other approved courses which are directed to the study of Canada.

Secondary school principals are asked to designate in the Ontario Student Record Folder, in the September Statistical Report, and in Form 360 those courses which meet the criteria noted above for Canadian studies. Such courses are to be identified by the letter "C" with the title normally used to designate the course, e.g., Canadian Regional Development (C).

G. H. Waldrum

G. H. Waldrum
Assistant Deputy Minister

November 30, 1973.

Ministry
of
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ario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:13

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: BOARD-SPONSORED WINTER COURSES FOR TEACHERS, FOR MINISTRY CREDIT 1974-75

This Memorandum supersedes Memorandum 1972-73:10, dated November 17, 1972.

1. A board wishing to operate a winter course for teachers, leading to Ministry credit, should submit an application (in duplicate) on the forms provided, ON OR BEFORE JUNE 1, 1974 to conduct a course during the following school year. The application, to be complete, must include the following information:

   (a) the name, teaching experience, area of responsibility of each staff member, and his particular qualifications for that position,

   (b) (attached to the application forms) duplicate copies of an outline indicating the content of the course to be offered and the time allotment for each topic. (Please note the final date for submission of course outlines.)

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Application forms with course outlines should be forwarded to the Director, Curriculum Services Branch, Ministry of Education, 16th floor, Mowat Block, Queen's Park, Toronto M7A 1M6.

2. In the planning and staffing of all courses, boards should first establish contact with and seek assistance from the appropriate Ministry consultant through the Regional Director of the Ministry of Education.

3. Boards in or close to a centre where there is a faculty or college of education should investigate the possibility of consulting with these institutions for assistance in staffing arrangements for winter programs for Ministry credit.

4. The provision of accommodation, the recruitment and payment of staff, the setting and collection of fees will be the responsibility of the sponsoring board.

(over)

The Ministry cannot undertake to provide staff or financial assistance for winter courses. Boards should staff with due concern for the objectives and appropriate methodologies for the particular course.

A sponsoring board will also be required to make provision for an adequate supply of reference texts, equipment, and materials necessary to conduct a particular course. (Note that books and equipment provided for Ministry Summer Courses are used by Teachers' Colleges and other Branches during the winter and are not always available.)

5. Where two or more boards are co-operating in offering a course in 1974-75, one board will be required to accept full responsibility for the organization, and for the proper conduct of the course, and all official correspondence from the Ministry will be with that one board. It is understood that this board may have assistance from neighbouring boards in the provision of staff and resource materials, and may make arrangements for the admission of teachers who are employees of other boards.

6. Course content, timetables, assignments, examinations, and qualifications of staff are subject to approval by the Ministry. The Ministry reserves the right to exercise such supervision of a course as is deemed necessary. Where it is reported that too few candidates are in attendance, or that the sponsoring board has failed to provide an adequate number of qualified and experienced instructors to conduct a course effectively, or that the regulations of the Ministry are not being observed, Ministry credit will not be granted for the course.

7. The admission requirements for all courses will be the same as those outlined in the Professional Summer Courses for Teachers 1974. No Ministry credit will be given to an applicant whose qualifications for admission to a particular course do not meet the Ministry's requirements. Where the eligibility of an applicant is in doubt, a ruling must be obtained from the Education Records Branch, Ministry of Education, Ontario, 18th floor, Mowat Block, Queen's Park, Toronto M7A 1L8 before admission is granted.

   The decision to permit auditors or visitors to attend part or all of a course is the responsibility of the sponsoring board. Such persons should be informed that their names will not appear on Ministry records and they will not receive credit, now or in the future, for courses attended.

8. In view of the fact that the hours of instruction in Ministry Summer Courses leading to Ministry credit may not be fewer than 120, a minimum of 100 hours of classroom instruction plus a minimum of 20 hours for reading, study and assignments will be required for winter courses.

In preparing the course timetable the following conditions should be noted:

(a) Winter course sessions held on school nights shall not exceed three hours;

(b) The interval between class sessions shall not exceed ten days (except for the usual school vacation periods).

9. Applicants for a winter course for Ministry credit should be informed that regular attendance is required for the full period of the course. Irregular attendance, for any reason, must be reported to the Ministry by the principal of the course and can result in failure to obtain Ministry credit.

10. Only those courses for which the board can provide a sufficient number of qualified staff members and an adequate number of reference texts may be offered for Ministry credit. Recommended staff requirements are listed on page 4 of this memorandum.

11. All inquiries regarding winter courses should be directed to Professional Development, Curriculum Services Branch, Ministry of Education, 16th floor, Mowat Block, Queen's Park, Toronto M7A 1M6. Application forms may also be obtained from this address. (416) 965-6339.
Boards are reminded that for 1974-75 courses the final date for receiving completed application forms, including staff lists and course outlines is June 1, 1974.

G H Waldrum

G. H. Waldrum
Assistant Deputy Minister

December 5, 1973.

## RECOMMENDED NUMBER OF INSTRUCTORS FOR

## WINTER COURSES LEADING TO MINISTRY CREDIT

| COURSE | RECOMMENDED NO. OF INSTRUCTORS | NUMBERS FOR ADDITIONAL STUDENTS |
|---|---|---|
| Art | 5 for up to 100 students | 1 for each additional 20 |
| Childhood Education | 8 for up to 100 students (staff to work with both children and teachers) | 1 for each additional 15 |
| El. Mathematics (Gr. 1-6) | 4 for up to 75 students | 1 for each additional 30 |
| El. Science (Gr. 1-6) | 3 for up to 60 students | 1 for each additional 20 |
| El. Social Studies (Gr. 1-6) | 3 for up to 60 students | 1 for each additional 20 |
| El. School Librarians | 6 for up to 100 (including 3 professional librarians) | 1 for each additional 50 |
| Environmental Field Studies | 3 for up to 30 students | 1 for each additional 15 |
| Integrated Studies | 3 for up to 30 students | 1 for each additional 15 |
| Guidance | 3 for up to 30 students | 1 for each additional 15 |
| Interm. Div. Math. (Gr. 7 & 8) | 3 for up to 75 students | 1 for each additional 30 |
| Interm. Div. Geog. & History (Gr. 7 & 8) | 3 for up to 60 students | 1 for each additional 20 |
| Intermediate Education | 5 for up to 100 students | 1 for each additional 35 |
| Junior Education | 5 for up to 100 students | 1 for each additional 35 |
| Language Arts | 4 for up to 60 students | 1 for each additional 15 |
| Learning Materials Methodology | 3 for up to 50 students plus 1 technician | 1 for each additional 15 |
| Music | 3 for up to 50 students | 1 for each additional 20 |
| Phys. & Health Education, Type B | 4 per unit for 50 students | 1 for each additional 15 |
| El. Special Education | 7 for up to 100 students (4 for general subjects, 3 for Prescriptive Teaching) | 1 for each additional 25 |
| Teaching French to English-speaking Pupils | 3 for up to 20 students | 1 for each additional 10 |

A number of the courses leading to a Special Certificate but not included in this list are the responsibility of the Colleges and Faculties of Education.

Ministry
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Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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Director's Office
JAN 9 1974

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

The Principal is asked to bring this memorandum to the attention of his staff as soon as possible.

RE: PRINCIPALS' COURSE

Courses of four weeks' duration leading to the Elementary School Principal's Certificate and to the Secondary School Principal's Certificate Type B or Type A, will be offered in 1974.

## Elementary Section and Secondary Section, First Session

July 8 - August 2

Queen's University, Kingston
University of Waterloo, Waterloo
University of Western Ontario, London
Laurentian University, Sudbury
Trent University, Peterborough
Seneca College, Toronto

## Secondary Section, Second Session

July 8 - August 2

Trent University, Peterborough

## General Information

The Principals' Course provides candidates with an opportunity for professional growth and relates directly to the tasks that are vital to the role of the principalship. Before and during the course each candidate will be encouraged to identify personal professional needs which will provide the framework for the summer program. Within this framework, the candidates will engage in a variety of tasks concerning their relationships to the Ministry of Education and within local school board jurisdictions. Candidates will be actively involved in the process of refining their skills of applied leadership.

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The informal discussion which characterizes living in residence is considered to be an integral part of the course. With the exception of Seneca College, all courses will be residence courses. It is recommended strongly that each applicant name as his or her first choice a centre other than the one in the municipality in which he or she lives.

All centres will function with a permanent staff assigned to each centre. Elementary and Secondary First Session Sections will have joint sessions and separate groups or electives according to the needs and interests of the candidates.

The course at Laurentian University will be designated as a bilingual centre.

The Elementary and Secondary Section, First Session course at Trent University, will include a pre-course week-end in the spring and will then operate from July 8 - 31. The program at Trent will be designed on-site to meet the learning needs as identified by the candidates.

The Secondary Section, Second Session, will have a tutorial seminar format. It is anticipated that there will be opportunities for shared learning activities between the two centres at Trent.

ADMISSION REQUIREMENTS

(1) An applicant for admission to the ELEMENTARY SECTION or to the SECONDARY SECTION, FIRST SESSION, in 1974 shall

  (i) hold a basic permanent Ontario teacher's certificate valid in the type of school for which the applicant desires a principal's certificate;

  (ii) have the degree of Bachelor of Arts or Bachelor of Science from an Ontario University; or a degree deemed equivalent thereto (evidence of the latter is to be sent to the Education Records Branch for an official evaluation of its acceptability before an applicant will be admitted to the course);

  (iii) have five years of teaching experience prior to June 30, 1974; and

  (iv) have been considered as above average in competence for at least the last two years of his experience.

NOTE: An applicant may be given preference if he holds, or has been appointed to, the position of principal or vice-principal of an Ontario school, effective September 1974.

(2) An applicant for admission to the SECONDARY SECTION, SECOND SESSION, in 1974 shall

(i) have taught one or more subjects of the senior division for at least three years as a full-time staff member in a secondary school;

(ii) have been considered as above average in his work as a principal or vice-principal for two years subsequent to receiving his Interim Secondary School Principal's Certificate, Type B; and

(iii) be eligible for a permanent Secondary School Principal's Certificate, Type B, by June, 1974.

## CERTIFICATION

Candidates are advised to refer to the information in Memorandum 1970-71:7.

## REGISTRATION PROCEDURES

A candidate wishing to be admitted to the course in 1974 should obtain from the principal the appropriate preliminary application form: Elementary-35PC(E); Secondary-35PC(S1) or (S2). Each applicant should send this preliminary application immediately to the local chief supervisory officer who will forward all the applications to the Director of the Curriculum Services Branch, Mowat Block, Queen's Park, Toronto M7A 1M6, by February 8, 1974.

Since it is not possible to provide places for all applicants, quotas for school boards, based upon the number of teachers per board, will be established. The local chief supervisory officer will, therefore, list candidates in order of preference. Each successful applicant will receive a letter of acceptance from the Ministry of Education which must be presented at the time of registration at the assigned centre.

Each accepted candidate will obtain from the school principal or from the Education Records Branch, Ministry of Education, Ontario, Mowat Block, Queen's Park, Toronto M7A 1L8, an official Ministry Summer Course Application form (Application for Ministry Summer Courses, 1974), copies of which are sent to each school in April.

(over)

The Application for Ministry Summer Courses, 1974, is to be completed and forwarded with the required fee, in the form of a cheque payable to the Treasurer of Ontario, to the Ministry of Education, Ontario, P. O. Box 560, Station F, Toronto, Ontario.

G. H. Waldrum

G. H. Waldrum
Assistant Deputy Minister

December 20, 1973

rm 35PC(S1)

## APPLICATION FOR THE PRINCIPALS' COURSE-SECONDARY SECTION

## FIRST SESSION 1974

Print

Surname First Names

Address

Name and Address of next of kin

Degree(s) University(ies)

Identification No. ____________

Print

For the School
Where You Are NOW Teaching

Provide the following information:

Present position ____________

Name of School ____________

Address of School ____________

Telephone Number ____________

School Board ____________

### TEACHING CERTIFICATES (PERMANENT ONLY)

| Certificate | Specialist Subject | Date of Issue | Number |
|---|---|---|---|
| gh School Specialist's Certificate | | | |
| igh School Assistant's Certificate | | | |
| ocational Specialist's Certificate | | | |
| ccupational Specialist's Certificate | | | |

### NO. OF YEARS OF TEACHING EXPERIENCE (as of June 30, 1974)

(a) Secondary Schools ____________ (b) Elementary Schools ____________
(c) Inspected Private Schools ____ (d) Total ____________

### RECORD OF TEACHING EXPERIENCE

(State number of years in each level)

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| School<br>resent School First) | Levels | | | | | Occupational | | Date | No. of Years in each School |
| | Intermed. | | Senior | | | | | | |
| | 1st | 2nd | 3rd | 4th | 5th | 1st year | 2nd year | | |
| | 9 | 10 | 11 | 12 | 13 | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

wish to live in the residence of the university to which I am assigned for the course. I efer, in order, the following centres, although I realize that I may not be granted my firs second choice:

____________ 2 ____________ 3 ____________

ate of Application ____________ Signature of Applicant ____________

Form 35 PC(S1)

## REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. R. G. Rist, Director
Curriculum Services Branch
Ontario Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1M6

SECTION A

This is to certify that to the best of my knowledge the information contained in the application form is correct.

______________________________
Director of Education or Superintendent
of Separate Schools (Area Superintendent
in the case of private schools)

DATED AT ______________

______________ 19 ___

SECTION B

This is to certify that the applicant has taught successfu

under my supervision from: ______________________________
(Day, Month and Year)

to: ______________________________
(Day, Month and Year)

I consider the applicant to be above average in competence as a teacher or principal for at least the last two years of his teaching or principalship experience.

______________________________
Director of Education or Superintendent
of Separate Schools (Area Superintendent-
in the case of private schools)

DATED AT ______________

______________ 19 ___

In cases where the chief supervisory officer is unable to recommend a candidate for the course by certifying to the aforementioned, he should return this form to the applicant with an appropriate explanation.

orm 35PC(E)

## APPLICATION FOR THE PRINCIPALS' COURSE-ELEMENTARY SECTION
## 1974

Print

Surname First Names
f married, maiden name also. If
eligious order, lay name.)

Address

me and address of next of kin

gree(s) University(ies)

entification No.

Print

For The School
Where You Are Now Teaching
Provide the following information:

Present Position

Name of School

Address of School

Telephone No.

School Board

### ONTARIO TEACHING CERTIFICATES

| Certificate | Date of Issue | Number |
|---|---|---|
| | | |
| | | |

### NO. OF YEARS OF TEACHING EXPERIENCE (as of June 30, 1974)

(a) Elementary Schools ______ (b) Secondary Schools ______
(c) Inspected Private Schools ______ (d) Total ______

### RECORD OF TEACHING EXPERIENCE
(State number of years in each grade)

| School | Primary | | | Junior | | | Inter. | | Date | No. of Years in Each School |
|---|---|---|---|---|---|---|---|---|---|---|
| resent School First) | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | |
| | | | | | | | | | | |

ish to live in the residence of the university to which I am assigned for the course.
refer, in order, the following centres, although I realize that I may not be granted
first or second choice:

______ 2 ______ 3 ______

e of Application ______ Signature of Applicant ______

(over)

Form 35PC(E)

# REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. R. G. Rist, Director
Curriculum Services Branch
Ontario Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1M6

## SECTION A

This is to certify that to the best of my knowledge the information contained in the application form is correct.

______________________________
Director of Education or
Superintendent of Separate Schools

DATED AT ______________

______________ 19___

## SECTION B

This is to certify that the applicant has taught successfully under my supervision from: ______________________________
(Day, Month, Year)

to: ______________________________
(Day, Month, Year)

I consider the applicant to be above-average in competence as a teacher or principal for at least the last two years of his teaching or principalship experience.

______________________________
Director of Education or
Superintendent of Separate Schools

DATED AT ______________

______________ 19___

In cases where the chief supervisory officer is unable to recommend a candidate for the course by certifying to the aforementioned, he should return this form to the applicant with an appropriate explanation.

rm 35PC(S2)

# APPLICATION FOR THE PRINCIPALS' COURSE-SECONDARY SECTION

## SECOND SESSION 1974

Print

Surname First Names

Address

Name and Address of next of kin

| Degree(s) | University(ies) |
|---|---|
| | |
| | |

Identification No. ____________________

Print

For the School
Where You Are NOW Teaching

Provide the following information:

Present Position ____________________

Name of School ____________________

Address of School ____________________

Telephone Number ____________________

School Board ____________________

terim Secondary School Principal's Certificate, Type B--Date of Issue ____________________

perience (as Principal or Vice-Principal in an Ontario Secondary or Private School) --

70-71 ____________________

71-72 ____________________

72-73 ____________________

73-74 ____________________

TEACHING EXPERIENCE (minimum of three years in Senior Division)

| School | Subjects Taught in Senior Division | Date | No. of Years in each school |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

wish to live in the residence of the university to which I am assigned for the course.
prefer, in order, the following centres, although I realize that I may not be granted
first or second choice:

____________________ 2 ____________________ 3 ____________________

of Application ____________________ Signature of Applicant ____________________

(over)

Form 35 PC(S2)

## REPORT OF THE CHIEF SUPERVISORY OFFICER

It is requested that this form be completed and returned to:

Mr. R. G. Rist, Director
Curriculum Services Branch
Ontario Ministry of Education
Mowat Block, Queen's Park
Toronto, Ontario
M7A 1M6

SECTION A

This is to certify that to the best of my knowledge the information contained in the application form is correct.

______________________________
Director of Education
(Area Superintendent-in the case of priva
schools)

DATED AT ____________________

____________________ 19___

SECTION B

This is to certify that the applicant has taught successfull under my supervision from:

______________________________
(Day, Month, Year)

to:

______________________________
(Day, Month, Year)

I consider the applicant to be above-average in competence a a vice-principal or principal during the last two years of his vice-principalship o principalship experience.

______________________________
Director of Education
(Area Superintendent-in the case of priva
schools)

DATED AT ____________________

____________________ 19 ___

In cases where the chief supervisory officer is unable to recommend a candidate for the course by certifying to the aforementioned, he should return this form to the applicant with an appropriate explanation.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:16

LIBRARY
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THE ONTARIO INSTITUTE
FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF ELEMENTARY SCHOOLS

RE: 1. SAFETY PRECAUTION - HAZARDOUS SCHOOL PROJECT
2. SUPERVISORY OFFICERS

## 1. SAFETY PRECAUTION - HAZARDOUS SCHOOL PROJECT

It has been brought to the attention of the Ministry by the Manager of Electrical Inspection, Ontario Hydro, that a hazardous project, described as a "hot dog cooker" is outlined in a book entitled "Safe and Simple Projects with Electricity" - author Charles D. Neal. (Children's Press - Scholar's Choice, Canadian Distributors.) This book is apparently in use in several elementary schools in the Province.

Please check with your teachers and have this book removed from use until the pertinent pages are deleted. This is a matter for your immediate attention.

## 2. SUPERVISORY OFFICERS

While Regulation 517/71 as amended by O.Reg. 231/73, SUPERVISORY OFFICER'S CERTIFICATE, which was quoted in Memorandum 1972-73:40, provides in Section 1*a* (1) that a supervisory officer shall hold a Supervisory Officer's Certificate, Section 1*a* (2) makes it clear that certain persons are deemed to hold the Supervisory Officer's Certificate. Those persons who are deemed to be qualified, and who may wish to have such evidence in order to support an application for a supervisory officer's position, may obtain a letter to indicate such qualification by applying to the Director, Supervisory Services Branch, Ministry of Education, Ontario, Mowat Block, Queen's Park, Toronto, Ontario M7A 1M5.

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G H Waldrum

G. H. Waldrum
Assistant Deputy Minister

December 31, 1973

~~Ministry~~ Dept
of
Education
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:17

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JAN 25 19
ONTARIO I
FOR STUDIES IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: LOCALLY DEVELOPED COURSES IN LANGUAGES ADDITIONAL TO THOSE PRESENTLY AUTHORIZED

1. The secondary school language program in Ontario offers English, French, Français, Anglais, German, Italian, Russian, Spanish, Latin and Classical Greek, for which the Ministry has published guidelines.

2. On October 1, 1971, Memorandum 1971-72:3 gave permission to school boards to submit for approval as outlined in Circular H.S.1 and Circular 14 locally developed courses in languages additional to those listed above. These courses were to be confined to students in the Senior Division.

3. The following conditions will now apply to those courses referred to in No. 2 above:

   a) Courses must be confined to the last two years of the Intermediate Division and to the Senior Division.

   b) Teachers must hold basic Ontario certification.

   c) A detailed description of the course proposed and of the supporting learning materials must be supplemented by a statement concerning the language proficiency of the teacher(s) who will be presenting the course. It is expected that such teachers will have fluency in the language being taught, similar to that of a native speaker.

   d) Specific permission to offer the course must be given by the Board, prior to submission to the Regional office of the Ministry for approval.

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4. Courses for which credit towards the Secondary School Honour Graduation Diploma is requested must be of similar intensity to the language courses presently authorized for the Honour Diploma. This would imply that students would have completed at least two credits of work in the language being studied prior to beginning work at the Honour Diploma level.

G. H. Waldrum

G. H. Waldrum,
Deputy Minister of Education.

January 2, 1974.

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973:74:18

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: EQUIVALENT STANDING FOR MATURE STUDENTS

This memorandum will assist principals or board officials in the placement of mature students and in assessing their progress towards the Secondary School Graduation Diploma when they are returning to day school, attending evening classes, seeking private study status, or enrolling in correspondence courses. In addition to diploma credits which will be given for recognizable forms of secondary education for which a transcript can be produced, the following equivalent credit allowances may be made for students who are at least 18 years of age and who have withdrawn from day school for a period of at least one year:

(a) On the basis of age and length of time out of school, a maturity allowance may be given to a maximum of 12 credits. This provision recognizes that experience in the adult world can produce competence and understanding equivalent for some purposes, and to varying degrees, to what might have been gained through formal education. Because maturity is not necessarily proportionate to chronological age, the decision regarding how many of the 12 credits will be allotted to individual students is left to principals or board officials who will base their judgments on each case according to its merits.

(b) Allowance may also be given for individual courses successfully completed but not normally identified as secondary education, if they are considered acceptable by the principal and if some form of transcript is available; each course containing work that would normally be completed after 110-120 hours of instruction may be considered to equal one credit.

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(c) Two credits may also be allotted for the successful completion of each period of an apprenticeship training program approved under authority of the Apprenticeship and Tradesmen's Qualification Act, revised Statutes of Ontario, 1970, Chapter 24, (published September, 1972), or for each 6 units of a modular training program taken over and above the prescribed academic entry requirements of the particular training program authorized under the above Act.

In no case where a mature student is being allowed equivalent credits as described in a, b, and c above may he be awarded a Secondary School Graduation Diploma without completing at least four additional credits in courses customarily taken by students in their third or fourth years of the secondary school in which he seeks enrolment.

When applying the criteria listed above, or any others that he deems appropriate, a principal may consider it desirable to reserve judgment on assigning equivalent credits until he is satisfied that the student is competent to undertake the work at the level at which he has been placed in the school.

Once they have been assessed by a secondary school principal or supervisory official, the equivalent credits may be transferred to any other secondary school in the province.

JF Kinlin

January 21, 1974.

J. F. Kinlin
Assistant Deputy Minister

Ministry
of
Education
io

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:19

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: REQUIREMENTS FOR PROGRAMS LEADING TO ELEMENTARY SCHOOL TEACHER CERTIFICATION, 1974-75

### 1. Programs for English-speaking Candidates

In September 1974, an applicant for admission to a one-year program leading to teacher certification at a teachers' college operated by the Ministry of Education will be required to submit evidence of successful completion of a degree from an Ontario university (or the Ryerson Polytechnical Institute) or of a degree the Minister considers equivalent. Students enrolled in a program of teacher education in a college or faculty of education of a university will be required to produce proof of similar standing before being recommended for an Ontario teacher's certificate.

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### 2. Programs for French-speaking Candidates

In September 1974, an applicant for admission to a one-year program leading to teacher certification for the French-language elementary schools of Ontario at a teachers' college operated by the Ministry of Education will be required to hold the requirements for a Secondary School Honour Graduation Diploma including credits in français, and anglais or English, and an overall average of at least sixty per cent, or equivalent standing. Students enrolled in a program of teacher education in a college or faculty of education of a university will be required to produce these documents before being recommended for an Ontario teacher's certificate.

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### 3. Additional Requirements

In addition to the academic standing noted above, a person enrolling at a teachers' college in a program leading to teacher certification in Ontario is required to submit a birth certificate, proof of Canadian citizenship or landed immigrant status,

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evidence of freedom from active tuberculosis, and, in the case of a married woman, for identification purposes, her marriage certificate. Students enrolled in a program of teacher education in a college or faculty of education at a university will be required to produce these additional documents before being granted a teacher's certificate.

The tuition fee at an Ontario teachers' college for the 1974-75 year will be $585.

J Kinlin

J. F. Kinlin
Assistant Deputy Minister

January 10, 1974

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:20

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: INTERNATIONAL TEACHING EXCHANGE PROGRAM SPONSORED BY THE GOVERNMENT OF VICTORIA, AUSTRALIA

The Province of Ontario is cooperating with the State of Victoria in an International Teaching Exchange Program. The program will provide an opportunity for highly qualified teachers from both Victoria and Ontario to profit from overseas teaching experience.

The terms and conditions of The International Teaching Exchange are as follows:

1. A limited number of opportunities are available to enable selected overseas teachers to teach in schools in the State of Victoria, Australia on a direct exchange basis with teachers from Victorian schools.

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THE ONTARIO INSTITUTE FOR STUDIES IN EDUCATION

2. The term of the exchange is one full calendar year. The first year for the operation of the program will be 1975.
3. Teachers selected for exchange will be expected to have had a minimum of four years of tertiary education and should preferably hold honours degrees. Their education should include the equivalent of one full year of teacher training.
4. Exchange teachers will be of the highest calibre and will be selected on the basis of their aptitude, experience and contributions to the profession.
5. Exchange teachers will remain in the employment of their own educational authorities and will continue to have their own salaries remitted to them while overseas. They will therefore continue to be subject to their normal taxation, superannuation and social service contributions, and will retain their rights and privileges as employees of their own educational authorities.
6. Exchange teachers will be expected to meet the cost of the return fares for themselves and their families to or from Australia.

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7. Exchange teachers will be expected to exchange houses with their counterparts in Australia, but the responsibility for purchase instalments or rent, and the cost of insurance for the house and its contents must continue to be borne by the owner.

   It is expected that the houses will be exchanged complete with furnishings, bedding, appliances and facilities ready for immediate use by the visiting family. It is further expected that visitors will maintain the house in good order and condition and should be prepared to make good any damage incurred during their stay.

8. In both countries arrangements for life insurance and health insurance will be the responsibility of the visiting teacher. In Australia health insurance coverage can be arranged upon arrival provided the visitor can show that he was a fully paid-up contributor to a health insurance program in his own country.

9. An agreement for exchange of motor-cars cannot be guaranteed, but Exchange teachers will be encouraged to negotiate privately with their counterparts.

10. Teachers selected for exchange must be thoroughly worthy representatives of their profession, of their educational authorities, and of their country. They should be prepared to conduct themselves in such a way as to bring honour and credit to the teaching profession and to their nation. Consequently, applicants should be prepared to submit to interview by representatives of their educationa authority and the Government as may be arranged.

H. K. Fisher
H. K. Fisher
Assistant Deputy Minister

January 25, 1974

Ministry
of
Education
rio

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:23

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ONTARIO RED CROSS YOUTH

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FOR STUDIES IN EDUC.

Each year, the Ministry of Education sponsors an appeal for the Ontario Division Red Cross Youth.

Elementary and secondary school students are the sole contributors to the Red Cross Youth Fund. This money is used exclusively to help children in need. In Ontario the Fund was used in 1973 to give vital orthodontic care to some 206 children, special medication to 93 children, glasses for 67 children, and craft parcels for 50 homebound handicapped children. The cost of these services was $40,000. Ontario Red Cross is constantly receiving requests for help from school nurses and needs your continued support to maintain their assistance to these children.

Since the program emphasizes international understanding, the Ontario Division sent $10,000 from the Youth Fund on behalf of the school children of the province to such places as Bangladesh and North Africa for use in international aid.

Red Cross Youth in-school services include international and national displays and exchanges of art, handicrafts and scrapbooks; curriculum materials on the environment for teachers and students; a study unit on service in local communities, and one on health for primary school children. Their staff of six consultants is available free for professional development workshops and classroom visits. Contact: Youth Department, 460 Jarvis Street, Toronto, Ontario, M4Y 2H5.

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We ask your support for the 1974 Red Cross Appeal to be held in February. The principal is requested to make his return with the school address on the back of the cheque to his local Director of Education or Superintendent of Separate Schools. For those schools not under a local Director or Superintendent, the principal should forward donations to his Regional Director of Education. Since the Youth Department likes to thank

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each class or school individually for its contribution, it is crucial that the donations reach the Red Cross before the end of the school year.

The Regional Directors of Education, Directors of Education, and Superintendents of Separate Schools will forward their returns to: The Director, Ontario Red Cross Youth, 460 Jarvis Street, Toronto, Ontario, M4Y 2H5.

The Red Cross staff is anxious to assist any school with materials and ideas to make the children's Fund Raising Campaign a real learning experience.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

February 1, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:24

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE:
1. SCHOLARSHIPS OFFERED TO TEACHERS OF GERMAN
2. ANNOUNCEMENT - THE NEW FAMILY ALLOWANCES ACT
3. SURVEY TO ASSESS THE EFFECTIVENESS OF PROFESSIONAL DEVELOPMENT DAYS
4. NATIONAL WILDLIFE WEEK - APRIL 7-13, 1974

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FOR STUDIES IN EDUCATION

## 1. SCHOLARSHIPS OFFERED TO TEACHERS OF GERMAN

Your attention is drawn to the two scholarships offered by the Goethe Institute, Munich, to Ontario high school teachers of German for a three-week summer course in Germany during the summer of 1974. Applications will be accepted until March 1, 1974.

For further information and an application form, please direct correspondence to:

Goethe Institute Toronto,
1067 Yonge Street,
Toronto M4W 2L2, Ontario.

## 2. ANNOUNCEMENT - THE NEW FAMILY ALLOWANCES ACT

The Minister of National Health and Welfare has notified the Minister of Education that under the new Family Allowances Act, school attendance will not be an 713 eligibility requirement for payment of an allowance for children under the age of 18. Consequently it will no longer be necessary to report to the Director of Family Allowances when the school attendance of a child is unsatisfactory.

## 3. SURVEY TO ASSESS THE EFFECTIVENESS OF PROFESSIONAL DEVELOPMENT DAYS

The Supervisory Services Branch of the Ministry in conjunction with the Planning and Research Branch is conducting a study to assess the effectiveness of professional activity days as introduced in the school year 1973-74 and defined in Ontario Regulation 546/73. A

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sampling of teachers, principals, trustees, supervisory officers and parents throughout Ontario will receive a survey form. The co-operation of all who are involved in this survey will be appreciated.

Groups such as school staffs, parent associations, school boards, teachers' federations, and any other interested groups, may also express their opinions by means of the forms which will be available in the Regional Offices.

## 4. NATIONAL WILDLIFE WEEK - APRIL 7-13, 1974

The Ministry of Natural Resources expects to make booklets and lessons available for mailing to the schools in March. These materials are intended for the use of teachers of the Intermediate Division.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

January 31, 1974

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:25

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: ONTARIO-QUEBEC TEACHER EXCHANGE 1974-75

The Educational Exchange and Special Projects Branch of the Ministry of Education is coordinating a teacher-exchange program at the secondary school level between Ontario and Quebec for the school year 1974-75.

The purpose of the exchange is to give the teachers of the second language an opportunity to have first-hand experience with life in the other culture. The results of a pilot project conducted over the last two years have indicated that such an exchange can be both personally and professionally rewarding.

The agreement is that the Ontario teacher of French will spend one school year in a Quebec school teaching English as a second language. The Quebec teacher of English will spend one school year in an Ontario school teaching French as a second language.

All salaries and fringe benefits will continue to be paid by the original employer. A travel allowance of $250.00 will be paid by the respective Ministry of Education to each candidate accepted.

Minimum requirements for acceptance are the following:

1. The candidate's first language must be English.
2. The candidate must hold a permanent teaching certificate for Ontario and have taught for at least 4 years.

Interested teachers are asked to complete the enclosed application form and return it by March 15, 1974 to:

W. K. Gray, Co-ordinator,
Educational Exchange and Special
Projects Branch,
Room 1523, 15th Floor,
Mowat Block, Queen's Park,
Toronto, Ontario,
M7A 1L5

for H. K. Fisher
Assistant Deputy Minister

February 4, 1974

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:26

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: MINISTRY SUMMER COURSES, 1974

1. Please bring this information to the attention of teachers.

2. If the number of qualified applicants is sufficient, the following courses will be offered. All courses begin on Tuesday, July 2 and end on Friday, August 2, except where otherwise indicated.

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FOR STUDIES IN EDUCATION

Art: Elementary and Intermediate Part 1 and Part 2 - at
Brantford, Brockville, Sudbury, and Toronto
Specialist and Supervisor's - at Toronto

Childhood Education: in Great Britain

Community School Development: at Toronto

Didactique de l'Anglais Langue Seconde: à Sudbury

Elementary School Librarians:
Elementary - at Toronto
Intermediate Part 1 - at Thunder Bay, Toronto, and Windsor
Intermediate Part 2 - at Ottawa and Toronto

Environmental Studies: at Owen Sound

French Conversation Intensive: at Compton, Quebec

Guidance: (See NOTE 5, Page 4)

Integrated Arts: at Hamilton, August 5 - August 23

Integrated Studies: at Toronto

Language Arts: at Barrie and Woodstock

Learning Materials Methodology: at Burlington

Mathematics:
Elementary - at Peterborough and Waterloo
Intermediate - at Hamilton

Méthodes primaire, Parties I et II: à Sudbury (in English and French)

Music: Vocal (for Elementary Schools) Elementary Type B, Intermediate Type B and Supervisor's - at Toronto (mornings)

Vocal (for Secondary Schools) Intermediate Type A, Parts 1 and 2, and Specialist - at Toronto (mornings)

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Instrumental (for Elementary Schools) Elementary Type B, Intermediate Type B and Supervisor's - at Toronto (afternoons)

Instrumental (for Secondary Schools) Intermediate Type A, Parts 1 and 2 and Specialist - at Toronto (afternoons)

Native Languages Methodology: at London

Physical and Health Education: (See NOTE 5, on page 4)

Primary Education, Supervisor's: at Toronto

Primary Methods: Parts 1 and 2 - at Kingston, St. Catharines, Sudbury (in English and French), Toronto and Waterloo

Principals' Course: Elementary and Secondary (First Session) Sections July 8 to August 2 - at Queen's University, Kingston; University of Western Ontario, London; Seneca College, Toronto; Laurentian University, Sudbury (bilingual); Trent University, Peterborough (July 8 - July 31), and University of Waterloo, Waterloo

Principals' Course: Secondary Section (Second Session) - at Trent University, Peterborough, July 8 - August 2

Special Education:

Elementary - at Hamilton, Kitchener - Waterloo, London, Sudbury and Toronto

Intermediate - at Hamilton, Kingston, Kitchener - Waterloo, London, Ottawa, Sudbury and Toronto

Specialist - at Hamilton, London, Ottawa and Toronto

Teaching Trainable Retarded Children: Elementary and Intermediate - at Toronto

Teaching English as a Second Language: at Toronto

Teaching French to English-speaking Pupils in Elementary Schools: at Toronto

Teachers of Native Children: at London

SEMINARS AND WORKSHOPS (In the French Language)

Elaboration des programmes/Des programme-cadre à la pratique: à Ottawa, August 19 to August 23

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HS1/de la philosphie à la pratique: à Sudbury, August 19 to August 23

La pédagogie de la métrisation: à Sudbury, August 19 to August 23

P1J1/de la philosophie à la pratique: à Ottawa, August 19 to August 23

SEMINARS AND WORKSHOPS (In the English Language)

Adlerian Workshop - Understanding Behaviour, Coping with Misbehaviour: at Ottawa, August 18 to August 23

Art Workshops: at Toronto, Brantford, Brockville, Sudbury, July 2 to July 17 and July 18 to August 2

Canadian Family in Perspective: at Toronto, August 6 to August 16

Career Development: at Waterloo, July 29 to August 2

Current Concerns in the Teaching of Technological Subjects: at Thunder Bay and Sudbury, August 19 to August 23

Emergent Design: at Peterborough, July 7 to July 12

Family Studies - Implementation of Guidelines: at Sudbury, and Ottawa, August 12 to August 23

Informatics Seminar: at Toronto, August 19 to August 23

Metrication: at Toronto, August 12 to August 16

Music Workshop for Teachers of the Primary - Junior Divisions: at Geneva Park, August 25 to August 29

Primary - Junior Curriculum Design: at Toronto, August 12 to August 16

Resource Centre Seminar for Administrators and Principals: at Toronto, July 2 to July 12

Strings Workshop - Music: at Leadership Centre, Kempenfelt Bay, August 25 to August 29

Summer Seminar in Classics - Innovative Approaches: at Kingston, August 19 to August 23

World Religions: at Ottawa, August 19 to August 23

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3. FEES

   (a) The following is the schedule of fees for the 1974 Ministry of Education summer courses: for A FIVE-WEEK COURSE $100.00; A FOUR-WEEK COURSE $80.00; A THREE-WEEK COURSE $60.00; A TWO-WEEK COURSE $40.00; AND A ONE-WEEK COURSE $20.00. The fee for the combined Vocal and Instrumental Music Course is $200.00

   (b) No assurance can be given that applications will be considered if they are received after May 15, 1974.

   (c) A certified cheque or money order for the required fee, payable to the Treasurer of Ontario, must accompany each application

4. Prospective applicants are asked to refrain from making routine inquiries about the courses until they have received and studied Part 1 of the 1974 booklet entitled PROFESSIONAL SUMMER COURSES FOR TEACHERS which, along with application forms, will be mailed to all schools on or about April 1.

5. Programs offered by Colleges and Faculties of Education and other courses offered in the French language will be outlined in Part 2 of the Booklet mentioned in No. 4 above.

A.T. Carnahan

for H.K. Fisher,
Assistant Deputy Minister.

February 22, 1974.

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 27

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE:
1. REFERENCE MEMORANDUM 1973-74:12 RE CIRCULAR H.S.1, 1974-75
2. TYPE A SEMINAR - CHANGE IN ENTRANCE REQUIREMENT
3. DISTRIBUTION OF PAMPHLET LISTING CURRICULUM GUIDELINES AND PROGRAM DOCUMENTS
4. CANADA'S NATIONAL HEALTH WEEK - APRIL 7-13, 1974
5. CHANGES IN CERTIFICATION POLICY

## 1. REFERENCE MEMORANDUM 1973-74:12 RE CIRCULAR H.S.1, 1974-75

This Memorandum states on page 2, (item 1), regarding "English studies" that "such courses are to be identified by the letter "E" with the title normally used to designate the course, e.g., English language and literature (E)".

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MAR 4 1974
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French-speaking students may take either Anglais or English courses to satisfy the English studies requirements. Such courses will be designated by the letter (A), for example, English language and literature (A), or Conversation Anglaise (A).

## 2. TYPE A SEMINAR - CHANGE IN ENTRANCE REQUIREMENT

Effective this summer an applicant for admission to a Type A Seminar at a college or faculty of education will not be required to provide a recommendation by his supervisory officer as to his competence as a teacher of the Type A subject(s). (Full details of summer courses will be available in the brochure "Professional Summer Courses for Teachers" which will be published in the spring.

## 3. DISTRIBUTION OF PAMPHLET LISTING CURRICULUM GUIDELINES AND PROGRAM DOCUMENTS

During the second half of February a small pamphlet listing and describing each of the currently available curriculum guidelines, and program documents, in both English and French, is being distributed to schools. The pamphlet will also include a postage-paid order card for use in requesting these documents. Principals are urged to ensure that in some central location in the school, easily accessible to all teachers, there is a collection, as complete as possible, of current guidelines pertaining to the subjects and divisions being taught and to the divisions immediately preceding and following those represented in the school. Note should be taken of the point made in the pamphlet that, in cases where a revised guideline is expected in the near future, the current guideline will not be reprinted when existing stocks have been used up.

(over)

4. CANADA'S NATIONAL HEALTH WEEK - APRIL 7-13, 1974

CANADA'S NATIONAL HEALTH WEEK, which is sponsored by the Health League of Canada, is being held from April 7-13, 1974. These dates have been chosen to include World Health Day, April 7, whose objective is to improve the health of all people: *The World Health Organization believes that Health is a state of complete physical, mental and social well-being, not merely the absence of disease or infirmity*).

The school curriculum and co-curricular physical activities of the school program are designed to contribute to the physical fitness of our students - a priority of national scope. It is, therefore, important during National Health Week for each school to stress the need of every individual for the daily vigorous physical activity required for the development and maintenance of good health.

5. CHANGES IN CERTIFICATION POLICY

(a) Upgrading of Second Class Certificate to Elementary School Teacher's Certificate, Standard 1

In consideration of the value of successful teaching experience, it has been decided to accept, in lieu of academic standing required for the process referred to above, (for each of the six Senior Division (S.S.H.G.D.) credits required), one year of successful teaching experience in the schools and classes in which the certificates are valid, (as certified by the supervisory officer concerned).

(b) Discontinuance of 'Endorsement'

Effective November 6, 1973, the section (in Ontario Regulation 295/73) describing the procedure of 'endorsement' of H.S.A. Certificates, Type B, was revoked; (O. Reg. 688/73).

JFKinlin

February 22, 1974

J. F. Kinlin
Assistant Deputy Ministe

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 28

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. SPECIAL SUMMER EMPLOYMENT PROGRAMS - ONTARIO EXPERIENCE '74
2. ONTARIO MINISTRY OF EDUCATION SCHOOLS IN BRANTFORD AND LONDON RE-NAMED
3. CHANGE OF SUBJECT DESIGNATION FROM "ART" TO "VISUAL ARTS"

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MAR 4 1974
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## 1. SPECIAL SUMMER EMPLOYMENT PROGRAMS - ONTARIO EXPERIENCE '74

The Government of Ontario has announced the special summer employment programs for 1974. These programs, which are co-ordinated by the Youth Secretariat, provide opportunities for a broad range of employment, as well as interesting activities in which students may become involved. Twenty programs sponsored by the various Government Ministries including the Ministry of Education are being offered, and it is anticipated that about eight thousand students across Ontario will be employed (as well as the thousands who will participate in activities). Copies of brochures outlining the positions available should arrive in the schools in early March. Principals are asked to bring these to the attention of guidance counsellors or other appropriate personnel in secondary schools.

Additional information concerning the Ministry of Education programs will be forwarded to school boards by the Regional Office of the Ministry.

## 2. ONTARIO MINISTRY OF EDUCATION SCHOOLS IN BRANTFORD AND LONDON RE-NAMED

The Ontario Ministry of Education schools in Brantford and London have been re-named after well-known Ontarians.

Education Minister, Thomas Wells, announced on February 8, 1974, that the Ministry's new Regional Centre for the Hearing Handicapped in London has been re-named after the former Premier of Ontario, THE ROBARTS SCHOOL, LONDON, a Regional Centre for the Hearing Handicapped. The school has a capacity of 50 day students and 200 residential students.

The Ministry school for the blind in Brantford has been re-named, after Lieutenant-Governor W. Ross Macdonald, THE W. ROSS MACDONALD SCHOOL, BRANTFORD, a Provincial Centre for the Visually Handicapped. This school is the largest braille teaching school in North America.

(over)

## 3. CHANGE OF SUBJECT DESIGNATION FROM "ART" TO "VISUAL ARTS"

For many years the term ART has been used to designate a particular subject for study and activity in schools. At one time the subject implied, in the minds of many people, drawing and painting with some other activities largely of a two-dimensional and decorative nature. Study of historical and appreciative aspects was involved occasionally.

Consistent with changing events in society, the subject ART has become increasingly varied in its scope of two and three-dimensional activities and in forms of study in which visual elements predominate. The term ARTS, as now used, covers a broad range including art, drama, music, poetry, creative movement and so on. An example of the use of the term ARTS is in H.S.1, where it is the designation for one of four broad areas of study.

Because of the vast scope of activities and study now possible in art, and for greater accuracy of title, the Ministry will now use the term VISUAL ARTS as a designation for the subject. This will be applied as pertinent guidelines and other documents are produced, and in other official references to the subject.

J F Kinlin

J. F. Kinlin
Assistant Deputy Minister

February 28, 1974.

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:29

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STUDIES IN EDUCATIO

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: THE CARTER SCHOLARSHIPS

The Minister of Education wishes to announce that under the Will of the late J. I. Carter, of Sarnia, provision has been made for continuing the award of Scholarships in each of the thirty-three jurisdictions named below on the basis of the following conditions:

1. (a) Six credits at the Secondary School Honour Graduation Diploma level, including at least one credit in each of English and Mathematics, will be considered in determining a candidate's aggregate. Not more than three credits will be counted in any one subject area.

   (b) Only credits at the Secondary School Honour Graduation Diploma level of the current year will be considered.

   (c) The candidate must obtain 60 per cent or better in at least two courses.

   (d) Marks obtained on failed papers and marks obtained at the summer schools will not be considered.

   (e) A mark obtained at a Conservatory of Music in lieu of approved courses in Music towards the Secondary School Honour Graduation Diploma will not be counted.

2. No candidate will be eligible for any of these Scholarships who has not attended a secondary school operated by a Board of Education during the full school year 1973-74 in one of the jurisdictions named.

3. No candidate who has been awarded one of these Scholarships will be eligible to compete for a subsequent award of this Scholarship.

4. Scholarships are open for competition in each of the jurisdictions named below to all the students of the secondary schools that are located within the limits of the jurisdiction and are operated by a Board of Education.

5. (a) Awards of $100.00, $60.00, and $40.00 will be made by the Board of Education for each of the following jurisdictions to the student who obtains the highest, second highest, and the third highest aggregates respectively:

(over)

(1) The County of Brant, (2) The County of Bruce, (3) The County of Elgin, (4) The County of Grey, (5) The County of Haldimand, and after April 1, 1974, the former County of Haldima (6) The County of Hastings, (7) The County of Huron, (8) The County of Kent, (9) The County of Lambton, (10) The County of Lanark, (11) The County of Leeds and Grenville, (12) The Regiona Municipality of Durham except the Town of Newcastle, (13) The County of Oxford, (14) The County of Perth, (15) The County of Renfrew, (16) The County of Simcoe, (17) The Regional Municipali of Waterloo, (18) The United Counties of Stormont, Dundas and Glengarry, (19) The former County of Welland, (20) The County of Wellington, (21) The City of Toronto.

(b) One award of $100.00 will be made by each of the following Boards to the student who obtains the highest aggregate:

(1) The Essex County Board of Education
(2) The Middlesex County Board of Education
(3) The Wentworth County Board of Education
(4) The Board of Education for the City of Hamilton
(5) The Board of Education for the City of London
(6) The Board of Education for the City of Windsor

(c) One award of $33.00 will be made by each of the following Boards to the student who obtains the highest aggregate:

(1) The York County Board of Education
(2) The Board of Education for the Borough of East York
(3) The Board of Education for the Borough of Etobicoke
(4) The Board of Education for the Borough of North York
(5) The Board of Education for the Borough of Scarborough
(6) The Board of Education for the Borough of York

6. The principal of each secondary school in the jurisdictions referred to in paragraph 5 is requested to forward to the Director of Education for the Board of Education by which he is employed, the names and standing of students who are to be considered for the award to be given at the Secondary School Honour Graduation Diploma level in June 1974.

7. The Director of Education of each Board concerned shall forward the name or names of the winners to The Director, Education Records Branch, Ministry of Education, Mowat Block, Queen's Park, Toronto, Ontario M7A 1L8, who will make arrangements to have cheques payable to the winners forwarded to the Directors of Education.

J. S. Stephen

J. S. Stephen
Assistant Deputy Minister

February 11, 1974.

Ministry
of
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 30

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE:
1. SUMMER COURSE IN CHILDHOOD EDUCATION, GREAT BRITAIN 1974.
2. CHANGES RE LOCATIONS OR TITLES OF SUMMER SEMINARS
   REFERENCE: MEMORANDUM 1973-74: 26
3. BOOKLET ON CANADIAN SCIENTIFIC AND TECHNICAL ACHIEVEMENTS
4. FRENCH LANGUAGE TRAINING

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MAR 25 1974
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## 1. SUMMER COURSE IN CHILDHOOD EDUCATION, GREAT BRITAIN 1974.

The Ministry of Education will offer a five-week summer course in Childhood Education in Great Britain from July 2 to August 2, 1974. This course will include visits to Infant and Junior Schools. Lectures and seminars will be given by outstanding leaders in the field of early childhood education. Field trips and workshops are planned and will be adapted to the needs and interest of the participants. The course is designed to provide a practical, in-depth study of childhood education in Great Britain for experienced educators. The admission requirement for the course is a certificate valid for teaching in an elementary school in Ontario.

This study will be of special interest to administrators, principals, vice-principals and consultants. Since enrolment in the course will be limited to twenty-five, preference will be given to applicants who hold these positions, although applications are also invited from interested teachers who submit evidence of at least five years of successful teaching experience, at least three of which shall have been in the Primary and Junior Divisions.

A candidate who successfully completes the course will be given a Letter of Success.

Note: Preliminary application forms are available from the
Co-ordinator, Course in Childhood Education -
Great Britain,
Room 1537, Mowat Block
Queen's Park, Toronto, Ontario.
M7A 1M6

After the preliminary application form has been returned and processed at the Ministry, the applicant will be advised of his acceptance, and will be sent an official summer course application form which he will complete and return with the fee as directed on the form.

(over)

## 2. CHANGES RE LOCATIONS OR TITLES OF SUMMER SEMINARS REFERENCE: MEMORANDUM 1973-74: 26

Memorandum 1973-74: 26 announced locations of Ministry summer courses, seminars and workshops.

The location of "Elaboration des programmes du programme - cadre à la pratique" is to be Sudbury and of "La pédagogie de la métrisation" is to be Ottawa.

The correct title of the seminar in Technological Subjects is "Technological Studies Seminar - Current Trends".

## 3. BOOKLET ON CANADIAN SCIENTIFIC AND TECHNICAL ACHIEVEMENTS

One copy of "The Mirrored Spectrum" is being mailed to the Principal of each secondary school for use of students seeking information about recent Canadian achievements. This booklet, published by the federal Minister of State for Science and Technology, was produced to disseminate information about Canadian scientific advances and to stimulate science journalism. A French version, "Réalisations patentes et latentes", is being mailed to secondary schools where French is the language of instruction.

A second volume of both publications will be published in May. Copies may be requested from:

Miss Dale Boyd,
Information Services,
Ministry of State for Science & Technology,
Room 209,
140 Wellington Street,
Ottawa, Ontario.
K1P 5A2

## 4. FRENCH LANGUAGE TRAINING

There has been interest expressed in the possibility of school board employees participating in programs of instruction in French for English-speaking persons. Inquiries have been made on behalf of elementary school principals because of the increasing numbers of English-speaking children entering a French immersion program.

The Ministry of Education has been informed that places can be made available for a number of people who can be released by their school boards to be included in the French language training program for provincial civil servants. Interested local boards may wish to take advantage of this opportunity as part of their professional development program.

FRENCH LANGUAGE TRAINING (cont.)

Courses are scheduled to be held in Ottawa, Sudbury and Toronto. Inquiries regarding times, duration, costs and other details may be directed to:

Mr. J. C. Giguère,
Co-ordinator of French Language Program,
Ontario Civil Services Commission,
General Services Branch,
11th floor, 252 Bloor Street West,
Toronto, Ontario.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

March 11, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 31

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

SUBJECT: EDUCATIONAL STAFF RECORD 1973/74

The Ministry wishes to acknowledge the considerable effort by teachers, principals, directors, superintendents, and other officials in 1973 in completing the Educational Staff Record issued jointly with Statistics Canada, and in certifying or correcting the Verification of Certification printout included in the same distribution. Because of the excellent response it will not be necessary to issue a Verification of Certification printout this year.

Computer tapes containing the data from the 1972/73 Educational Staff Record have been received from Statistics Canada. These data will be used to pre-print most of the items on the 1973/74 version of this form. Items pre-printed (in red) will require only verification or correction. On the basis of comments received in 1972/73 from Board officials, teachers, and officials of the Ontario Teachers' Federation, some items have been changed or clarified. The computer tapes are also being used to prepare statistical tabulations for the entire province. These can be repeated for smaller groups, e.g., by affiliates within the Ontario Teachers' Federation, if they so desire.

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Principals are requested to supervise the completion of the Educational Staff Records by teachers in their schools and the return of the forms to their respective boards. Separate instructions for Principals and teachers will be provided. Forms will be forwarded to schools during April 1974.

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The efforts of all concerned will be appreciated as a contribution to this important project.

J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister

April 12, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 32

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: LEADERSHIP DEVELOPMENT SEMINAR
FOR STUDENT COUNCIL PRESIDENTS

The Honourable Thomas L. Wells is pleased to announce that four-day Leadership Development Seminars will be conducted by the Ministry of Education for Student Council Presidents in September, 1974 at the Ontario Athletic Leadership Camp, Longford Mills.

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The seminars will be designed to assist in improving student government by providing opportunities for students to develop their leadership skills and to enrich the individual student's educational experience.

To ensure that sessions will be valuable to student councils, a letter will be sent to all student council presidents requesting that each student council consider and submit ideas for Seminar topics.

Application forms for the Seminar will be forwarded to Principals in early May.

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H. K. Fisher
H. K. Fisher
Assistant Deputy Minister

March 26, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:33

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SPECIALIST CERTIFICATE IN GUIDANCE

This memorandum supersedes Memorandum 1971-72:48 and outlines the procedures to be followed by teachers seeking the Specialist Certificate in Guidance. All correspondence should be directed to the Director, Teacher Education and Certification Branch, Ministry of Education, Ontario, Mowat Block, Queen's Park, Toronto, Ontario, M7A 1M7.

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A candidate for the Specialist Certificate in Guidance must:

1. submit evidence that he has completed a Master's degree in guidance and counselling, approved by the Minister, or submit evidence that he has completed successfully a program approved by the Ministry offered by a college or faculty of education leading to the Specialist Certificate in Guidance; and
2. submit evidence that he has had two years of successful teaching experience in the schools of Ontario, as certified by the supervisory officer concerned; and
3. submit a statement from the supervisory officer concerned recommending him for the Specialist Certificate in Guidance.

J F Kinlin

J. F. Kinlin
Assistant Deputy Minister

March 19, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 34

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: MINISTRY TASK FORCE ON STUDENT DROPOUTS

The Ministry of Education has established a task force on school dropouts to investigate the situation of students leaving secondary school before completing a certificate or diploma program.

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The task force has been examining current literature and studies on school dropouts which have been developed locally in the province by boards and agencies. A comprehensive study is being planned for the school year 1974-75. A major province-wide research project is being developed as part of this study. It is planned that at least 44 school systems will be selected and involved in the study to obtain a representative provincial sample. This sample will include both public and separate school systems including some schools where French is the language of instruction.

The study will detail the number of dropouts, reasons for their leaving school, and ways by which students can be encouraged to remain in school and complete their programs. The study will also detail the number of dropouts who return to formal education and outline ways to facilitate continuing education for those who do not. A comprehensive report and set of recommendations will be prepared for the Ministry.

Information which may be of value to the task force and general inquiries related to the task force should be directed to the Chairman:

9713

Mr. N. W. Lemmer,
Provincial Task Force on Dropouts,
Ministry of Education,
Central Ontario Region,
2025 Sheppard Avenue, East,
Willowdale, Ontario.
M2J 1W4

H K Fisher
H. K. Fisher
Assistant Deputy Minister

April 3, 1974.

Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 35

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: PROFESSIONAL DEVELOPMENT PROGRAMS FOR CANADIAN TEACHERS ANNOUNCED BY THE EMBASSY OF FRANCE

The Cultural Attaché for the Embassy of France has announced that 25 Ontario teachers of French as a first or second language will be given the opportunity to enrol in one of two professional development programs as part of the cultural and educational program with France.

The professional development program for 15 secondary school teachers of French as a first or second language will be held in Tours (tentative dates July 8 - August 4, 1974). There will be about twenty-five hours per week of instruction in pronunciation, the teaching of literature, translation and pedagogy. A similar program for 10 elementary school teachers of French as a first or second language will be held in La Rochelle (tentative dates July 8 - August 4, 1974). The exact dates will be confirmed later.

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Each applicant chosen to enrol in this program will be awarded free tuition and a scholarship of 900 francs ($180.00 approximately) by the French Government, which should cover the costs of food and lodging. An additional sum of 500 francs is being paid by the French Government to the institution concerned to cover costs of administration, course fees, insurance and socio-cultural activities. Travel costs and other personal expenses will be the responsibility of the participants.

Copies of the form which should be completed by applicants are enclosed. Interested teachers should forward completed forms by Tuesday April 9, 1974 to the following address:

Coordinator, Cultural Exchange Program,
Ministry of Education, Ontario,
Mowat Block, Room 1523,
Queen's Park,
Toronto M7A 1L5, Ontario.

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H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

March 26, 1974.

Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:36

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SPECIAL SUPPLEMENT OF CIRCULAR 14, 1974

This memorandum is a special supplement of Circular 14, 1974. It has resulted from a recommendation of the Minister's Advisory Committee on Circular 14. The books which are listed would have appeared in Circular 14, 1974 but were not evaluated in time to be included in the manuscript. The purpose of this memorandum is to notify schools that the following books may be used as approved textbooks in courses developed from the guideline under which the book is listed. These same books will be listed in Supplement 'A' to Circular 14.

## JUNIOR DIVISION

ENGLISH, 1966 A 20-010

Explorer 2, C. M. Baldwin, J. A. McKeown, and F. L. Barrett. Voyager Series. Copp Clark, 1973. Soft cover $4.25

Read Away, Nelson Reading Skillbook B, Michael Barnes et al. Nelson Language Development Reading Program. Thomas Nelson, 1973. 127 pages, illustrations. Soft cover $2.95

MATHEMATICS, 1966 A 41-010

Basic Mathematics I, G.G. Steel, D. C. Mason, and M. J. Sparrey, Ginn, 1973. 310 pages, illustrations. Hard cover $4.95

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SOCIAL STUDIES, 1970
ETUDES SOCIALES, 1970 A 69-010

Mon milieu et ma région: géographie 4, 2e ed., J.-B. Racine et A. Poulin. Je fais ma géographie. Editions FM, 1970. 56 pages, illustrations. Couverture rigide $2.20

(over)

## INTERMEDIATE DIVISION

ENGLISH, 1969 I 20-040

A Folio for Writers: Advertising, B. Vance and M. Milne. Clarke Irwin, 1973. 27 pages, illustrations (28 loose sheets). Soft cover $2.25

GEOGRAPHY, INTERIM INTERMEDIATE,
MAN AND THE EARTH, 1973 I 61-050

Population Pressure in Indonesia, Angus M. Gunn. Man on the Earth. Oxford, 1973. 60 pages, illustrations. Soft cover $1.95

Problems of Industrialization in Eurasia, Angus M. Gunn. Man on the Earth. Oxford, 1973. 60 pages, illustrations. Soft cover $1.95

SCREEN EDUCATION IN ONTARIO, 1970 L 74-010

Since the book listed below does not provide material for an entire course, Section 2(c), page 4, of Circular 14, 1974, applies to this guideline.

A Folio for Writers: Advertising, B. Vance and M. Milne. Clarke Irwin, 1973. 27 pages, illustrations (28 loose sheets). Soft cover $2.25

MATHEMATICS I 12C(5), 1965 I 41-041

Mathématique Nouvelles, options 320/330, J.-P. Langlois et al. Editions F.I.C., 1971. 592 pages, illustrations. Hard cover $5.50

## SENIOR DIVISION - HONOUR GRADUATION

HISTORY, 1970 D 62-030

Winnipeg 1919, Norman Penner, ed. James Lewis & Samuel, 1973. 294 pages, illustrations. Hard cover $11.00; soft cover $2.95

April 10, 1974.

J. F. Kinlin
Assistant Deputy Minister

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:37

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THE ONTARIO INSTITUTE
IN EDUCATION

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: SUMMER PROGRAM LEADING TO BASIC TEACHER CERTIFICATION FOR NATIVE PEOPLES IN ONTARIO.

The Honourable Thomas L. Wells, Minister of Education, has announced a summer program to prepare native peoples to teach in the elementary schools of the Province of Ontario. This program will consist of two consecutive summer sessions commencing in 1974. Each session will be of seven weeks duration.

1. LOCATION OF INITIAL SUMMER SESSION:

Hamilton Teachers' College,
1400 Main Street West,
Hamilton, Ontario.
L8S 1G7

2. DATE: July 2 to August 16, 1974

3. ADMISSION REQUIREMENTS:

To this program will be admitted candidates of native descent who are recommended by a native organization and who hold Grade 13 standing or the equivalent. Consideration will also be given to mature applicants with less than Grade 13 standing.

4. ADDITIONAL INFORMATION:

(a) Application - Application forms are available from:

The Teacher Education and Certification
Branch,
Ministry of Education,
Mowat Block, Queen's Park,
Toronto, Ontario. M7A 1M7

(b) Program - The program will consist of the following:

(i) Foundations of Education: Philosophy in Education, Psychology in Education, Sociology in Education,

(ii) Curriculum: Methods and Development and

(iii) Other relevant courses.

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(c) MINISTRY CREDIT:

Successful candidates will be granted a teaching certificate commensurate with their academic standing as follows:

(i) On completion of the initial summer session, a candidate will receive a Temporary Teacher's Certificate valid for one year.

(ii) On completion of the second summer session teachers with Grade 13 standing, or the equivalent, or higher standing, will be granted an Interim Elementary School Teacher's Certificate, Standard 1, 2, 3, or 4, as the case may be.

(iii) Teachers whose academic standing is less than that specified in 4(c) (ii) will be granted a Deferred Elementary School Teacher's Certificate valid for five years. This certificate may be exchanged for an Interim Elementary School Teacher's Certificate, on submission of evidence to the Deputy Minister that the required academic standing stated has been met.

5. ELIGIBILITY FOR EMPLOYMENT

Candidates for the initial summer session are eligible for employment, conditional upon the successful completion of this part of the program.

JF Kinlin

J. F. Kinlin
Assistant Deputy Minister

April 8, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

MAY 6 1974
Director's Office
O.I.S.E.

1973-74: 38

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: 1. *REQUIREMENTS FOR THE SECONDARY SCHOOL GRADUATION DIPLOMA, THE SECONDARY SCHOOL HONOUR GRADUATION DIPLOMA AND THE CERTIFICATE OF TRAINING, 1974*
2. *PROCEDURES FOR ISSUING DIPLOMAS AND CERTIFICATES*
3. *TRANSCRIPTS OF ACHIEVEMENT AND STATEMENTS OF STANDING*

## 1. *REQUIREMENTS FOR THE SECONDARY SCHOOL GRADUATION DIPLOMA, SECONDARY SCHOOL HONOUR GRADUATION DIPLOMA AND THE CERTIFICATE OF TRAINING, 1974*

A Diploma or Certificate will be granted on the recommendation of the principal of the secondary school, inspected private school, Ministry of Education Correspondence Courses Services, or approved night school at which the student last obtained standing and fulfilled the requirements as outlined in Circular H.S. 1, 1973-74.

## 2. *PROCEDURES FOR ISSUING DIPLOMAS AND CERTIFICATES*

The following material will be forwarded by the Ministry, at the times shown below in brackets, for the use of principals:

(a) To all schools offering courses at the appropriate levels:

(i) Newly-designed forms (see sample attached) on which principals will list the names of students who have been recommended for the Secondary School Graduation Diploma. Cumulative credit totals are to be listed for each of the four areas of study, with a further breakdown by level (intermediate or senior). Equivalent credits for former Ontario programs are to be included in this report. Unclassified credits from former programs or from jurisdictions outside Ontario are to be indicated in the columns provided for this purpose (June).

(ii) Summary of Previous Standing, on which principals should list standing obtained in previous years by prospective Ontario Scholars (April).

(over)

(iii) Principals' Recommendation for the Certificate of Training (June).

(iv) "Mark Gathering Reports" on which principals are to report all Year 5 final standings in percentage form (0-100) and recommendations for the Secondary School Honour Graduation Diploma and Ontario Scholarship. The marks reported will be forwarded to the Ontario Universities' Application Centre and will be used in the Ontario Scholarship and Diploma programs (June).

(v) "Request for Ontario Scholar Diplomas and Letters of Congratulation", on which principals should list the full names of students who are recommended for the Ontario Scholarship. Diplomas and the Minister's letters will be inscribed or typed from information supplied on this form, after students' eligibility has been confirmed by the Ministry (June).

(b) To secondary schools, Ministry of Education Correspondence Courses and approved night schools:

Blank Secondary School Graduation Diplomas, Secondary School Honour Graduation Diplomas and Certificates of Training in English or French. These Diplomas and Certificates will be completed in the schools and issued on the principal's recommendation (May).

(c) For inspected private schools:

Diplomas for students will be completed at the Ministry following receipt of principals' recommendations on forms which will be supplied in June.

(d) For approved summer schools offering full-credit courses:

Request for Diplomas and reporting forms should be forwarded to The Director, Education Records Branch, Ministry of Education, 18th Floor, Mowat Block, 900 Bay Street, Toronto, Ontario, M7A 1L8.

3. *TRANSCRIPTS OF ACHIEVEMENT AND STATEMENTS OF STANDING*

(a) Each document shall be on official school letterhead and should contain at least the following:

(i) Full name of student (no nicknames).

(continued)

(ii) Indication of level attained or highest year completed.

(iii) Specialized subject field for vocational and occupational studies.

(iv) Courses studied and standing obtained (in percentage marks for Year 5 students).

(v) The date of leaving school if this was at any time other than the end of the school year.

(vi) A statement regarding recommendation for Diplomas, if any.

(vii) A reminder to the student that the document is official and should be safeguarded against loss.

(viii) The date of issue of the document.

(b) All spaces opposite courses not studied shall be filled with lines, or other indications that marks or other statements of achievement have not been assigned. The document shall be signed by the principal.

(c) Every effort should be made to ensure that these valuable documents are tamperproof and constructed in a manner that will ensure their ready acceptance by admissions and personnel officials in any country.

J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister,

April 16, 1974.

School Number

School Name

School Location

**360**
1974

Ministry
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Education
Ontario

# PRINCIPAL'S RECOMMENDATIONS FOR THE SECONDARY SCHOOL GRADUATION DIPLOMA

## INSTRUCTIONS TO PRINCIPALS

1. The names of those students who completed in the academic year 1973-74 the requirements for the Secondary School Graduation Diploma, as stipulated in Circular H.S.1, 1973-74, should be listed below.
2. Enter credit totals in the four Areas of Study for each student, listing intermediate level credits under 'I' and senior level credits under 'S'.
3. Where necessary, credits obtained by students previously enrolled in the Five-Year and Four-Year programs may be re-evaluated and should be included in the totals.
4. Certain certificates from the schools of music listed on page 17, Circular H.S.1, 1973-74, are accepted in lieu of approved courses in Music.
5. Do not enter the names of students who qualified for the Secondary School Graduation Diploma prior to the 1973-74 academic year.

*Please print in block style letters*

| Names of candidates in full, in alphabetical order, Surname preceding | Age in years as of June 1, 1974 | Equivalent unclassified credits from former program | | AREAS OF STUDY | | | | | | | | Total Credits | For French Diplomas, Enter 'F' | For Ministry use only | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Communi-cations | | Social and Environmental Studies | | Pure and Applied Sciences | | Arts | | | | | | |
| | | I | S | I | S | I | S | I | S | I | S | | | I | S | ✓ |
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SAMPLE

Ministry
of
Education
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 39

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. LETTERS OF PERMISSION
2. TEMPORARY LETTERS OF APPROVAL

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MAY 3 1974
THE ONTARIO INSTITUTE
STUDIES IN EDUCATION

1. LETTERS OF PERMISSION (re: basic certification)

A position that will be vacant in September 1974, or that is held in 1973-74 by a person who will not have full professional qualifications by September 1974, must be advertised in a newspaper with Province-wide circulation at least three times before application can be made for a Letter of Permission on behalf of a person without the necessary Ministry certification to fill such a position.

Of the three required advertisements

(a) two may appear within the period preceding June 1, 1974;

(b) one must appear subsequent to June 15, 1974.

No application for a Letter of Permission on behalf of a person to teach after September 1, 1974, will be accepted before July 1, 1974.

If after July 1 and seven days subsequent to the last advertisement no qualified applicant is available, a board may request the appropriate Regional Director of Education to secure for it a Letter of Permission on behalf of a person who does not hold an appropriate basic elementary or secondary school teaching certificate.

If the board's application for a Letter of Permission is to be submitted later than three weeks after the last advertisement, a further single advertisement is to be made before application for the Letter of Permission. This final advertisement must be followed by a full calendar week to allow time for replies.

Application forms for Letters of Permission will be available from Regional offices. (Form 700)

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(over)

2. TEMPORARY LETTERS OF APPROVAL (re: special certification)

A Temporary Letter of Approval may be granted to a board for a period not exceeding one year, authorizing the board to appoint or assign a teacher to teach a subject or hold a position where the teacher does not hold the additional (special) certificate for teaching the subject or for holding the position, on the following conditions:

- (i) that the teacher holds one of the following basic teaching certificates for the type of school involved:
  - (a) in an elementary school, an Interim or Permanent Elementary School Teacher's Certificate, or a Letter of Standing having the force of this certificate or
  - (b) in a secondary school, an Interim or Permanent H.S.A. Certificate, Type A or B, an Interim or Permanent Vocational Certificate, Type A or B, an Interim or Permanent Occupational Certificate, Type A or B, an Interim or Permanent Commercial-Vocational Certificate or a Letter of Standing having the force of one of these certificates and,
- (ii) that the teacher is competent to carry out the assignment concerned as certified by the appropriate supervisory officer.

A Temporary Letter of Approval is not valid as a substitute for a basic teaching certificate.

Application forms for Temporary Letters of Approval will be available from Regional offices. (Form 705)

J F Kinlin
J. F. Kinlin
Assistant Deputy Minister

A T Carnahan
for H. K. Fisher
Assistant Deputy Minister

April 15, 1974.

Note: Memoranda 1973-74 No. 38 and 40 regarding Ontario Secondary School Diplomas and Secondary School Student Registration will be sent to secondary schools only.

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Mowat Block, Queen's Park
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1973-74: 40

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MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: ONTARIO SECONDARY SCHOOL HONOUR GRADUATION LEVEL
STUDENT REGISTRATION, 1974-75

In September, 1974, the Director, Education Records Branch, Ministry of Education, will send to the schools registration forms upon which each student who is enrolled in one or more Honour Graduation level courses will record his Social Insurance Number, and other data relating to the Ontario Student Aid Program, post-secondary intentions, etc.

The co-operation of each student is requested in obtaining a Social Insurance Number. No compulsion is involved, however, and registration forms will be processed for those students who have no Social Insurance Numbers.

Arrangements are being made with officials of the Unemployment Insurance Commission to mail supplies of Social Insurance Number application cards to schools. Principals and guidance officials are asked to distribute these cards to students who intend to take one or more Honour Graduation level courses in 1974-75 and who do not already have Social Insurance Numbers.

The completed application cards should be forwarded in bulk for processing to Mr. M.R. Thibault, Chief, Social Insurance Registration, Vanier Towers, 355 River Road, Vanier City, Ontario, K1A 0J7.

All requests for additional supplies of application cards and enquiries concerning Social Insurance Number procedures should be directed to Mr. M.R. Thibault at the above address.

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J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister

April 22, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 41

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: 1. DATE OF APPLICATIONS FOR ADMISSION TO PROFESSIONAL SUMMER COURSES FOR TEACHERS.
2. NON-CREDIT SUMMER COURSES

## 1. DATE OF APPLICATIONS FOR ADMISSION TO PROFESSIONAL SUMMER COURSES FOR TEACHERS

On page 6 of the announcement booklet, Professional Summer Courses for Teachers/cours professionnels d'été pour enseignants 1974, it is stated that applications for admission to courses are to be mailed in an envelope postmarked not later than May 13, 1974.

Owing to the mail situation, this date is extended to May 27, 1974.

There will be no change in the June 17 date for August courses.

## 2. NON-CREDIT SUMMER COURSES

The Ministry of Education has been informed, as the result of a request to all Faculties and Colleges of Education, of the the following non-credit summer courses being offered during the summer of 1974. Teachers interested in any of these programs should contact the appropriate Faculty for further information concerning admissions, fees, or other matters.

### Faculty of Education, Queen's University

| Title | Dates |
|---|---|
| A Workshop in School Librarianship | June 17 - 20 |
| Courses for Teachers of Mathematics | |
| 1. Mathematics for the General Student | June 17 - 21, July 2 - 5 |
| 2. A Clinic in Grade XIII Mathematics | June 24 - 28, July 8 - 12 |
| 3. Experiences in Mathematics for K-8 Teachers | June 24 - 28, July 8 - 12 |
| 3 A Seminar in Problem-Solving | July 8 - 12 |
| Education Leadership: The Developing Role of the Technical Director | June 18 - 21, July 2 - 5 |

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Faculty of Education, Queen's University (continued)

| | |
|---|---|
| Intensive Courses in Systematic Curriculum Design | June 24 - 28, July 8 - 12<br>July 22 - 26, August 12 - |
| Women's Gymnastics Workshops | |
| 1st Clinic (Basic) | July 1 - 12 |
| 2nd Clinic (Advanced) | July 15 - 26 |
| Secondary School Physical & Health Education Refresher Courses for Men and Women | July 2 - 5, July 8 - 12 |
| Discipline and Classroom Control | July 2 - 6 |
| Physical Education for Students with Learning Disabilities | July 2 - 12 |
| Guidance Workshops | July 2 - 12, July 15 - 19<br>July 22 - August 2 |
| Speech in the Classroom - A Professional Development Course on Childhood Development Speech | July 2 - 12 |
| One-week Physics Courses for Teachers<br>1. Quantum Physics & The Laser<br>2. Laboratory Workshop<br>3. Special Relativity | July 8 - 12 |
| Art Education: A Foundation in Studio Experience | July 8 - 12 |
| Teaching Behaviour in Physical Education | July 15 - 19 |
| Value and Humanistic Education - An Intensive Week-End Workshop | July 5 - 6 |
| Outdoor Education Workshop | July 22 - 26 |
| The Sociology of the Family | August 12 - 16 |

Faculty of Education, University of Toronto.

| | |
|---|---|
| Continuing Education for School Librarians | June 15 - 18 |
| Seminars in Plastics and Mechanical Power Transmission | July 2 - 12 |
| New Approaches in Home Economics Education | August 14 - 27 |

J F Kinlin

J. F. Kinlin
Assistant Deputy Minister

April 29, 1974.

Ministry
of
Education
tario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 42

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: THE CHINESE EXHIBITION -
THE EXHIBITION OF ARCHAEOLOGICAL FINDS
OF THE PEOPLE'S REPUBLIC OF CHINA -
AUGUST 8 - NOVEMBER 16, 1974

This exhibition is a unique cultural event in North America. For the first time some of the most important treasures ever unearthed from Chinese soil will be on view in the Western hemisphere. Their premiere showing on the continent will be in Toronto at the Royal Ontario Museum. All the artifacts displayed, excavated during the past 25 years, reveal the deep and active respect the Chinese have for their past.

China's rich and intriguing cultural heritage is brought dramatically to life in this exhibition of nearly 400 objects which span a period of more than half a million years. The craftsmanship and artistic achievements of the people of ancient China, now uncovered by modern Chinese archaeologists after centuries or millennia of burial, have never before been presented in the West in such a large and spectacular exhibition.

The Royal Ontario Museum is anxious that as many Ontario students as possible, of Grade 5 and above, visit the exhibition and gain the utmost benefit. Schools may, therefore, book classes into the exhibition at specific times on any Monday after September 3 with the exception of October 14 and November 11.

In addition, ROM has prepared a kit which will permit teachers to give their students a background lesson. Each kit will contain the following:

1 Set of 9 slides of objects from the exhibition
1 Descriptive script to accompany the slides
1 Exhibition catalogue
1 Chart of the Chinese dynasties
1 Poster of the Flying Horse of Kansu
1 Poster of the Sentinel of the Dead

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The price of each kit is $10 which includes packing and postage and represents a considerable saving over individual prices.

You are urged to make your reservation, using the attached form, and to order kits immediately - before the current shool year ends - from the Education Department, Royal Ontario Museum, 100 Queen's Park, Toronto, Ontario, M5C 2C6. Your tickets and kits will be mailed to you during the summer, to be available for you when the new school year starts.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

May 9, 1974

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 43

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: A. RECENT AMENDMENTS TO REGULATIONS CONCERNING TEACHER CERTIFICATION
B. CIRCULAR 614 (MEMORANDUM REGARDING BASIC TEACHING CERTIFICATES VALID IN ELEMENTARY SCHOOLS)

## A. RECENT AMENDMENTS TO REGULATIONS CONCERNING TEACHER CERTIFICATION

1. The validity of the Primary School Specialist's Certificate and the Kindergarten-Primary Certificate is established to cover Junior Kindergarten, Kindergarten and the complete Primary Division - (grades 1, 2 and 3)

2. (a) The validity of an Elementary School Teacher's Certificate or a Second Class Certificate (French-language - obtained at Sudbury Teachers' College or the Faculty of Education, University of Ottawa) is extended to permit its holder to teach any French-language program in an elementary school or class "where French is the language of instruction". This type of instruction may consist of short periods daily, half-days regularly or of an 'immersion' program.

   (b) The Elementary School Teacher's Certificate (English-language - obtained at a teachers' college or college or faculty of education other than those referred to in the preceding paragraph) is similarly valid to permit its holder to teach any English-language program in an elementary school or class "where English is the language of instruction".

   (c) Letters of Standing having the force of any of these certificates have similar extended validity.

(over)

3. The technical provisions for extending an expiring certificate, or re-instating an expired certificate, have been formally stated in Ontario Regulation 295/73 (as amended by Ontario Regulation 224/74). This procedure involves the use of Ministry of Education form ME 582 appropriately filled out; blank copies of this form are available through Regional offices.

4. It is clearly established that the normal period of validity of an interim certificate shall be not less than five full years.

B. CIRCULAR 614 (MEMORANDUM REGARDING BASIC TEACHING CERTIFICATES VALID IN ELEMENTARY SCHOOLS)

This Circular is now out-of-date. Information formerly available in Circular 614 may be obtained by reference to the appropriate Regional Office or to the Teacher Education and Certification Branch at the Ministry Office in Toronto.

J F Kinlin

J. F. Kinlin
Assistant Deputy Minister

May 14, 1974

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:44

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE:
1. 1974 SUMMER BURSARY PROGRAM FOR TEACHERS OF FRENCH TO ENGLISH-SPEAKING STUDENTS AND FOR TEACHERS WHO TEACH IN FRENCH TO FRENCH-SPEAKING STUDENTS
2. SUPERVISION OF SCHOOL PREMISES
3. PROFESSIONAL DEVELOPMENT PROGRAMS FOR CANADIAN TEACHERS ANNOUNCED BY THE EMBASSY OF FRANCE (REF. MEMORANDUM 1973-74:35)

## 1. 1974 SUMMER BURSARY PROGRAM FOR TEACHERS OF FRENCH TO ENGLISH-SPEAKING STUDENTS AND FOR TEACHERS WHO TEACH IN FRENCH TO FRENCH-SPEAKING STUDENTS

The Ministry of Colleges and Universities has announced the 1974 Bursary Program for teachers of French to English-speaking students and for teachers who teach in French to French-speaking students. Principals are requested to bring to the attention of interested teachers the Conditions of Award included with this memorandum, and the final date for applications. The completed application form, with a photocopy of the Ontario Teacher's Certificate attached, must be received by the Ministry of Colleges and Universities by June 14, 1974. Any application received after that date will not be accepted. The Teacher's Certificate of 1974 graduates of teacher-training institutions will be accepted until July 15, 1974.

It will be noted that application forms may be obtained from:

Fellowship Section,
Student Awards Branch,
Ministry of Colleges and Universities,
Mowat Block, 8th Floor, Queen's Park,
Toronto, Ontario
M7A 1C6 (Tel. (416) 965-3208)

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## 2. SUPERVISION OF SCHOOL PREMISES

In January, an eight-year-old boy died as a result of passing in front of a snowblower which was engaged in clearing a path in the school yard. Owing to this tragedy, the attention of school board officials and principals is drawn to the provisions under Regulation 191, ELEMENTARY AND SECONDARY SCHOOLS - GENERAL, Section 3(7) and Section 14(2)(d) as follows:

(over)

Supervision of School Premises (cont.)

SECTION 3(7)

> "The board may determine the period of time during each school day when the school building and the playgrounds shall be open to the pupils and, where not determined by the board, the building and the playgrounds shall be open to the pupils during the period beginning fifteen minutes before classes begin for the day and ending fifteen minutes after classes end for the day."

SECTION 14(2)

> "A principal shall,
>
> (d) subject to the approval of the board, appoint one or more of the teachers for supervisory duty at any time during the period beginning one-half hour before classes begin for the day and ending fifteen minutes after classes end for the day when the school building and the playgrounds are open to the pupils and classes are not in session, and arrange for the supervision of any other school activity authorized by the board."

## 3. PROFESSIONAL DEVELOPMENT PROGRAMS FOR CANADIAN TEACHERS ANNOUNCED BY THE EMBASSY OF FRANCE (REF. MEMORANDUM 1973-74: 35)

With reference to memorandum 1973-74: 35 of March 26, 1974, the Embassy of France now announces that the professional development program for secondary school teachers of French to be held in Tours is scheduled from July 3 to 31, 1974. The program for elementary school teachers will be held at La Rochelle from July 8 to August 4, 1974.

H. K. Fisher

May 13,1974

H. K. Fisher
Assistant Deputy Minister

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 45

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: NON-CREDIT SUMMER COURSES
ADDITION TO MEMORANDUM 1973-74: 41

## Faculty of Education, University of Western Ontario

| Title | Dates |
|---|---|
| Curriculum Design in History and The Social Sciences for Senior Elementary and Secondary Schools | June 17 - 20 |
| Implementing the Intermediate History-Social Science Guidelines | July 8 - 12 |
| Curriculum Planning for Man-In-Society: New Emphases for 1974 | August 12 - 16 |
| Current Audio-Visual Practices | July 2 - 5 |
| Analysing Your Curriculum Problems and Priorities in Social Studies and History: A Clinical Week-Long Workshop for Teachers, Department Heads and Principals | July 8 - 12 |
| New Approaches to Social Studies in the Elementary School (Grades 3-6) | July 15 - 19 |
| The Conscious-Active Method of Teaching French | July 8 - 12 |
| Teaching the New Course in World Religions | July 8 - 12 |
| New Perspectives in Teaching Canadian Civics and 'People and Politics' | August 12 - 16 |
| The English Curriculum in the Seventies | June 24 - 26 |
| Children's Literature: Realistic Fiction and Fantasy in the Intermediate Grades | June 24 - 26 |

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|---|---|
| Listening and Looking as Basis in Curriculum Planning for 'Four-Year' and 'Two-Year' English Courses | June 27 - 29 |
| An Introduction to Creative Dramatics for the Classroom Teacher of English | July 2 - 5 |
| Literary Criticism for the Classroom: A Practical Course for Teachers of Intermediate and Senior Divisions | July 3 - 10 |
| The Writing of Poetry: Process and Product | June 18 - 21 |
| Dramatic and Other Approaches to the Teaching of Shakespeare | June 20 - 22 |
| Rhetoric and Writing in the Classroom | July 8 - 12 |
| Improving Student Reading Techniques (Grades 4 - 13) | July 15 - 26 |
| Informatics Part A: An Introduction to Teaching Computing and the New Informatics Guideline | June 17 - 21 |
| Workshop in Technical Theatre | July 15 - 19 |
| Informatics Part B: Practical Curriculum Development Based on Advanced Study of the new Informatics Guideline | June 17 - 21 |

J F Kinlin

J. F. Kinlin
Assistant Deputy Minister

May 14, 1974

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 46

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: MUSIC CREDITS

Circular HS1 1974-75 has changed in three ways the policy with regard to the granting of credits for music certificates.

1) Students may count for credits toward their graduation diplomas school music courses successfully completed as well as certain music certificates granted by a recognized conservatory or school of music.

2) The levels of music certificates acceptable for both the Secondary School Graduation Diploma and the Secondary School Honour Graduation Diploma have been raised.

3) Only one credit for music certificates earned outside the school may be counted towards the Secondary School Graduation Diploma, unless a student chooses to use an Honour Graduation credit towards his Graduation Diploma.

Although HS1 1974-75 allows principals the option of a year's delay in implementing this new policy, it has now been decided to extend the optional implementation even further as a concession to students who might encounter difficulties in modifying their present secondary school program. Therefore students currently enrolled in any year of a secondary school program who have been granted prior to August 31, 1975 the music certificates outlined in Appendix B of HS1 1973-74 may be given the option of having those certificates entered in their student record folders either under the previous diploma requirements or in accordance with the new policy.

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FOR STUDIES IN EDUCATION

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For example a student who has been granted the Royal Conservatory of Music of Toronto Grade VIII Practical and Grade II Theory Certificates may

a) count these certificates as one credit towards his Secondary School Honour Graduation Diploma in lieu of music credits taken in the school (HS1 1973-74)

OR

b) count those certificates as one credit towards the Secondary School Graduation Diploma along with any music credits taken in the school (HS1 1974-75)

All students entering the first year of a secondary school program in September 1974 will be subject to the diploma requirements in music described in HS1 1974-

J. F. Kinlin
Assistant Deputy Minister

May 20, 1974.

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 47

JUN 13 1974

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: TRANSCRIPTS OF ACHIEVEMENT
AND STATEMENTS OF STANDING

Memorandum 1973-74: 38, item 3, Transcripts of Achievement and Statements of Standing, indicates that such transcripts shall be on an official school letterhead.

It should be noted that, in addition, an official transcript of achievement and statement of standing may be a true copy of sections A and C of the Ontario Student Record Folder. To ensure its authenticity, the document shall be signed by the principal and, where possible, stamped with the official school seal.

J. S. Stephen

J. S. Stephen,
Assistant Deputy Minister

May 27, 1974.

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Ontario

Minister of
Education

416/965-5277

Mowat Block
Queen's Park
Toronto Ontario
M7A 1L2

MEMORANDUM TO: CHAIRMEN OF SCHOOL BOARDS

DATE: June 3, 1974

RE: TEACHING OF MORAL VALUES IN SCHOOLS

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Attached for your information is an address I presented to the February conference of the Ontario Educational Association, in which I outlined my belief that schools should increasingly add a "moral values" dimension to their programs.

There is no doubt that the basic right and responsibility for developing moral values in children rests with parents. However, the schools do have an important role to play in focussing on character building, ethics, social attitudes and moral values and principles.

Several Ontario school boards have been working experimentally to add an increased "moral values" dimension to existing elementary and secondary school courses. Work is also being carried out in this regard in in-service programs for teachers.

These efforts, and extensions of them, deserve the interest and attention of us all. Frankly, I would like to see every school board become involved in an examination of this very important aspect of education.

There is no intent to suggest that distinct courses be created to deal with moral values. Instead, we are talking about a classroom approach and attitude that covers all teaching -- "a program of motivation throughout the school, not a course of study in a subject area", to quote a recommendation from the McKay Committee on Religious Education in the Public Schools of the Province of Ontario.

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(over)

Enclosed with this memorandum is a copy of the booklet Moral Values in the Schools, by Clive Beck. It describes some topics tried experimentally with students, and some useful methods of examining questions of morals and values.

The booklet contains suggestions, and is intended as a vehicle for discussion rather than an adopted approach.

I would like to suggest that those boards wishing to formalize their study of this area of growth consider creating study groups or committees to examine the broad area of moral education and to review the approaches which this booklet describes.

I would hope that you would involve parents and other citizens in any such review, as well as teachers, because it is important that they should also be agreeable to any approaches taken on this important matter in the schools.

I would be pleased to receive your comments on the following matters, and on any other related aspects of this topic:

(1) Is an approach such as that outlined in the booklet Moral Education in the Schools suitable for the students in all, or some, or none of the schools in your jurisdiction?

(2) What kinds of activities do you foresee as being useful in order that students, school staffs and parents could be involved in moral/values growth? At the classroom -- school -- school board -- regional -- provincial levels?

(3) What assistance should be available, from people, institutions, or materials, at the classroom -- school -- school board -- regional -- provincial level?

I would be pleased to hear from you or your Board -- or any of your schools -- on this essential theme.

Additional copies of the booklet Moral Education in the Schools and my OEA address on the topic are available from the Director of your Regional Office of the Ministry. We would be happy to provide copies of both to each of your schools, according to your direction.

Thank you for your cooperation.

Thomas L. Wells

Thomas L. Wells,
Minister of Education

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 48

JUN 19 1974
ONTARIO INSTITUTE

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SECONDARY SCHOOLS

RE: THE SERVICE FOR ADMISSION TO COLLEGES AND UNIVERSITIES AND THE ADMINISTRATION OF SACU TESTS IN SECONDARY SCHOOLS

1. As founding members of SACU, the Ministries of Education and of Colleges and Universities undertook to pay the test fees for Ontario candidates for a sufficient period to allow each Ontario university to gather statistically valid data on the value of SACU results in their admissions procedures.

2. After 1971-72, payment of test fees on behalf of candidates in Ontario secondary schools was discontinued, since by that time approximately 173,000 candidates had written the tests and it was judged that the objective mentioned above had been achieved.

3. Ontario universities do not now include SACU results in their general admission requirements; consequently the number of candidates in Ontario secondary schools wishing to write the tests is expected to continue to decline considerably.

4. There will, however, be an appreciable number of candidates who will continue to write the tests for various special purposes and while the Ministry of Education is not opposed to the administration of SACU tests in secondary schools during regular school hours, each jurisdiction may well wish to review its policy regarding facilities for the administration of the tests if approached by SACU.

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H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

June 7, 1974

Ministry
of
Education
ario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

#50

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: REACTION TO THE REPORT OF THE MINISTERIAL COMMISSION ON THE ORGANIZATION AND FINANCING OF THE PUBLIC AND SECONDARY SCHOOL SYSTEMS IN METROPOLITAN TORONTO

The Report of the Ministerial Commission on the Organization and Financing of the Public and Secondary School Systems in Metropolitan Toronto was tabled in the Ontario Legislature on Tuesday, June 18, 1974, by the Honourable Thomas L. Wells, Minister of Education.

At the present time, the recommendations in the Report are being studied by the Ministry of Education.

You are invited to make a submission representing the official reaction of your Board to the recommendations outlined in this Report.

A copy of the recommendations organized in categories under topical headings is attached for your use. Some recommendations apply to more than one category but are listed only in a single major topical area. Each recommendation is preceded by a letter code that identifies the form of action that may be taken in the case of recommendations that the Minister of Education decides to implement.

It is not intended that you should comment on every recommendation, but only those that concern you. If your written response is quite lengthy it would be appreciated if your submission is prefaced by a brief synopsis tabulating the main views which your Board or organization wishes to express.

Please direct any submissions by September 23, 1974, to:

Mr. G. Cavanagh,
Ministry of Education,
Commission on Metro Toronto School Boards,
4th Floor,
801 Bay Street,
Toronto, Ontario
M5S 1Z1

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G H Waldrum

G. H. Waldrum
Deputy Minister of Education

July 8, 1974

cc: Regional Directors of Education
Branch Directors

# *Recommendations of the Ministerial Commission on Metro Toronto School Boards*

## I DIVISION OF POWERS BETWEEN THE M.T.S.B. AND THE AREA BOARDS

### 1. POWERS OF THE M.T.S.B.

O 2. *The two-tier structure of educational governance be retained.* (143)

Lm 3. *The powers of the Metropolitan Toronto School Board be modified.* (143)

10. *The Metropolitan Toronto School Board operate the following highly specialized schools or educational programs in special institutions.*
O (a) *Schools for the Trainable Retarded*
Lm (b) *Sunny View Public School*
Lm (c) *Bloorview Children's Hospital*
Lm (d) *Ontario Crippled Children's Centre*
} *for Orthopaedic and Physically Handicapped Students*
Lm (e) *Metropolitan Toronto School for the Deaf* (174)

B 11. *The Metropolitan Toronto School Board examine the possibility of cooperating with the Metropolitan Toronto Separate School Board in the provision of some highly specialized classes and schools for the delivery of services and programs to exceptional students.* (176)

B 13. *The staff of the Metropolitan Toronto School Board and the Area Boards be reduced or redeployed in keeping with the redefined roles.* (181)

O 22. *The final decision for establishing school attendance area boundaries continue to be the responsibility of the Metropolitan Toronto School Board.* (277)

O 48. *The Committee of Board Chairmen and the Advisory Council of Directors continue to function without formal mandate.* (378)

4. *The Metropolitan Toronto School Board:*
Lm (a) *negotiate wage and fringe benefit agreements for all employees on behalf of the Area Boards;*
Lm (b) *establish classification indices for non-teaching personnel;*
Lm (c) *conduct population research and planning affecting attendance areas and plant expansion or contraction;*
B (d) *plan cooperatively with the Metropolitan Toronto Separate School Board, concerning school accommodation and other matters of mutual concern on behalf of the Area Boards;*
O (e) *review and consolidate the requirements for capital funds of the Area Boards, for submission to the Ministry of Education;*

(over)

## I DIVISION OF POWERS BETWEEN THE M.T.S.B AND THE AREA BOARDS

### 1. POWERS OF THE M.T.S.B. (continued)

Lm (f) *purchase all sites for educational purposes on behalf of the Area Boards;*

Lm (g) *make the ultimate decision regarding the closing, sharing or disposing of surplus educational facilities upon recommendation from the Area Board or Boards concerned;*

O (h) *assume all debenture debts related to capital expenditures;*

Lm (i) *conduct and coordinate educational research on behalf of the Area Boards;*

Lm (j) *coordinate the delivery of health services to the Area Boards;*

Lm (k) *operate the computer services for the Area Boards;*

Lm (l) *operate the highly specialized schools set out in paragraph 174;*

Lm (m) *develop a transportation policy for the boards in Metropolitan Toronto.* (163)

### 2. POWERS OF THE AREA BOARDS

B 1. *Area Boards of Education move to establish families of schools as their primary unit of educational administration.* (126)

O 5. *All residual powers and responsibilities remain with the Area Boards.*

Lm 6. *The Area Boards be permitted to delegate any power or responsibility to the Metropolitan Toronto School Board.* (164)

Lm 7. *The consent of all Area Boards be required to permit the delegation of any power or responsibility to the Metropolitan Toronto School Board.* (164)

Lm 8. *The Area Boards have the right at any time to retrieve any power or responsibility delegated by them to the Metropolitan Toronto School Board.* (164)

Lm 9. *The consent of all Area Boards be required to permit the retrieval of any power or responsibility from the Metropolitan Toronto School Board.* (164)

Lm 12. *The Area Boards be given the right to delegate the operation of highly specialized education classes and schools to the Metropolitan Toronto School Board.* (177)

B & M 14. *Boards of Education and Municipal Councils establish policy coordinatin committees for the delivery of people-related services in their communities.* (189)

## II RELATIONSHIP OF THE MINISTRY OF EDUCATION REGIONAL OFFICE TO THE METRO AND AREA BOARDS

P 15. *Metropolitan Toronto be considered a region of the Province by the Ministry of Education. (197)*

P 16. *The functions of the present Regional Office of the Ministry of Education serving Metropolitan Toronto be absorbed into the Head Office of the Ministry. (197)*

## III AREA BOARD BOUNDARIES

P 17. *The implementation of the major recommendations of this Report not be delayed pending the completion of the work of the combined Metro-Provincial Commission for Review of the System of Local Government in Metropolitan Toronto. (204)*

Lm 18. *In establishing school board boundaries, educational advantages should be given priority of consideration over the coterminality of municipal boundaries. (209)*

Lm & B 19. *The Metropolitan Toronto School Board review the boundaries of the Scarborough Board of Education at five-year intervals to determine if changes would improve the effectiveness of the governance structure. (253)*

O 20. *The second tier of the Metropolitan Toronto School system be comprised of six Area Boards. (275)*

Lm 21. *The boundaries of the present Area Boards be adjusted to increase the size of the Borough of East York and the Borough of York and to reduce the size of the Borough of North York and the City of Toronto. (276)*

## IV TRUSTEES

### 1. NUMBER OF TRUSTEES AND SIZE OF WARDS

Lm 23. *An Area Board of Education have a minimum of 10 trustees and a maximum of 20. (281)*

(over)

# IV TRUSTEES

## 1. NUMBER OF TRUSTEES AND SIZE OF WARDS (continued)

Lm 24. The practice in East York, Etobicoke and Toronto of having two trustees
Lmun elected by all the voters in a ward be discontinued. (287)

Lm 25. The number of wards in East York and Toronto be increased for educational purposes. (287)

Lm 26. Each ward in an Area Board's jurisdiction be represented by one trustee. (287)

Lm 27. A natural community or a family of schools be, where feasible, the constituency from which the local trustee is elected. (297)

## 2. REPRESENTATION ON THE M.T.S.B.

O 42. The Metropolitan Toronto School Board continue to be composed of trustees who are members of Area Boards or representatives of the Metropolitan Toronto Separate School Board. (360)

O 43. The chairman of an Area Board must be one of its representatives to the Metropolitan Toronto School Board. (360)

O 44. The composition of the Metropolitan Toronto School Board continue to be based as nearly as possible upon representation by population. (3

Lm 45. An Area Board have one representative on the Metropolitan Toronto School Board per 100,000 population or major fraction thereof. (366)

Lm 46. Representatives from the Area Boards to the Metropolitan Toronto School Board be elected annually. (371)

Lm 47. A system of designated alternate trustees on the Metropolitan Toronto School Board be instituted. (375)

## 3. ROLE, TERM OF OFFICE AND ELECTION

O 35. *The role of school trustee continue to be considered as part-time.* (334)

O 36. *The present two-year term of office for trustees be maintained.* (336)

Lg 37. *A candidate for the office of school trustee be granted a sum of money, not to exceed four cents per eligible voter in his ward, for the purpose of conducting an election campaign.* (342)

Lg 38. *A candidate for the office of school trustee be required to post a bond of $100.00 refundable only in the event that he polls more than 10 per cent of the total vote cast in his constituency for the office that he seeks.* (343)

Lg 39. *A candidate be required to file with the chief electoral officer a statement of all receipts and expenditures attributable to his election campaign, within 90 days following the election.* (344)

R 40. *The funds allocated by a local school board for the purpose of financially assisting candidates for the position of school trustee be eligible for provincial grants.* (345)

B 41. *An orientation program for new trustees be instituted by each board.* (350)

## 4. HONORARIA

Lg 28. *A differentiated scale of honoraria for Area Board trustees in Metropolitan Toronto be established, as set out below.* (324)

| Area Board Student Enrolment | Maximum Honorarium Per Month |
|---|---|
| 5,000 - 14,999 | $300 |
| 15,000 - 29,999 | $400 |
| 30,000 - 49,999 | $500 |
| 50,000 or more | $600 |

Lm 29. *The honorarium for a Metropolitan Toronto School Board trustee be 50 per cent of the maximum honorarium allowable under the proposed scale for an Area Board trustee.* (325)

(over)

4. HONORARIA (continued)

Lg 30. *The honorarium for an Area Board chairman be 50 per cent more than his actual honorarium as an Area Board trustee.* (326)

Lm 31. *The chairman of the Metropolitan Toronto School Board receive an honorarium equivalent to 50 per cent of the maximum honorarium permitted as an Area Board trustee.* (327)

Lm 32. *In the event that the chairman of the Metropolitan Toronto School Board is also chairman of an Area Board, he be entitled to only one honorarium as a chairman.* (329)

Lg 33. *Honoraria for school trustees in Metropolitan Toronto be reviewed every two years in order to keep abreast of inflationary trends in the economy.* (330)

R 34. *The definition of supplementary expenditure in the regulation General Legislative Grants be amended to include trustee honoraria.* (

## V FINANCIAL RECOMMENDATIONS

### 1. DESIGN AND CATEGORIES OF WEIGHTING FACTORS

P 65. *A technical research team or teams be established to study the weighting factors in detail and to report their findings to the Minister.* (518)

(i) Small-School Weighting Factor

P
R 71. *A small-school factor be made applicable to all elementary schools that comply with provincially established guidelines.* (556)

(ii) Instructional Salaries Weighting Factor

R 72. *Finer gradations be used in establishing the instructional salaries weighting factor and the maximum be removed.* (561)

R 73. *The whole of the instructional salaries weighting factor be a part of the grant weighting factor.* (561)

## 1. DESIGN AND CATEGORIES OF WEIGHTING FACTORS (continued)

### (iii) Population Density Factor

R 74. *In calculating the density factor for the designated cities and for the Area Boards of Metropolitan Toronto, large parks, airports, zoos and expressway right-of-ways be excluded from the acreage.* (563)

### (iv) Special Education Weighting Factor

P 66. *A study be undertaken to determine the "normal excess cost per pupil" required to finance the type of special education program the Province believes can and should be operated in all school divisions, and in all county and district combined Roman Catholic separate school zones without any weighting factor for special education.* (534)

R 67. *"Normal excess cost per pupil" be used instead of the excess cost per pupil of the median board in the formula for determining the special education weighting factor of an elementary school board.* (534)

P R 68. *The dollar amount of the "normal excess cost per pupil" be reviewed periodically to keep it in line with cost increases and with any changes in Provincial policy with respect to minimum special education requirements.* (534)

P R 69. *A board which feels that its special education weighting factor does not measure accurately the excess costs of its special education programs be permitted to appeal to the Minister for the authority to spend, in addition to its calculated ceiling, such sums as may be approved by the Minister to finance such excess costs.* (534)

P R 70. *Boards that provide special education programs for secondary-school students have the total excess cost of such programs recognized in determining their expenditure ceilings.* (536)

## 2. CEILINGS, WEIGHTING FACTORS AND GRANTS

R 49. *The Ministry, through the grant regulations, determine separate grant and expenditure weighting factors for each of the six Area Boards of Metropolitan Toronto.* (462)

R 52. *Legislative grants on ordinary expenditure be calculated separately for each Area Board by the Ministry, using the assessment, average daily enrolments, grant weighting factors and grant ceilings of the individual boards.* (479)

(over)

## 2. CEILINGS, WEIGHTING FACTORS AND GRANTS (continued)

R 53. *The legislative grants on the ordinary expenditure of the Area Boards be paid to the Metropolitan Toronto School Board. (482)*

O 83. *Grants on recognized extraordinary expenditure continue to be calculated for Metropolitan Toronto as a whole and be paid to the Metropolitan Toronto School Board. (601)*

## 3. BUDGET PROCESS AND FUNDING

### (i) Ordinary

Lm 50. *Area Boards prepare estimates of ordinary expenditure up to the ceiling amounts allowed by the Regulations and submit them to the Metropolitan Toronto School Board for funding. (477)*

Lm 51. *The ordinary expenditures of Area Boards up to their expenditure ceilings be financed by a combination of legislative grants and a uniform mill rate across Metropolitan Toronto. (477)*

### (ii) Extraordinary

O 77. *Debt charges and capital expenditures from the revenue fund incurred by the Area Boards and approved by the Metropolitan Toronto School Board be financed by provincial grants and a uniform mill rate across Metropolitan Toronto. (587)*

O 78. *Capital expenditures from the revenue fund not approved by either the Minister or the Metropolitan Toronto School Board become the responsibility of Area Boards and be financed by a levy on the ratepayers of the Area Boards incurring them, subject to the mill rate maxima already in the Act respecting a local levy. (590)*

O 80. *The Metropolitan Toronto School Board continue to determine:*
  - *(i) how much of the statutory maximum allowance for capital expenditure from the revenue fund is to be spent in any year;*
  - *(ii) how much of the amount so determined is to be used to reduce new debenture debt; and*
  - *(iii) the apportionment of the remainder among the Area Boards. (595*

O 81. *Transportation expenditures of an Area Board that fall within recognized extraordinary expenditure and additional transportation expenditures approved by the Metropolitan Toronto School Board be financed by provincial grants and by a uniform levy across Metropolitan Toronto. (598)*

## 3. BUDGET PROCESS AND FUNDING (continued)

### (ii) Extraordinary (continued)

O 82. *Transportation expenditures classified as extraordinary by the Ministry or by an Area Board but not approved by the Metropolitan Toronto School Board and not recognized for grant purposes be a charge upon the ratepayers of the Area Board concerned. (598)*

### (iii) Supplementary

B 84. *Supplementary expenditures of an Area Board that are to be financed by a uniform mill rate across Metropolitan Toronto be subject to the approval of the Metropolitan Toronto School Board. (607)*

B 85. *Supplementary expenditures of an Area Board in excess of those approved by the Metropolitan Toronto School Board be a charge on the ratepayers of the Area Board. (607)*

## 4. CEILINGS FOR METRO BOARD OPERATION

R 89. *Legislative grants be paid on the administrative costs of the Metropolitan Toronto School Board that fall within the grant ceiling. (628)*

R 90. *Weighting factors similar to the 1.5 factor now applied to the trainable retarded pupils be devised for pupils in other schools operated by the Metropolitan Toronto School Board and be used in calculating the grant and expenditure ceilings for the schools operated by that Board. (628)*

## 5. DISCRETIONARY LEVY

R 54. *The Province continue to provide local fiscal autonomy for all school boards in Ontario by permitting a discretionary local levy. (499)*

R 55. *A board be authorized to make a discretionary levy only after its expenditure ceiling has been reached. (499)*

R 56. *For an elementary school board, the net yield per pupil of the discretionary levy be fixed at one per cent of its grant ceiling per pupil for each one-tenth of a mill levied. (499)*

R 57. *For a secondary school board, the net yield per pupil of the discretionary levy be fixed at one per cent of its grant ceiling per pupil for each one-tenth of a mill levied. (499)*

(over)

5. DISCRETIONARY LEVY (continued)

R 58. *The excess of the actual yield over the net yield of the discretionary levy of some boards be payable into a provincial pool and used to augment the actual yield of other boards up to their net yield positions. (499)*

R 59. *The transfer of excess yield from the wealthier boards to those less wealthy be accomplished through the grant structure. (499)*

R 60. *The discretionary local levy be limited to a maximum of three-tenths of a mill in the elementary panel and two-tenths of a mill in the secondary panel. (505)*

R or Lg 61. *Special estimates be drawn up by a board showing in detail the purposes for which the net yield of the discretionary levy will be used. (507)*

R or Lg 62. *Special estimates for the use of the net yield of the discretionary levy be approved by at least two-thirds of all eligible members of a board on a recorded vote. (507)*

B 63. *Area Boards encourage the formation of local school councils to recommend programs that would be eligible for funding by means of the discretionary levy. (513)*

B Lg 64. *A list of the projects, programs or other purposes for which the discretionary funds would be used be printed and distributed to all ratepayers with their tax bills. (513)*

6. SURPLUSES

Lm 86. *The surpluses accumulated by an Area Board at the end of a fiscal year be disposed of as follows:*
- *(a) A surplus on ordinary expenditure account caused by the actual ceiling on expenditures being less than the estimated ceiling be returned to the Metropolitan Toronto School Board for the purpose of decreasing the succeeding year's Metro-wide mill rate;*
- *(b) A surplus on ordinary expenditure account caused by an Area Board spending below its actual expenditure ceiling, except to the extent that the actual expenditure is also below the Area Board's grant ceiling, be returned to the Metropolitan Toronto School Board for the purpose of reducing the succeeding year's Metro-wide mill rate;*

## 6. SURPLUSES (continued)

(c) *A surplus on ordinary expenditure account caused by an Area Board spending below its grant ceiling be returned to the Metropolitan Toronto School Board but be credited to the Area Board to be reflected in the succeeding year in a lowering of its mill rate;*

(d) *A surplus on ordinary expenditure account caused by an Area Board underspending the proceeds of its discretionary levy be used to decrease the succeeding year's discretionary levy;*

(e) *A surplus on extraordinary expenditure account caused by an Area Board not spending all of the funds approved by the Metropolitan Toronto School Board for capital expenditure from the revenue fund be returned to the Metropolitan Toronto School Board to reduce the succeeding year's Metro-wide mill rate;*

(f) *A surplus on extraordinary expenditure account caused by lower expenditures on transportation than those approved by the Metropolitan Toronto School Board be returned to the Metropolitan Toronto School Board to lower the succeeding year's Metro-wide mill rate;*

(g) *A surplus on extraordinary expenditure account caused by an overlevy for supplementary estimates be used to reduce the succeeding year's supplementary levy for that Area Board.* (614)

## 7. DEFICITS

87. *The deficits accumulated by an Area Board at the end of a fiscal year be disposed of as follows:*

Lm (a) *A deficit on ordinary expenditure account caused by the actual ceiling being greater than the estimated ceiling be met as part of the Metro-wide mill rate in the succeeding year;*

Lm (b) *A deficit on ordinary expenditure account caused by the spending level being above the actual ceiling be subject to the normal penalty applicable to any board in the province that spends above its ceiling;*

Lm & R (c) *A deficit caused by the overspending of the net yield of the discretionary levy be used to reduce the maximum allowable discretionary levy in the succeeding year;*

Lm (d) *A deficit on extraordinary expenditure account caused by spending in excess of the amounts approved by the Metropolitan Toronto School Board become part of the Area Board's supplementary estimates in the following year;*

Lm (e) *A deficit caused by an underlevy for the board's supplementary estimates be met by including the amount in its supplementary estimates for the succeeding year.* (616)

## 8. DECLINING ENROLMENT

R 75. *The Adjusted Average Daily Enrolment of a board include 60 per cent of the decrease in the Average Daily Enrolment from one year to the next in the first year, 30 per cent in the second year, and 10 per cent in the third year.* (572)

(over)

## 9. HEALTH RELATED COSTS

P 76. *The Ministry of Education seek to have the health-related costs of special education programs borne by the Ministry of Health.* (581)

## 10. LIMITATION ON CAPITAL EXPENDITURE FROM THE REVENUE FUND

Lm 79. *The Metropolitan Toronto School Board come under the general legislation with respect to limits on capital expenditure from the revenue fund.* (592)

## 11. DEBENTURE ISSUING POWER

Lm 88. The Municipality of Metropolitan Toronto Act *be amended to give the Metropolitan Toronto School Board the power to issue its own debentures for long-term borrowing.* (618)

Legend:

1. The Recommendations are set out in categories by major topic.
2. The letter-code preceding each Recommendation number indicates the kind of change and the responsible agent, according to the legend below:

1st letter of code
*L* - Legislation
*R* - Regulation (Ministry of Education)
*P* - Policy (Ministry of Education)
*B* - Boards (Board action within existing legal authority)
*0* - No change (no statutory change required)

2nd letter of code where applicable
*m* - Municipality of Metropolitan Toronto Act
*g* - Provincial Education Acts
*mun* - Municipal Act (Provincial)

Ministry
of
Education
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 51

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: UNEMPLOYMENT INSURANCE BENEFITS
AND COURSES FOR TEACHERS

The Ministry is instituting a pilot project to enable a teacher who is currently unemployed to take courses which will improve his opportunities for employment.

This project has been developed in co-operation with the Unemployment Insurance Commission and the Ontario Teachers' Federation and will be limited to approximately 25 teachers.

An eligible teacher will receive an allowance from the Ministry which will be supplemented by the Unemployment Insurance Commission to the maximum amount for the period to which the teacher would be entitled if he were unemployed and in receipt of benefits from the Commission.

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An applicant shall

(a) be eligible for unemployment insurance benefits,

(b) hold an interim or permanent teaching certificate,

(c) be prepared to attend a program full time,

(d) submit evidence that the intended program of courses will improve his opportunities for employment as a teacher, and

(e) complete an application form which is available from the Teacher Education and Certification Branch, Ministry of Education, Mowat Block, Parliament Buildings, Queen's Park, Toronto, Ontario, M7A 1M7.

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Would you be good enough to bring this memorandum and the attachments which are enclosed to the attention of any teacher who would be eligible to participate in this project.

G. H. Waldrum

G. H. Waldrum
Deputy Minister of Education

July 11, 1974.

# INFORMATION

## Unemployment Insurance Benefits and Courses for Teachers

1. The Ministry of Education, in cooperation with the Unemployment Insurance Commission and the Ontario Teachers' Federation, is instituting a pilot project to enable an unemployed teacher to take courses which will equip him to improve his opportunities for employment.

2. The Ministry will pay to eligible candidates a weekly allowance in accordance with the following scale:

| | |
|---|---|
| Single, living at home with parents | $43 |
| Single, living alone | $60 |
| One dependent | $74 |
| Two dependents | $81 |
| Three dependents | $88 |
| Four or more dependents | $95 |
| Additional Ministry allowance if required to live away from home and maintain two residences | $30 |

The general rule is that a dependent is a person claimed as a dependent for income tax purposes.

3. The Unemployment Insurance Commission will supplement the allowance,exclusive of any living or travel allowance that is paid, to the maximum weekly amount to which the teacher is entitled. The present maximum weekly benefit is $113.00

4. An applicant for an allowance under this project shall,

(a) be eligible for unemployment insurance benefits,

(b) hold an interim or permanent teaching certificate,

(c) be prepared to attend a program full time,

(d) submit evidence that the intended program of courses will improve his opportunities for employment as a teacher, and

(e) complete an application form which is available from the Teacher Education and Certification Branch, Ministry of Education, Mowat Block, Parliament Buildings, Queen's Park, Toronto, Ontario, M7A 1M7.

(over)

5. The Ministry shall decide whether a program of courses will improve a teacher's opportunities for employment. However, a statement from a school board indicating its willingness to re-employ or employ a teacher following completion of his program would be helpful.

6. The specific purpose is designed to overcome the present situation facing unemployed teachers who wish to take courses on a full-time basis, i.e., one cannot receive unemployment insurance benefits unless he is "available for work".

Ministry
of
Education

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:52

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
PRINCIPALS OF SCHOOLS

RE: VIDEOTAPE DISTRIBUTION

Recently, the Ontario Educational Communications Authority was directed to continue concentrating on the production and distribution of non-broadcast materials to educational institutions. Accordingly, the Ministry of Education and the Ontario Educational Communications Authority have examined the means of distributing videotape programs in Ontario.

The following patterns for videotape distribution of programs produced and acquired by the Ontario Educational Communications Authority will be in effect from September 1, 1974.

1. All schools operating under the jurisdiction of defined Isolated Boards will receive videotape dubbing services, free of dubbing charges, from the Ministry of Education Midnorthern Regional Office in Sudbury.
2. School boards that cannot receive an adequate broadcast signal from the Channel 19 CICA-TV transmitter will be granted a reduction on the dubbing charges for OECA-VIPS orders. The charges under the VIPS service do not presently meet all the costs in providing videotapes. These charges are currently met through grants from the Ministry of Education. The new price schedule will be announced by OECA in the September 1974 VIPS catalogue.
3. School boards that can receive an adequate broadcast signal from the Channel 19 CICA-TV transmitter may continue to order videotape under the existing OECA-VIPS schedule of charges. It should be noted that when transmitters relaying the Channel 19 signal are operating in Ottawa, Chatham, Kitchener-Paris, Windsor and London, schools receiving an adequate signal from those transmitters will revert to the VIPS schedule of charges as for the Channel 19 area.

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In all instances the school or school board will be responsible for the cost of the blank videotape and for the playback equipment.

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for H. K. Fisher
Assistant Deputy Minister

July 26, 1974.

Ministry
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io

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

AUG 2 1974

1973-74:52

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS
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3. School boards that can receive an adequate broadcast signal from the Channel 19 CICA-TV transmitter may continue to order videotape under the existing OECA-VIPS schedule of charges. It should be noted that when transmitters relaying the Channel 19 signal are operating in Ottawa, Chatham, Kitchener-Paris, Windsor and London, schools receiving an adequate signal from those transmitters will revert to the VIPS schedule of charges as for the Channel 19 area.

In all instances the school or school board will be responsible for the cost of the blank videotape and for the playback equipment.

for H. K. Fisher
Assistant Deputy Minister

July 26, 1974.

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P 030341 | PRESCOTT & RUS | 1160 | 987 | 975 | 39 |  | 507 | 18 | 20 | 103 | 11 | 5 |  | 166 | 8 | 181 |  | 1 | 1059 | 10 | 1049 | 685 |
| P 810191 | HALIBURTON COU | 1568 | 1590 | 1538 | 25 | 3 | 567 | 8 | 1 | 105 |  | 8 | 1 | 139 |  | 154 | 25 | 3 | 1039 | 8 | 1031 | 699 |
| R 411142 | ELGIN COUNTY R | 1752 | 1751 | 1714 | 29 |  | 499 | 20 | 1 | 72 | 32 | 3 |  | 53 |  | 103 |  |  | 812 | 3 | 809 | 645 |
| R 551152 | OXFORD COUNTY | 2115 | 2057 | 2009 | 42 |  | 509 | 7 |  | 82 | 19 | 8 |  | 69 |  | 112 |  | 1 | 849 | 7 | 842 | 646 |
| R 611152 | HALDIMAND-NORF | 2625 | 2674 | 2590 | 22 |  | 463 |  |  | 64 | 10 | 2 |  | 96 | 6 | 124 | 2 |  | 789 | 7 | 782 | 558 |
| R 521162 | BRUCE-GREY COU | 2948 | 2911 | 2901 | 41 | 1 | 491 | 19 | 1 | 67 | 29 | 14 | 1 | 107 | 5 | 93 |  |  | 869 | 15 | 854 | 642 |
| R 561202 | HURON-PERTH CO | 3075 | 3164 | 3071 | 34 | 1 | 498 | 9 |  | 80 | 14 | 9 | 1 | 89 | 8 | 83 |  |  | 826 | 5 | 821 | 638 |
| R 931062 | LANARK LEEDS G | 3175 | 3165 | 3162 | 31 |  | 502 | 17 |  | 97 |  | 3 |  | 54 | 11 | 110 | 6 |  | 831 |  | 831 | 645 |
| R 511102 | BRANT COUNTY R | 3385 | 3418 | 3382 | 21 |  | 463 | 6 | 1 | 73 | 17 | 14 | 3 | 25 | 1 | 115 |  |  | 739 | 6 | 733 | 585 |
| P 970121 | PRINCE EDWARD | 3502 | 3502 | 3502 | 20 |  | 491 | 5 |  | 74 | 11 | 2 |  | 74 |  | 107 |  | 1 | 785 |  | 785 | 600 |
| R 921002 | HASTINGS PRINC | 3841 | 3884 | 3838 | 34 | 1 | 523 | 12 | 1 | 99 | 18 | 9 |  | 59 | 18 | 86 |  | 1 | 861 | 21 | 840 | 680 |
| R 911032 | FRONTENAC-LENN | 3951 | 3947 | 3945 | 33 |  | 529 | 15 | 1 | 73 | 20 | 5 | 1 | 43 | 8 | 75 |  | 1 | 804 | 13 | 791 | 657 |
| P 710131 | DUFFERIN COUNT | 4194 | 4087 | 4084 | 26 |  | 507 | 12 | 1 | 54 | 21 | 1 |  | 65 | 9 | 67 |  | 3 | 766 | 1 | 765 | 609 |
| R 451102 | LAMBTON COUNTY | 4852 | 4755 | 4742 | 27 |  | 491 | 29 | 1 | 77 | 17 | 15 | 6 | 57 | 4 | 96 |  |  | 820 |  | 820 | 647 |
| R 581142 | WELLINGTON COU | 4769 | 4789 | 4750 | 33 |  | 502 | 7 |  | 70 | 34 | 1 | 3 | 27 | 1 | 100 |  |  | 778 | 7 | 771 | 638 |
| R 841072 | YORK COUNTY R | 5025 | 4899 | 4751 | 27 |  | 524 | 23 |  | 70 | 23 | 6 | 3 | 65 | 8 | 142 |  | 1 | 892 | 8 | 884 | 660 |
| P 610181 | HALDIMAND COUN | 4964 | 5004 | 4963 | 14 |  | 445 | 19 |  | 62 | 27 | 1 |  | 58 | 14 | 94 | 30 | 2 | 766 | 15 | 751 | 562 |
| P 830201 | VICTORIA COUNT | 5257 | 5278 | 5177 | 15 |  | 455 | 10 |  | 61 | 21 | 5 |  | 71 |  | 79 | 9 | 4 | 730 | 12 | 718 | 559 |
| P 020111 | LANARK COUNTY | 5293 | 5330 | 5286 | 17 |  | 533 | 36 | 2 | 75 | 11 | 8 | 1 | 73 | 30 | 85 |  | 7 | 878 | 7 | 871 | 672 |
| P 940131 | LENNOX & ADDIN | 5343 | 5454 | 5333 | 21 |  | 521 | 18 | 5 | 80 | 19 | 5 | 2 | 77 | 11 | 111 |  |  | 870 | 13 | 857 | 666 |
| R 741012 | SIMCOE COUNTY | 5508 | 5572 | 5452 | 22 |  | 491 | 8 |  | 80 |  | 5 |  | 61 | 11 | 100 | 6 | 1 | 785 | 5 | 780 | 600 |
| R 441132 | KENT COUNTY R | 5518 | 5592 | 5518 | 23 |  | 514 | 8 |  | 70 | 21 | 7 |  | 55 | 17 | 105 |  |  | 820 | 7 | 813 | 631 |
| R 961052 | PETERBOROUGH V | 6170 | 6117 | 6117 | 28 | 1 | 510 | 18 |  | 72 | 22 | 2 | 1 | 49 | 18 | 64 |  | 1 | 786 | 6 | 780 | 643 |

P = Public, R = R.C.S.S.

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| R 041032 | RENFREW COUNTY | 6635 | 6693 | 6609 | 25 | | 543 | 16 | | 69 | 23 | 10 | | 68 | 5 | 108 | | 1 | 868 | 5 | 863 | 679 |
| P 520191 | BRUCE COUNTY B | 6915 | 7248 | 6862 | 15 | | 487 | 17 | 4 | 67 | 61 | 4 | | 102 | 37 | 91 | | 1 | 886 | 10 | 876 | 641 |
| P 650131 | NORFOLK COUNTY | 7379 | 7390 | 7379 | 14 | | 481 | 12 | | 54 | 22 | | | 56 | 12 | 73 | | 2 | 726 | 4 | 722 | 576 |
| R 721092 | HALTON COUNTY | 7563 | 7532 | 7517 | 20 | 1 | 476 | 8 | 1 | 66 | 16 | 3 | | 33 | | 113 | | | 737 | 2 | 735 | 587 |
| R 621112 | LINCOLN COUNTY | 7592 | 7775 | 7567 | 22 | | 513 | 14 | | 80 | 20 | 7 | | 29 | | 103 | | 1 | 789 | | 789 | 652 |
| P 430101 | HURON COUNTY B | 7834 | 7829 | 7809 | 11 | | 512 | 12 | | 58 | 12 | 4 | | 72 | | 71 | | 2 | 754 | 1 | 753 | 597 |
| P 050371 | STORMONT DUNDA | 7794 | 7882 | 7794 | 24 | 1 | 562 | 20 | 1 | 74 | 31 | 4 | | 90 | 9 | 86 | 13 | 4 | 919 | 8 | 911 | 695 |
| R 031072 | PRESCOTT & RUS | 7897 | 7884 | 7868 | 26 | | 541 | 12 | 3 | 65 | 25 | 5 | 1 | 60 | 2 | 91 | | | 831 | 10 | 821 | 667 |
| R 821122 | ONTARIO COUNTY | 8437 | 8418 | 8406 | 20 | 1 | 532 | 10 | 2 | 78 | 14 | 4 | | 24 | | 95 | 4 | 1 | 785 | | 785 | 654 |
| P 460191 | MIDDLESEX COUN | 8597 | 8717 | 8597 | 21 | | 486 | 5 | 1 | 66 | 22 | 1 | | 88 | 2 | 80 | | | 772 | 7 | 765 | 590 |
| P 040141 | RENFREW COUNTY | 8854 | 8832 | 8826 | 14 | 2 | 535 | 27 | | 85 | 27 | 7 | | 84 | 34 | 78 | | 3 | 896 | 6 | 890 | 692 |
| P 560141 | PERTH COUNTY B | 9110 | 9118 | 9110 | 14 | | 461 | 9 | 1 | 59 | 17 | 4 | | 59 | 8 | 82 | | 2 | 716 | 1 | 715 | 559 |
| P 410171 | ELGIN COUNTY B | 9309 | 9315 | 9307 | 15 | | 545 | 2 | 2 | 61 | 27 | | 2 | 59 | 29 | 82 | | 2 | 826 | 1 | 825 | 638 |
| R 421102 | ESSEX COUNTY R | 9811 | 9800 | 9800 | 25 | 1 | 500 | 19 | | 108 | | 2 | 1 | 50 | 12 | 104 | | 1 | 823 | 6 | 817 | 645 |
| P 530151 | GREY COUNTY B | 10207 | 10095 | 9968 | 17 | 1 | 548 | 16 | | 60 | 18 | 4 | | 85 | 5 | 85 | 35 | 2 | 876 | 6 | 870 | 656 |
| R 051002 | STORMONT DUNDA | 10139 | 10168 | 10081 | 26 | 2 | 541 | 40 | 1 | 73 | 13 | 5 | | 61 | 21 | 76 | 8 | 1 | 868 | 5 | 863 | 692 |
| R 461162 | MIDDLESEX COUN | 10352 | 10296 | 10246 | 24 | 1 | 519 | 13 | | 83 | 30 | 5 | | 30 | 19 | 149 | 6 | | 879 | 4 | 875 | 669 |
| P 420131 | THE ESSEX COUN | 10785 | 10782 | 10779 | 16 | | 519 | 10 | | 92 | 26 | 3 | | 78 | 34 | 120 | 4 | 5 | 907 | 4 | 903 | 642 |
| P 930171 | LEEDS & GRENVI | 10915 | 10909 | 10895 | 18 | | 526 | 10 | | 67 | 28 | 4 | | 76 | 7 | 68 | | 3 | 807 | 1 | 806 | 648 |
| P 960161 | PETERBOROUGH C | 11428 | 11428 | 11313 | 20 | | 535 | 18 | | 70 | 31 | 2 | 4 | 41 | 9 | 57 | 7 | 2 | 796 | 10 | 786 | 658 |
| R 621382 | WELLAND COUNTY | 11620 | 11436 | 11418 | 31 | 1 | 554 | 8 | | 70 | 24 | 14 | 1 | 41 | | 116 | | | 860 | 24 | 836 | 666 |
| P 550181 | OXFORD COUNTY | 11783 | 11785 | 11770 | 12 | | 507 | 5 | | 61 | 22 | 7 | | 53 | 54 | 59 | | 3 | 783 | 20 | 763 | 605 |
| P 510121 | BRANT COUNTY B | 12257 | 12261 | 12253 | 14 | 1 | 495 | 23 | | 66 | 38 | 7 | 1 | 23 | 43 | 51 | 4 | 4 | 770 | 1 | 769 | 636 |

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SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| R 731482 | DUFFERIN-PEEL | 12561 | 12485 | 12423 | 25 | | 505 | 28 | | 71 | 14 | 2 | 1 | 36 | 2 | 121 | | | 805 | 3 | 802 | 641 |
| P 910141 | FRONTENAC COUN | 12717 | 12639 | 12629 | 15 | | 547 | 16 | 2 | 82 | 26 | 3 | 3 | 41 | 8 | 86 | 20 | 4 | 853 | 2 | 851 | 681 |
| P 440161 | KENT COUNTY B | 12465 | 12703 | 12433 | 16 | 2 | 524 | 20 | 2 | 67 | 84 | 3 | | 54 | | 62 | | 2 | 836 | 4 | 832 | 650 |
| R 011042 | CARLETON R C S | 13166 | 13354 | 13115 | 33 | | 509 | 64 | | 76 | 25 | 1 | | 69 | | 154 | | 1 | 932 | 15 | 917 | 685 |
| P 640171 | WENTWORTH COUN | 13894 | 13924 | 13861 | 12 | | 514 | 10 | 1 | 87 | 20 | 2 | 7 | 45 | 12 | 92 | | 2 | 804 | 10 | 794 | 636 |
| P 920101 | HASTINGS COUNT | 14102 | 14108 | 14090 | 15 | 2 | 513 | 29 | 1 | 79 | 37 | 4 | 5 | 44 | 36 | 69 | | 1 | 835 | 4 | 831 | 671 |
| P 580171 | WELLINGTON COU | 14647 | 14627 | 14600 | 16 | | 484 | 19 | 1 | 63 | 25 | 10 | | 48 | 70 | 71 | 1 | 3 | 811 | 15 | 796 | 604 |
| P 450121 | LAMBTON COUNTY | 14883 | 15173 | 14880 | 17 | | 521 | 17 | 1 | 81 | 29 | 2 | | 45 | 10 | 67 | | 2 | 792 | 4 | 788 | 660 |
| P 950101 | NORTHUMBERLAND | 15671 | 15698 | 15648 | 14 | 2 | 478 | 9 | | 67 | 32 | 5 | | 68 | 4 | 78 | | 2 | 759 | 2 | 757 | 599 |
| R 571342 | WATERLOO COUNT | 16092 | 16113 | 16089 | 22 | | 514 | 10 | | 80 | 29 | 3 | | 20 | 7 | 100 | 4 | 1 | 790 | 5 | 785 | 646 |
| P 620141 | LINCOLN COUNTY | 21118 | 21088 | 21088 | 13 | 2 | 553 | 25 | | 75 | 20 | 2 | | 21 | 10 | 69 | | 4 | 794 | 6 | 788 | 678 |
| P 620301 | NIAGARA SOUTH | 22079 | 22095 | 22071 | 12 | 2 | 568 | 13 | 1 | 81 | 20 | 2 | 1 | 26 | 20 | 77 | 23 | 6 | 852 | 2 | 850 | 684 |
| P 010311 | CARLETON B OF | 22192 | 22252 | 22066 | 24 | 1 | 566 | 16 | | 87 | 22 | 1 | | 52 | 33 | 141 | | 9 | 952 | 3 | 949 | 699 |
| R 641142 | WENTWORTH COUN | 22567 | 22536 | 22522 | 30 | 1 | 517 | 8 | 2 | 98 | 15 | 3 | 2 | 22 | 2 | 101 | | 1 | 802 | 6 | 796 | 666 |
| P 740121 | SIMCOE COUNTY | 25227 | 25420 | 25226 | 12 | 2 | 500 | 3 | 1 | 74 | 39 | 1 | 8 | 51 | 52 | 83 | 4 | | 830 | | 830 | 636 |
| P 840181 | YORK COUNTY B, | 28153 | 28369 | 28149 | 16 | 3 | 510 | 25 | 1 | 72 | 27 | 5 | | 35 | 1 | 96 | | 5 | 796 | 3 | 793 | 651 |
| P 570101 | WATERLOO COUNT | 30275 | 30326 | 30262 | 17 | 2 | 535 | 21 | 1 | 71 | 22 | 9 | 10 | 26 | 13 | 94 | 17 | 2 | 840 | 3 | 837 | 672 |
| P 720101 | HALTON COUNTY | 31144 | 31148 | 31138 | 10 | | 528 | 14 | 1 | 70 | 14 | | 5 | 22 | 2 | 94 | 5 | 3 | 768 | 13 | 755 | 632 |
| P 820311 | ONTARIO COUNTY | 31074 | 31154 | 31044 | 13 | | 515 | 6 | 1 | 78 | 21 | 3 | | 25 | 24 | 79 | 11 | 2 | 778 | 1 | 777 | 634 |
| P 730241 | PEEL COUNTY B | 47714 | 47703 | 47694 | 12 | 1 | 535 | 12 | 3 | 76 | 24 | 3 | 1 | 13 | 5 | 126 | | 3 | 814 | 12 | 802 | 660 |

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SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

ELEMENTARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P 210401 | HORNEPAYNE B O | 247 | 265 | 247 | 25 | | 506 | 2 | 3 | 115 | | 2 | | | | 245 | 32 | 2 | 932 | | 932 | 645 |
| P 310381 | HEARST B OF E | 255 | 358 | 255 | 41 | | 559 | 18 | 11 | 99 | 31 | 12 | | 126 | | 184 | | 4 | 1085 | 89 | 996 | 723 |
| P 260181 | CHAPLEAU B OF | 397 | 444 | 397 | 40 | | 521 | 21 | 1 | 110 | 6 | 8 | | 82 | 18 | 155 | 35 | | 997 | 8 | 989 | 699 |
| R 131372 | NIPIGON-RED RO | 413 | 453 | 413 | 59 | | 543 | | 1 | 60 | 20 | 16 | | 33 | | 104 | 46 | | 882 | 11 | 871 | 679 |
| R 131452 | SCHREIBER-TERR | 453 | 458 | 453 | 34 | | 586 | 9 | | 60 | 26 | 11 | | 1 | | 116 | 7 | | 850 | 17 | 833 | 714 |
| R 111002 | DRYDEN DIST R | 434 | 468 | 434 | 36 | | 513 | 3 | | 111 | | 13 | | 36 | 3 | 137 | | | 852 | 14 | 838 | 678 |
| P 210591 | MICHIPICOTEN B | 606 | 598 | 591 | 66 | 1 | 508 | 10 | | 20 | 65 | | 10 | 28 | | 32 | 8 | 2 | 750 | 44 | 706 | 653 |
| P 130301 | GERALTON B OF | 629 | 638 | 629 | 41 | | 576 | 23 | 3 | 109 | | 19 | | 30 | 2 | 95 | 8 | 8 | 914 | 13 | 901 | 748 |
| P 130721 | NIPIGON-RED RO | 647 | 667 | 646 | 33 | | 631 | 11 | 4 | 90 | 58 | 4 | | 94 | | 104 | 49 | | 1078 | 36 | 1042 | 788 |
| R 211052 | MICHIPICOTEN D | 631 | 683 | 631 | 46 | 1 | 534 | 22 | | 31 | 72 | | 9 | 33 | | 116 | | 2 | 866 | 40 | 826 | 676 |
| R 121062 | FORT FRANCIS R | 497 | 696 | 492 | 51 | | 542 | 4 | | 77 | 60 | | 12 | 51 | 4 | 39 | | | 840 | 19 | 821 | 718 |
| R 131022 | GERALDTON DIST | 647 | 781 | 647 | 44 | | 564 | 15 | | 61 | 5 | 19 | | 26 | | 82 | | | 816 | 17 | 799 | 704 |
| P 310461 | KAPUSKASING B | 808 | 850 | 808 | 29 | | 624 | 21 | 4 | 95 | 17 | 3 | | 68 | | 38 | | 4 | 903 | 7 | 896 | 776 |
| P 120171 | ATIKOKAN B OF | 987 | 987 | 987 | 24 | | 627 | 22 | | 52 | 56 | | | 33 | 4 | 62 | 47 | | 927 | 33 | 894 | 763 |
| P 110611 | RED LAKE B OF | 1148 | 1161 | 1145 | 33 | | 469 | 24 | | 79 | 29 | | | 32 | | 101 | | 4 | 771 | 9 | 762 | 604 |
| R 111342 | KENORA DISTRIC | 938 | 1219 | 938 | 41 | 1 | 577 | 39 | 18 | 94 | 42 | 11 | 1 | 109 | 75 | 117 | 58 | 1 | 1184 | 147 | 1037 | 730 |
| P 130641 | LAKE SUPERIOR | 1239 | 1252 | 1238 | 55 | | 599 | 20 | 1 | 93 | 28 | 50 | | 24 | | 108 | 60 | 1 | 1039 | 35 | 1004 | 776 |
| P 260341 | ESPANOLA B OF | 1143 | 1261 | 1143 | 31 | | 587 | 19 | 1 | 140 | 10 | 4 | | 91 | | 121 | 14 | 3 | 1021 | 14 | 1007 | 779 |
| P 220121 | MANITOULIN B O | 1259 | 1338 | 1258 | 39 | | 578 | 3 | | 101 | | | | 108 | | 29 | 8 | | 866 | | 866 | 715 |
| P 210321 | CENTRAL ALGOMA | 1595 | 1611 | 1594 | 31 | | 607 | 14 | 2 | 78 | 9 | 4 | | 130 | | 72 | | | 947 | 6 | 941 | 735 |
| R 351142 | KIRKLAND LAKE | 1670 | 1686 | 1665 | 43 | 1 | 589 | 12 | 1 | 85 | 19 | 17 | | 38 | 5 | 97 | 9 | 2 | 918 | 23 | 895 | 740 |
| R 311782 | HEARST DISTRIC | 1693 | 1696 | 1688 | 43 | | 547 | 26 | 8 | 87 | 21 | 29 | 1 | 62 | 6 | 88 | | 1 | 919 | 10 | 909 | 750 |
| P 210671 | NORTH SHORE B | 1834 | 1841 | 1834 | 28 | | 622 | | 2 | | 111 | 9 | 2 | 57 | 27 | 160 | 45 | 8 | 1071 | | 1071 | 765 |

P = Public, R = R.C.S.S.

# * ONTARIO MINISTRY OF EDUCATION *

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

| ELEMENTARY DISTRICTS | | A.D.E | | | PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
| P 310111 | COCHRANE IROQU | 1871 | 1860 | 1860 | 27 | | 617 | 9 | | 103 | 13 | 8 | | 108 | | 76 | 5 | 2 | 973 | 3 | 970 | 769 |
| P 350171 | KIRKLAND LAKE | 2045 | 2050 | 2045 | 33 | | 598 | 10 | 3 | 42 | 87 | 3 | | 35 | | 34 | 24 | 3 | 872 | | 872 | 768 |
| R 311192 | COCHRANE IROQU | 2200 | 2200 | 2200 | 45 | | 563 | 15 | | 88 | 37 | 8 | 1 | 60 | | 96 | 7 | | 920 | 9 | 911 | 742 |
| R 351222 | TIMISKAMING DI | 2283 | 2273 | 2262 | 29 | | 534 | 24 | 2 | 85 | 38 | 14 | | 95 | 6 | 161 | 2 | 1 | 991 | 11 | 980 | 719 |
| P 110451 | KENORA B OF E | 2311 | 2456 | 2311 | 20 | | 590 | 30 | 3 | 89 | 49 | 16 | | 60 | 94 | 46 | 48 | 2 | 1047 | 28 | 1019 | 754 |
| P 120331 | FORT FRANCES-R | 2482 | 2652 | 2482 | 26 | | 571 | 5 | | 98 | 24 | 2 | | 99 | | 46 | | 2 | 873 | 37 | 836 | 699 |
| P 340371 | WEST PARRY SOU | 2673 | 2788 | 2660 | 21 | | 570 | | 1 | 81 | 35 | | 3 | 102 | | 59 | | 1 | 873 | 27 | 846 | 697 |
| P 340101 | EAST PARRY SOU | 3012 | 3101 | 3012 | 21 | | 542 | 15 | 2 | 92 | 19 | 6 | | 104 | | 87 | 7 | | 895 | 9 | 886 | 685 |
| P 310541 | TIMMINS B OF E | 3124 | 3123 | 3121 | 28 | | 643 | 20 | 2 | 80 | 30 | 5 | | 33 | 61 | 84 | | 11 | 997 | 33 | 964 | 774 |
| P 350331 | TIMISKAMING B | 3116 | 3144 | 3109 | 22 | | 547 | 21 | 1 | 78 | 25 | 8 | | 101 | 12 | 54 | | 3 | 872 | | 872 | 695 |
| R 211132 | NORTH SHORE DI | 3227 | 3472 | 3225 | 36 | | 548 | 53 | 1 | 84 | 18 | 7 | | 44 | | 129 | 15 | 1 | 936 | 23 | 913 | 720 |
| P 110371 | DRYDEN B OF E | 3246 | 3535 | 3246 | 27 | | 545 | 10 | 1 | 83 | 28 | 4 | | 76 | 32 | 63 | 7 | 1 | 877 | 10 | 867 | 687 |
| R 311352 | KAPUSKASING DI | 3707 | 3715 | 3706 | 37 | | 552 | 18 | | 118 | | 4 | 1 | 56 | 4 | 97 | 3 | 1 | 891 | 1 | 890 | 728 |
| P 320181 | MUSKOKA B OF E | 4970 | 4976 | 4920 | 20 | | 566 | 17 | | 108 | | 6 | | 101 | 82 | 84 | | | 984 | | 984 | 706 |
| R 311512 | TIMMINS DISTRI | 5176 | 5176 | 5176 | 33 | | 561 | 28 | 2 | 66 | 43 | 10 | | 33 | | 58 | | 1 | 835 | 8 | 827 | 732 |
| P 330141 | NIPISSING B OF | 6562 | 6431 | 6411 | 28 | | 561 | 9 | 1 | 78 | 29 | | | 40 | 8 | 95 | 38 | 4 | 891 | 6 | 885 | 685 |
| R 131292 | LAKEHEAD DISTR | 6382 | 6542 | 6382 | 29 | | 543 | 26 | 2 | 89 | 11 | 6 | | 25 | | 98 | | 2 | 831 | 2 | 829 | 702 |
| R 211212 | SAULT STE MARI | 7364 | 7561 | 7352 | 31 | 1 | 507 | 31 | 4 | 87 | 30 | 11 | 1 | 22 | | 96 | 2 | 1 | 824 | 7 | 817 | 695 |
| R 331112 | NIPISSING DIST | 9638 | 9743 | 9613 | 28 | | 561 | 11 | | 83 | 41 | 5 | 2 | 53 | 12 | 118 | | | 914 | 7 | 907 | 719 |
| P 210751 | SAULT STE MARI | 9813 | 9909 | 9811 | 19 | 5 | 568 | 20 | 1 | 93 | 40 | 1 | 2 | 23 | 42 | 87 | 1 | 2 | 904 | 12 | 892 | 725 |
| P 130481 | LAKEHEAD B OF | 13517 | 13539 | 13513 | 15 | 1 | 581 | 14 | | 82 | 30 | 3 | | 46 | 52 | 69 | 7 | 6 | 906 | 2 | 904 | 725 |
| P 260421 | SUDBURY B OF E | 14767 | 14797 | 14680 | 15 | 2 | 587 | 16 | 2 | 94 | 38 | 1 | 1 | 61 | 51 | 75 | | 5 | 948 | 10 | 938 | 738 |
| R 261152 | SUDBURY DISTRI | 23361 | 23459 | 23346 | 16 | 1 | 541 | 20 | | 95 | 41 | | | 59 | 8 | 117 | | | 898 | 4 | 894 | 705 |

P = Public, R = R.C.S.S.

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

ELEMENTARY DEFINED CITIES A.D.E

PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P 420721 | WINDSOR B OF E | 16668 | 16663 | 16651 | 18 | 4 | 544 | 15 | 1 | 125 | 41 | | 1 | 11 | 9 | 51 | | | 820 | 6 | 814 | 739 |
| R 423152 | WINDSOR R C S | 18543 | 18535 | 18535 | 19 | 1 | 534 | 27 | 1 | 92 | 21 | 2 | | 11 | 2 | 110 | | | 820 | 9 | 811 | 684 |
| P 010741 | OTTAWA B OF E | 22183 | 22283 | 22140 | 17 | | 687 | 30 | 20 | 109 | 30 | | 1 | 33 | 89 | 93 | | 28 | 1137 | 10 | 1127 | 840 |
| R 011712 | OTTAWA R C S S | 24416 | 24496 | 24332 | 27 | 1 | 620 | 28 | 6 | 70 | 43 | 14 | 5 | 35 | 6 | 139 | | 2 | 996 | 55 | 941 | 764 |
| P 463961 | LONDON B OF E | 28581 | 28747 | 28577 | 16 | 7 | 577 | 29 | 3 | 86 | 29 | 2 | | 10 | 55 | 55 | | 3 | 872 | 11 | 861 | 728 |
| P 643191 | HAMILTON B OF | 30962 | 31026 | 30962 | 18 | 5 | 580 | 29 | 1 | 110 | 22 | 2 | 2 | 8 | 20 | 82 | 13 | 5 | 897 | 21 | 876 | 743 |
| R 753612 | METRO TORONTO | 80348 | 80737 | 80265 | 20 | 3 | 629 | 28 | | 76 | 25 | | | 16 | 32 | 56 | 44 | | 929 | 103 | 826 | 713 |
| P 754851 | THE METROPOLIT | 241627 | 241832 | 241585 | 24 | 5 | 639 | 34 | 6 | 108 | 45 | 17 | | 13 | 35 | 124 | 2 | 14 | 1066 | 22 | 1044 | 815 |

P = Public, R = R.C.S.S.

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 810194 | HALIBURTON COU | 700 | 600 | 600 | 39 | 5 | 951 | 29 | 64 | 147 |  | 12 |  | 174 |  | 44 | 32 | 3 | 1500 | 54 | 1446 | 1184 |
| 970124 | PRINCE EDWARD | 1767 | 1424 | 1424 | 33 |  | 925 | 6 | 35 | 124 | 11 | 4 |  | 105 |  | 61 |  | 1 | 1305 | 35 | 1270 | 1121 |
| 710134 | DUFFERIN COUNT | 1787 | 1945 | 1712 | 37 |  | 966 | 27 | 1 | 100 | 30 | 3 |  | 93 |  | 100 |  | 6 | 1363 | 5 | 1358 | 1087 |
| 940134 | LENNOX & ADDIN | 2272 | 2442 | 2264 | 33 | 3 | 963 | 27 | 44 | 116 | 31 | 10 | 4 | 127 | 4 | 135 |  |  | 1497 | 46 | 1451 | 1169 |
| 830204 | VICTORIA COUNT | 2660 | 2800 | 2545 | 25 | 5 | 914 | 17 |  | 144 | 19 | 8 |  | 99 | 24 | 115 | 8 | 7 | 1385 | 4 | 1381 | 1127 |
| 610184 | HALDIMAND COUN | 2640 | 2910 | 2637 | 25 |  | 938 | 13 | 1 | 131 | 36 | 4 |  | 76 | 20 | 105 | 20 | 4 | 1373 | 9 | 1364 | 1132 |
| 020114 | LANARK COUNTY | 3089 | 3261 | 3035 | 27 | 4 | 999 | 39 | 3 | 111 | 14 | 9 | 1 | 77 | 68 | 69 | 11 | 6 | 1438 | 10 | 1428 | 1182 |
| 520194 | BRUCE COUNTY B | 3774 | 3390 | 3194 | 27 | 1 | 964 | 23 | 41 | 109 | 42 | 3 |  | 173 | 91 | 130 |  | 1 | 1605 | 37 | 1568 | 1156 |
| 460194 | MIDDLESEX COUN | 4681 | 3993 | 3824 | 22 | 1 | 976 | 21 | 2 | 107 | 22 | 1 | 1 | 143 | 111 | 89 |  |  | 1496 | 11 | 1485 | 1155 |
| 650134 | NORFOLK COUNTY | 4255 | 4136 | 4087 | 26 |  | 988 | 14 | 10 | 92 | 35 |  | 1 | 69 | 13 | 103 |  | 5 | 1356 | 11 | 1345 | 1143 |
| 030344 | PRESCOTT & RUS | 4341 | 4307 | 4182 | 35 | 2 | 936 | 39 | 23 | 161 | 23 | 10 |  | 140 | 23 | 171 |  | 2 | 1570 | 47 | 1523 | 1154 |
| 410174 | ELGIN COUNTY B | 4508 | 4308 | 4302 | 25 |  | .1007 | 12 | 9 | 120 | 31 |  | 4 | 76 | 4 | 111 |  | 4 | 1403 | 5 | 1398 | 1186 |
| 430104 | HURON COUNTY B | 4209 | 4490 | 3966 | 18 |  | 938 | 11 | 1 | 117 | 13 | 8 | 3 | 103 | 7 | 88 |  | 3 | 1310 | 6 | 1304 | 1080 |
| 560144 | PERTH COUNTY B | 4964 | 5260 | 4785 | 22 |  | 890 | 17 | 1 | 94 | 19 | 11 |  | 88 | 16 | 113 |  | 3 | 1274 | 34 | 1240 | 1040 |
| 530154 | GREY COUNTY B | 5397 | 5342 | 5128 | 32 | 2 | 983 | 24 | 1 | 103 | 22 | 7 |  | 102 |  | 91 | 37 | 13 | 1417 | 6 | 1411 | 1162 |
| 930174 | LEEDS & GRENVI | 6029 | 5829 | 5829 | 29 | 14 | 985 | 4 | 1 | 104 | 37 | 5 |  | 93 | 23 | 102 |  | 6 | 1403 | 2 | 1401 | 1164 |
| 550184 | OXFORD COUNTY | 6106 | 5932 | 5545 | 25 |  | 1020 | 13 | 2 | 109 | 28 | 5 |  | 74 | 5 | 66 |  | 4 | 1351 | 5 | 1346 | 1177 |
| 510124 | BRANT COUNTY B | 6424 | 6647 | 6394 | 23 | 4 | 980 | 14 | 13 | 107 | 36 | 9 |  | 35 | 37 | 82 |  | 7 | 1347 | 17 | 1330 | 1155 |
| 960164 | PETERBOROUGH C | 6972 | 7302 | 6943 | 34 |  | 983 | 5 | 18 | 137 | 32 | 4 | 1 | 83 | 29 | 113 | 11 | 3 | 1453 | 34 | 1419 | 1163 |
| 640174 | WENTWORTH COUN | 7864 | 7361 | 7359 | 22 |  | 922 | 11 | 2 | 120 | 25 | 5 | 4 | 78 | 5 | 98 |  | 4 | 1296 | 5 | 1291 | 1140 |
| 950104 | NORTHUMBERLAND | 8261 | 7684 | 7664 | 19 | 9 | 923 | 7 | 13 | 119 | 33 | 10 |  | 83 | 11 | 154 |  | 3 | 1384 | 6 | 1378 | 1115 |
| 910144 | FRONTENAC COUN | 7455 | 7753 | 7405 | 25 | 1 | 977 | 26 | 11 | 118 | 31 | 7 | 3 | 59 | 13 | 117 | 34 | 5 | 1427 | 10 | 1417 | 1163 |
| 040144 | RENFREW COUNTY | 7360 | 7825 | 7348 | 24 | 6 | 955 | 46 | 2 | 124 | 29 | 7 |  | 98 | 33 | 90 |  | 4 | 1418 | 27 | 1391 | 1166 |

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY COUNTIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 580174 | WELLINGTON COU | 7881 | 7988 | 7756 | 20 | 4 | 939 | 22 | 4 | 117 | 24 | 10 |  | 59 | 31 | 102 | 7 | 4 | 1343 | 26 | 1317 | 1124 |
| 440164 | KENT COUNTY B | 7812 | 8215 | 7480 | 26 | 11 | 948 | 8 | 1 | 109 | 132 | 3 | 1 | 69 |  | 69 |  | 3 | 1380 | 8 | 1372 | 1119 |
| 420134 | THE ESSEX COUN | 8524 | 8481 | 8259 | 28 | 1 | 962 | 13 | 10 | 113 | 25 | 4 |  | 89 | 127 | 65 | 6 | 6 | 1449 | 19 | 1430 | 1114 |
| 920104 | HASTINGS COUNT | 8090 | 8878 | 7947 | 25 | 8 | 966 | 17 | 4 | 131 | 29 | 8 | 7 | 68 | 60 | 88 |  | 2 | 1413 | 6 | 1407 | 1176 |
| 050374 | STORMONT DUNDA | 8704 | 8894 | 8604 | 36 | 4 | 981 | 41 | 15 | 118 | 33 | 7 |  | 92 | 14 | 71 | 30 | 1 | 1443 | 30 | 1413 | 1187 |
| 450124 | LAMBTON COUNTY | 9482 | 9125 | 9034 | 29 | 1 | 955 | 18 | 8 | 131 | 44 | 3 | 3 | 72 | 45 | 78 |  | 2 | 1389 | 9 | 1380 | 1169 |
| 010314 | CARLETON B OF | 13898 | 12214 | 12154 | 26 | 6 | 999 | 26 |  | 128 | 27 | 1 |  | 89 | 48 | 236 |  | 12 | 1598 | 4 | 1594 | 1204 |
| 620144 | LINCOLN COUNTY | 12822 | 12704 | 12689 | 22 | 13 | 981 | 68 | 5 | 114 | 25 | 4 |  | 40 | 15 | 112 | 10 | 5 | 1414 | 15 | 1399 | 1194 |
| 740124 | SIMCOE COUNTY | 13165 | 13824 | 13136 | 24 | 3 | 961 | 6 | 2 | 130 | 30 |  | 14 | 64 | 5 | 120 | 8 |  | 1367 | 8 | 1359 | 1157 |
| 840184 | YORK COUNTY B | 14482 | 14620 | 14474 | 25 | 5 | 976 | 19 | 12 | 118 | 34 | 13 | 3 | 49 | 2 | 149 | 14 | 8 | 1427 | 18 | 1409 | 1168 |
| 620304 | NIAGARA SOUTH | 14829 | 14933 | 14813 | 21 | 7 | 1018 | 21 | 1 | 126 | 28 | 7 | 4 | 30 | 15 | 134 | 34 | 7 | 1453 | 10 | 1443 | 1206 |
| 820314 | ONTARIO COUNTY | 15278 | 15013 | 14848 | 22 | 1 | 975 | 4 | 4 | 139 | 29 | 3 |  | 44 | 33 | 130 | 20 | 4 | 1408 | 3 | 1405 | 1163 |
| 570104 | WATERLOO COUNT | 15785 | 16431 | 15781 | 29 | 3 | 964 | 28 | 15 | 123 | 32 | 9 | 7 | 33 | 22 | 133 | 32 | 2 | 1432 | 19 | 1413 | 1174 |
| 720104 | HALTON COUNTY | 18017 | 18022 | 17982 | 18 |  | 933 | 24 | 8 | 103 | 20 | 1 | 14 | 26 | 1 | 116 | 8 | 4 | 1276 | 18 | 1258 | 1095 |
| 730244 | PEEL COUNTY B | 22788 | 22538 | 22512 | 21 | 4 | 982 | 10 | 4 | 120 | 33 | 9 | 2 | 32 | 6 | 156 |  | 4 | 1383 | 18 | 1365 | 1157 |

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION

SCHEDULE A1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 210404 | HORNEPAYNE B O | 130 | 87 | 87 | 68 | | 890 | 3 | | 78 | 52 | 4 | | 277 | | 102 | 67 | 4 | 1545 | | 1545 | 1105 |
| 260184 | CHAPLEAU B OF | 415 | 416 | 411 | 47 | 3 | 934 | 32 | 1 | 105 | 12 | 6 | | 79 | 22 | 57 | 24 | | 1322 | 16 | 1306 | 1118 |
| 110614 | RED LAKE B OF | 472 | 481 | 470 | 43 | 2 | 902 | 33 | | 104 | 49 | 10 | | 182 | | 25 | 21 | 14 | 1385 | 23 | 1362 | 1065 |
| 130724 | NIPIGON-RED RO | 486 | 521 | 486 | 52 | 6 | 1047 | 9 | 51 | 107 | 57 | 23 | | 113 | 3 | 177 | 82 | 16 | 1743 | 63 | 1680 | 1293 |
| 210594 | MICHIPICOTEN B | 510 | 543 | 509 | 46 | 1 | 1002 | 30 | | 67 | 88 | | 2 | 73 | | 379 | 78 | 2 | 1768 | 9 | 1759 | 1233 |
| 120174 | ATIKOKAN B OF | 621 | 622 | 620 | 38 | 3 | 1107 | 29 | | 76 | 61 | | | 24 | 2 | 156 | 79 | 1 | 1576 | 19 | 1557 | 1280 |
| 130304 | GERALTON B OF | 490 | 643 | 488 | 68 | 6 | 964 | 41 | 87 | 184 | | 24 | | 122 | | 130 | 21 | 12 | 1659 | 137 | 1522 | 1204 |
| 210324 | CENTRAL ALGOMA | 786 | 776 | 775 | 54 | | 953 | 27 | 6 | 178 | 13 | 7 | | 144 | | 238 | | | 1620 | 1 | 1619 | 1217 |
| 310384 | HEARST B OF E | 735 | 783 | 735 | 70 | | 1024 | 55 | 19 | 131 | 55 | 26 | | 105 | | 52 | | 1 | 1538 | 16 | 1522 | 1336 |
| 220124 | MANITOULIN B O | 631 | 943 | 625 | 67 | | 997 | 78 | 1 | 149 | | | | 266 | | | 16 | | 1574 | | 1574 | 1090 |
| 130644 | LAKE SUPERIOR | 949 | 987 | 947 | 76 | | 1208 | 53 | 1 | 142 | 49 | 55 | | 52 | 10 | 212 | 70 | 2 | 1930 | 108 | 1822 | 1415 |
| 260344 | ESPANOLA B OF | 1010 | 1137 | 1009 | 54 | | 1031 | 33 | 2 | 152 | 14 | 27 | | 97 | | 101 | 24 | 3 | 1538 | 33 | 1505 | 1262 |
| 340104 | EAST PARRY SOU | 1474 | 1214 | 1212 | 51 | | 916 | 21 | 3 | 138 | | 6 | | 276 | 1 | 60 | 14 | | 1486 | 12 | 1474 | 1149 |
| 340374 | WEST PARRY SOU | 1309 | 1340 | 1290 | 31 | 3 | 1091 | | | 135 | 31 | 1 | | 156 | 7 | 27 | | 1 | 1483 | 10 | 1473 | 1263 |
| 110374 | DRYDEN B OF E | 1521 | 1610 | 1521 | 44 | 2 | 954 | 23 | 6 | 144 | 44 | 11 | | 77 | 10 | 87 | 72 | 1 | 1475 | 19 | 1456 | 1198 |
| 120334 | FORT FRANCES-R | 1500 | 1620 | 1500 | 40 | | 1044 | 23 | 34 | 152 | 24 | 7 | | 81 | | 138 | | 3 | 1546 | 41 | 1505 | 1260 |
| 210674 | NORTH SHORE B | 1619 | 1649 | 1615 | 46 | | 1157 | | 9 | 159 | | 17 | 11 | 89 | 38 | 109 | 42 | 10 | 1687 | | 1687 | 1380 |
| 110454 | KENORA B OF E | 1606 | 1688 | 1606 | 35 | 2 | 1054 | 26 | 2 | 109 | 86 | 8 | | 66 | | 26 | | 1 | 1415 | 33 | 1382 | 1262 |
| 350174 | KIRKLAND LAKE | 1707 | 1736 | 1705 | 55 | | 1001 | 25 | 3 | 35 | 96 | 15 | | 63 | | 10 | 18 | 4 | 1325 | 1 | 1324 | 1217 |
| 310114 | COCHRANE IROQU | 1796 | 1784 | 1779 | 45 | | 1064 | 26 | 1 | 169 | 16 | 16 | | 99 | 21 | 157 | 6 | 3 | 1623 | 7 | 1616 | 1317 |
| 310464 | KAPUSKASING B | 2111 | 2255 | 2110 | 50 | | 1070 | 34 | 2 | 130 | 31 | 33 | 3 | 119 | 29 | 156 | | 3 | 1660 | 15 | 1645 | 1311 |
| 320184 | MUSKOKA B OF E | 2561 | 2538 | 2475 | 34 | | 985 | 44 | 4 | 150 | | 10 | | 111 | 10 | 59 | | | 1407 | | 1407 | 1212 |
| 350334 | TIMISKAMING B | 2540 | 2544 | 2532 | 37 | | 1085 | 34 | 6 | 99 | 17 | 10 | | 159 | 1 | 58 | | 2 | 1508 | | 1508 | 1275 |

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY DISTRICTS A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 310544 | TIMMINS B OF E | 3569 | 3724 | 3569 | 59 | 6 | 1023 | 65 | 4 | 161 | 34 | 5 | 2 | 49 | 53 | 132 | 2 | 7 | 1602 | 32 | 1570 | 1304 |
| 210754 | SAULT STE MARI | 6575 | 6674 | 6568 | 30 | 8 | 1021 | 16 | 23 | 145 | 43 | 4 | 1 | 37 | 10 | 155 | | 2 | 1495 | 34 | 1461 | 1233 |
| 330144 | NIPISSING B OF | 6700 | 7243 | 6691 | 47 | 1 | 1043 | 19 | 1 | 115 | 33 | | | 79 | 9 | 88 | 2 | 4 | 1441 | 11 | 1430 | 1240 |
| 130484 | LAKEHEAD B OF | 9379 | 9520 | 9376 | 23 | 12 | 998 | 13 | 23 | 126 | 44 | 7 | | 30 | 63 | 79 | 11 | 8 | 1437 | 41 | 1396 | 1212 |
| 260424 | SUDBURY B OF E | 15137 | 15261 | 15091 | 27 | 7 | 1005 | 26 | 2 | 145 | 35 | 7 | 2 | 86 | 49 | 128 | | 4 | 1523 | 11 | 1512 | 1225 |

SURVEY OF SCHOOL BOARD 1973 ESTIMATES, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE A1

SECONDARY DEFINED CITIES A.D.E PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOTAL RES | PUPILS IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 420724 | WINDSOR B OF E | 13268 | 13301 | 13266 | 29 | 7 | 962 | 21 | 1 | 175 | 43 | 2 | 1 | 6 | 23 | 111 | | | 1381 | 12 | 1369 | 1215 |
| 463964 | LONDON B OF E | 16440 | 17489 | 16439 | 27 | 11 | 1045 | 38 | 3 | 142 | 30 | 4 | | 27 | 58 | 89 | | 4 | 1478 | 15 | 1463 | 1261 |
| 643194 | HAMILTON B OF | 19183 | 19544 | 19182 | 31 | 15 | 1016 | 38 | 6 | 182 | 22 | 8 | 2 | 11 | 28 | 168 | 21 | 9 | 1557 | 39 | 1518 | 1260 |
| 010744 | OTTAWA B OF E | 25876 | 28087 | 25814 | 27 | 10 | 1093 | 39 | 35 | 154 | 28 | | 4 | 20 | 134 | 148 | | 19 | 1711 | 36 | 1675 | 1297 |
| 754854 | THE METROPOLIT | 134729 | 135041 | 134724 | 37 | 8 | 1057 | 43 | 16 | 168 | 59 | 30 | | 11 | 72 | 119 | 2 | 19 | 1641 | 53 | 1588 | 1313 |

ELEMENTARY COUNTIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| | | | | | | | | | ATT | | | OTH | NON | | | | PROV.MUN | | | | | ACT |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | HLTH FOOD | PLNT OP | PLNT MAIN | OP EXP | OP EXP | TRAN | CAP EXP | DEBT CHGS | FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ORD EXP |
| P 030341 | PRESCOTT & RUS | 1103 | 959 | 939 | 42 | | 474 | 13 | 17 | 93 | 8 | 4 | | 167 | 9 | 186 | | 9 | 1022 | 37 | 985 | 638 |
| P 810191 | HALIBURTON COU | 1629 | 1655 | 1597 | 22 | 3 | 518 | | | 121 | | | 1 | 127 | 39 | 151 | 21 | 3 | 1006 | 44 | 962 | 612 |
| R 411142 | ELGIN COUNTY R | 1762 | 1763 | 1724 | 34 | | 455 | 10 | 1 | 70 | 27 | 2 | | 49 | 7 | 115 | | | 770 | 5 | 765 | 587 |
| R 551152 | OXFORD COUNTY | 2112 | 2044 | 1991 | 40 | | 457 | 7 | 1 | 83 | 9 | 6 | | 70 | | 109 | | 1 | 783 | 4 | 779 | 589 |
| R 611152 | HALDIMAND-NORF | 2684 | 2747 | 2647 | 23 | | 401 | | | 59 | 7 | 4 | | 89 | 4 | 116 | 3 | 3 | 709 | 19 | 690 | 491 |
| R 521162 | BRUCE-GREY COU | 2944 | 2905 | 2895 | 34 | 1 | 447 | 12 | 1 | 59 | 15 | 13 | 1 | 91 | 4 | 92 | | | 770 | 13 | 757 | 561 |
| R 561202 | HURON-PERTH CO | 3216 | 3304 | 3207 | 28 | 1 | 443 | 8 | | 70 | 16 | 8 | 1 | 70 | 12 | 79 | | | 736 | 5 | 731 | 560 |
| R 931062 | LANARK-LEEDS G | 3331 | 3312 | 3308 | 25 | | 493 | 2 | | 82 | | 3 | | 50 | 14 | 96 | | 1 | 766 | 1 | 765 | 577 |
| R 511102 | BRANT COUNTY R | 3506 | 3545 | 3506 | 19 | | 432 | 6 | 1 | 65 | 18 | 6 | 1 | 23 | | 101 | | | 672 | 3 | 669 | 518 |
| P 970121 | PRINCE EDWARD | 3587 | 3587 | 3587 | 21 | | 450 | 5 | | 60 | 11 | 2 | | 67 | | 105 | | 1 | 722 | 1 | 721 | 544 |
| R 921002 | HASTINGS PRINC | 3916 | 3950 | 3913 | 22 | 1 | 461 | 11 | 1 | 68 | 35 | 7 | | 51 | 13 | 87 | | 1 | 758 | 23 | 735 | 591 |
| R 911032 | FRNTNAC-LNNX A | 3942 | 3937 | 3935 | 30 | | 494 | 12 | 1 | 69 | 18 | 4 | 1 | 39 | 10 | 71 | | | 749 | 7 | 742 | 614 |
| P 710131 | DUFFERIN COUNT | 4068 | 3963 | 3958 | 21 | | 431 | 11 | | 52 | 16 | 2 | | 66 | 36 | 78 | 6 | 3 | 722 | 30 | 692 | 522 |
| R 581142 | WELLINGTON COU | 4795 | 4814 | 4775 | 29 | | 454 | 8 | | 59 | 34 | 1 | 4 | 25 | 2 | 95 | | 1 | 712 | 6 | 706 | 575 |
| R 841072 | YORK COUNTY R | 4889 | 4782 | 4632 | 25 | | 506 | 23 | | 65 | 20 | 7 | 1 | 71 | 5 | 141 | | 1 | 865 | 5 | 860 | 617 |
| R 451102 | LAMBTON COUNTY | 4937 | 4829 | 4814 | 24 | | 483 | 21 | 1 | 71 | 17 | 6 | 1 | 52 | 13 | 92 | | | 781 | 3 | 778 | 617 |
| P 610181 | HALDIMAND COUN | 5143 | 5176 | 5141 | 14 | | 399 | 16 | | 57 | 23 | 1 | | 52 | 2 | 89 | 14 | 2 | 669 | 18 | 651 | 499 |
| P 940131 | LENNOX & ADDIN | 5198 | 5321 | 5186 | 18 | | 498 | 14 | 4 | 65 | 12 | 3 | 4 | 72 | 13 | 97 | | 3 | 803 | 36 | 767 | 603 |
| P 830201 | VICTORIA COUNT | 5344 | 5337 | 5246 | 14 | | 418 | 9 | | 54 | 14 | 5 | | 65 | | 56 | 5 | 4 | 644 | 18 | 626 | 494 |
| P 020111 | LANARK COUNTY | 5501 | 5515 | 5494 | 18 | | 489 | 28 | 1 | 68 | 8 | 8 | 1 | 67 | 40 | 82 | 2 | 6 | 818 | 18 | 800 | 594 |
| R 741012 | SIMCOE COUNTY | 5514 | 5584 | 5459 | 21 | | 441 | 6 | | 64 | | 5 | | 60 | 15 | 88 | | 1 | 701 | 5 | 696 | 531 |
| R 441132 | KENT COUNTY R | 5554 | 5629 | 5553 | 21 | | 471 | 7 | | 64 | 18 | 5 | 1 | 54 | 16 | 99 | | | 756 | 5 | 751 | 552 |
| R 961052 | P'BORO VICTORI | 6268 | 6225 | 6225 | 28 | 1 | 494 | 10 | | 68 | 17 | 4 | 1 | 51 | 6 | 62 | 10 | 1 | 753 | 23 | 730 | 602 |

P = Public, R = R.C.S.S.

ELEMENTARY COUNTIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| R 041032 | RENFREW COUNTY | 6899 | 6956 | 6873 | 23 | | 486 | 15 | | 74 | 42 | 7 | | 60 | 1 | 100 | | | 808 | 25 | 783 | 617 |
| P 520191 | BRUCE COUNTY B | 6962 | 7292 | 6909 | 14 | | 449 | 16 | 4 | 58 | 63 | 1 | | 87 | 35 | 145 | | 1 | 873 | 12 | 861 | 577 |
| P 650131 | NORFOLK COUNTY | 7546 | 7560 | 7546 | 14 | | 430 | 11 | | 51 | 24 | | 1 | 50 | 28 | 66 | | 3 | 678 | 5 | 673 | 521 |
| R 721092 | HALTON COUNTY | 7585 | 7530 | 7516 | 19 | | 447 | 5 | 1 | 60 | 14 | 7 | 1 | 31 | | 110 | | | 695 | 4 | 691 | 544 |
| R 621112 | LINCOLN COUNTY | 7859 | 8041 | 7836 | 23 | | 501 | 12 | | 72 | 19 | 6 | | 24 | | 93 | | 1 | 751 | | 751 | 601 |
| P 430101 | HURON COUNTY B | 8070 | 8067 | 8042 | 11 | | 454 | 10 | | 52 | 6 | 4 | 1 | 63 | 13 | 76 | 13 | 2 | 705 | 2 | 703 | 533 |
| P 050371 | STORMNT DNDAS | 8088 | 8173 | 8085 | 23 | 1 | 533 | 18 | | 67 | 25 | 6 | 1 | 81 | 6 | 78 | | 6 | 845 | 9 | 836 | 627 |
| R 031072 | PRESCOTT & RUS | 8125 | 8105 | 8090 | 21 | | 498 | 12 | 3 | 60 | 23 | 5 | 1 | 53 | | 92 | | | 768 | 5 | 763 | 612 |
| R 821122 | ONTARIO COUNTY | 8645 | 8627 | 8611 | 19 | 1 | 514 | 10 | 2 | 72 | 21 | 5 | | 22 | | 90 | 2 | | 758 | | 758 | 607 |
| P 460191 | MIDDLESEX COUN | 8822 | 8947 | 8822 | 20 | | 437 | 3 | 1 | 61 | 20 | 3 | | 97 | 31 | 77 | | 1 | 751 | 13 | 738 | 522 |
| P 040141 | RENFREW COUNTY | 9125 | 9104 | 9097 | 14 | 2 | 502 | 30 | 1 | 75 | 22 | 7 | | 74 | 28 | 71 | | 7 | 833 | 10 | 823 | 637 |
| P 560141 | PERTH COUNTY B | 9269 | 9282 | 9269 | 13 | | 444 | 7 | 1 | 57 | 18 | 4 | | 56 | 2 | 83 | | 4 | 689 | 2 | 687 | 514 |
| P 410171 | ELGIN COUNTY B | 9370 | 9371 | 9363 | 15 | | 497 | 2 | 1 | 59 | 19 | 2 | 3 | 52 | 16 | 82 | 6 | 3 | 757 | 14 | 743 | 585 |
| R 421102 | ESSEX COUNTY R | 9844 | 9812 | 9812 | 19 | 1 | 455 | 7 | | 83 | 13 | 4 | | 44 | 12 | 95 | | 1 | 734 | 17 | 717 | 568 |
| P 530151 | GREY COUNTY B | 10450 | 10338 | 10200 | 16 | 1 | 513 | 16 | | 59 | 16 | 5 | | 80 | 6 | 75 | 36 | 2 | 825 | 8 | 817 | 620 |
| R 461162 | MIDDLESEX COUN | 10472 | 10400 | 10358 | 22 | | 483 | 14 | | 76 | 26 | 4 | 1 | 27 | 20 | 143 | | 2 | 818 | 4 | 814 | 621 |
| R 051002 | STORMNT DNDAS | 10733 | 10765 | 10680 | 26 | 1 | 504 | 45 | 1 | 76 | 9 | 1 | 3 | 44 | 18 | 60 | | | 788 | 8 | 780 | 641 |
| P 420131 | ESSEX COUNTY B | 10751 | 10746 | 10743 | 16 | | 475 | 10 | | 90 | 16 | 3 | | 76 | 4 | 120 | 8 | 8 | 826 | 5 | 821 | 590 |
| P 930171 | LEEDS & GRENVI | 11167 | 11163 | 11148 | 15 | | 469 | 8 | | 60 | 23 | 3 | | 73 | 1 | 62 | | 4 | 718 | 4 | 714 | 572 |
| R 731482 | DUFFERIN-PEEL | 11370 | 11290 | 11226 | 24 | | 473 | 27 | | 64 | 13 | 10 | | 31 | 2 | 119 | | | 763 | 14 | 749 | 591 |
| P 960161 | PETERBOROUGH C | 11652 | 11652 | 11542 | 17 | | 488 | 29 | 1 | 63 | 30 | 9 | 6 | 40 | 13 | 49 | 8 | 2 | 755 | 13 | 742 | 616 |
| R 621382 | WELLAND COUNTY | 11818 | 11628 | 11608 | 25 | 2 | 507 | 12 | | 69 | 26 | 4 | 1 | 30 | 2 | 114 | 6 | 1 | 799 | 14 | 785 | 611 |
| P 550181 | OXFORD COUNTY | 12092 | 12096 | 12080 | 12 | | 470 | 4 | | 58 | 19 | 4 | | 52 | 37 | 56 | | 5 | 717 | 6 | 711 | 554 |

P = Public, R = R.C.S.S.

ELEMENTARY COUNTIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| R 011042 | CARLETON R C S | 12184 | 12141 | 11905 | 34 |  | 530 | 14 |  | 71 | 30 | 4 |  | 69 |  | 158 |  | 1 | 911 | 24 | 887 | 651 |
| P 510121 | BRANT COUNTY B | 12497 | 12502 | 12493 | 12 |  | 446 | 20 |  | 64 | 29 | 5 | 5 | 22 | 51 | 51 |  | 4 | 709 | 6 | 703 | 568 |
| P 440161 | KENT COUNTY B | 12776 | 13017 | 12741 | 14 | 1 | 478 | 9 | 1 | 58 | 65 | 2 | 1 | 50 |  | 64 |  | 3 | 746 | 7 | 739 | 567 |
| P 910141 | FRONTENAC COUN | 12972 | 12888 | 12876 | 14 | 1 | 510 | 13 | 1 | 78 | 23 | 3 | 3 | 38 | 7 | 89 | 19 | 9 | 808 | 4 | 804 | 633 |
| P 640171 | WENTWORTH COUN | 14495 | 14479 | 14472 | 12 |  | 480 | 9 |  | 81 | 18 | 2 | 4 | 41 | 18 | 89 | 3 | 1 | 758 | 8 | 750 | 589 |
| P 920101 | HASTINGS COUNT | 14522 | 14538 | 14514 | 14 | 2 | 475 | 11 | 1 | 70 | 30 | 4 | 3 | 41 | 24 | 59 | 7 | 2 | 743 | 4 | 739 | 597 |
| P 580171 | WELLINGTON COU | 14810 | 14792 | 14761 | 15 |  | 440 | 20 | 1 | 56 | 26 | 7 |  | 44 | 7 | 68 | 7 | 3 | 694 | 7 | 687 | 555 |
| P 450121 | LAMBTON COUNTY | 15347 | 15663 | 15341 | 14 |  | 486 | 17 | 2 | 79 | 20 | 5 |  | 38 | 45 | 66 |  | 3 | 775 | 10 | 765 | 611 |
| R 571342 | WATERLOO COUNT | 15898 | 15950 | 15896 | 19 |  | 486 | 9 |  | 69 | 25 | 2 |  | 17 | 4 | 101 |  | 1 | 733 | 5 | 728 | 596 |
| P 950101 | NORTHUMBERLAND | 16129 | 16164 | 16101 | 13 | 2 | 432 | 7 |  | 62 | 21 | 5 |  | 60 | 15 | 65 | 6 | 1 | 689 | 8 | 681 | 535 |
| P 620141 | LINCOLN COUNTY | 21472 | 21459 | 21459 | 13 | 2 | 531 | 30 |  | 69 | 17 | 5 | 1 | 20 | 7 | 69 |  | 8 | 772 | 9 | 763 | 626 |
| P 010311 | CARLETON B OF | 21790 | 21831 | 21658 | 21 | 1 | 538 | 17 |  | 85 | 26 |  |  | 45 | 28 | 121 | 5 | 13 | 900 | 10 | 890 | 666 |
| P 620301 | NIAGARA SOUTH | 22811 | 22837 | 22811 | 11 |  | 529 | 12 | 1 | 74 | 18 | 3 | 1 | 24 | 47 | 76 | 22 | 9 | 827 | 16 | 811 | 633 |
| R 641142 | WENTWORTH COUN | 22846 | 22809 | 22792 | 27 |  | 482 | 9 | 1 | 91 | 14 | 3 | 2 | 17 | 5 | 93 |  | 1 | 745 | 4 | 741 | 618 |
| P 740121 | SIMCOE COUNTY | 25216 | 25428 | 25216 | 10 | 1 | 462 | 3 | 1 | 62 | 25 | 2 |  | 43 | 44 | 70 | 19 | 3 | 745 | 5 | 740 | 561 |
| P 840181 | YORK COUNTY B | 28421 | 28637 | 28417 | 15 | 3 | 491 | 27 |  | 66 | 19 | 5 | 1 | 34 | 4 | 92 | 14 | 5 | 776 | 21 | 755 | 594 |
| P 570101 | WATERLOO COUNT | 30414 | 30459 | 30398 | 15 | 1 | 483 | 18 | 1 | 65 | 20 | 4 | 9 | 24 | 11 | 82 | 16 | 7 | 756 | 4 | 752 | 609 |
| P 720101 | HALTON COUNTY | 31192 | 31191 | 31181 | 9 |  | 484 | 15 | 1 | 64 | 14 |  | 3 | 22 | 2 | 92 | 14 | 5 | 725 | 5 | 720 | 579 |
| P 820311 | ONTARIO COUNTY | 31294 | 31395 | 31274 | 14 |  | 472 | 5 | 1 | 73 | 20 | 1 | 1 | 22 | 49 | 75 | 8 | 3 | 744 | 7 | 737 | 576 |
| P 730241 | PEEL COUNTY B | 45108 | 45102 | 45094 | 13 | 1 | 478 | 17 | 3 | 70 | 24 | 3 | 1 | 15 | 7 | 125 |  | 8 | 765 | 11 | 754 | 600 |

P = Public, R = R.C.S.S.

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | PROV.MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P 210401 | HORNEPAYNE B O | 244 | 272 | 243 | 25 |  | 443 | 2 | 1 | 71 |  | 1 |  | 2 |  | 10 | 21 |  | 576 | 1 | 575 | 544 |
| P 310381 | HEARST B OF E | 258 | 373 | 258 | 37 |  | 498 | 32 | 12 | 135 | 30 | 10 |  | 112 |  | 84 |  | 5 | 955 | 72 | 883 | 674 |
| P 260181 | CHAPLEAU B OF | 424 | 474 | 424 | 31 |  | 453 | 16 | 1 | 97 | 4 | 4 |  | 62 |  | 31 | 35 | 1 | 735 | 12 | 723 | 591 |
| R 131372 | NIPIGON-RED RO | 437 | 474 | 437 | 51 |  | 470 | 15 | 1 | 76 | 22 | 3 |  | 27 | 4 | 100 |  |  | 769 | 27 | 742 | 606 |
| R 111002 | DRYDEN DIST R | 452 | 483 | 452 | 34 |  | 449 | 1 |  | 88 |  | 8 |  | 33 | 5 | 136 |  |  | 754 | 9 | 745 | 571 |
| R 131452 | SCHREIBER-TERR | 488 | 490 | 488 | 23 |  | 528 | 5 |  | 48 | 22 | 8 |  |  |  | 57 | 14 | 1 | 706 | 4 | 702 | 623 |
| R 121062 | FORT FRANCES R | 544 | 761 | 540 | 47 |  | 490 | 4 |  | 68 | 72 | 10 |  | 46 |  | 36 |  |  | 773 | 21 | 752 | 632 |
| P 130301 | GERALTON B OF | 642 | 674 | 642 | 38 |  | 541 | 12 |  | 105 |  | 11 |  | 22 | 484 | 24 | 8 | 6 | 1251 | 539 | 712 | 669 |
| P 210591 | MICHIPICOTEN B | 644 | 632 | 624 | 54 | 3 | 495 | 12 |  | 22 | 40 |  |  | 28 |  | 29 |  | 1 | 684 | 39 | 645 | 570 |
| R 131022 | GERALDTON DIST | 672 | 809 | 672 | 51 |  | 469 | 21 |  | 66 | 11 | 17 |  | 28 | 10 | 81 |  |  | 754 | 15 | 739 | 620 |
| P 130721 | NIPIGON-RED RO | 672 | 706 | 671 | 32 |  | 615 | 11 | 4 | 82 | 51 | 4 |  | 88 |  | 24 |  |  | 911 | 11 | 900 | 743 |
| R 211052 | MICHIPICOTEN D | 636 | 743 | 686 | 37 |  | 473 | 25 |  | 23 | 47 | 1 | 5 | 22 | 8 | 107 |  |  | 748 | 8 | 740 | 574 |
| P 310461 | KAPUSKASING B | 819 | 866 | 819 | 30 |  | 568 | 21 | 3 | 91 | 21 | 4 |  | 53 | 10 | 36 |  | 4 | 841 | 3 | 838 | 729 |
| R 111342 | KENORA DISTRIC | 897 | 1167 | 897 | 41 | 1 | 544 | 30 | 17 | 95 | 50 | 8 | 1 | 93 | 12 | 123 |  |  | 1015 | 93 | 922 | 683 |
| P 120171 | ATIKOKAN B OF | 1034 | 1054 | 1034 | 25 |  | 595 | 28 |  | 47 | 66 |  |  | 44 | 2 | 58 | 44 | 3 | 912 | 16 | 896 | 738 |
| P 110611 | RED LAKE B OF | 1176 | 1181 | 1174 | 27 |  | 445 | 4 |  | 73 | 9 | 4 |  | 24 | 1 | 98 |  | 6 | 691 | 8 | 683 | 555 |
| P 260341 | ESPANOLA B OF | 1257 | 1304 | 1257 | 29 |  | 545 | 21 | 1 | 103 | 10 | 3 |  | 75 | 35 | 107 |  | 3 | 932 | 7 | 925 | 687 |
| P 220121 | MANITOULIN B O | 1285 | 1364 | 1284 | 32 |  | 488 | 10 |  | 101 | 1 |  |  | 99 |  | 15 | 8 | 1 | 755 | 5 | 750 | 623 |
| P 130641 | LAKE SUPERIOR | 1291 | 1303 | 1289 | 43 |  | 564 | 14 |  | 83 | 22 | 30 |  | 23 |  | 104 | 8 | 4 | 895 | 27 | 868 | 716 |
| P 210321 | CENTRAL ALGOMA | 1646 | 1663 | 1644 | 34 |  | 576 |  | 3 | 82 | 12 | 2 |  | 97 |  | 65 |  |  | 871 | 9 | 862 | 695 |
| R 311782 | HEARST DISTRIC | 1698 | 1707 | 1694 | 39 |  | 493 | 22 | 6 | 72 | 20 | 19 |  | 66 |  | 104 |  | 1 | 842 | 8 | 834 | 657 |
| R 351142 | KIRKLAND LAKE | 1734 | 1767 | 1726 | 43 |  | 566 | 11 | 3 | 78 | 24 | 15 |  | 34 |  | 92 |  | 5 | 871 | 18 | 853 | 712 |
| P 310111 | COCHRANE TROQU | 1895 | 1907 | 1892 | 26 |  | 572 | 8 |  | 85 | 24 | 6 |  | 103 | 18 | 75 |  | 2 | 919 | 31 | 888 | 693 |

P = Public, R = R.C.S.S.

ELEMENTARY DISTRICTS

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION — SCHEDULE 81

A. D. E. — PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| | BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P | 210671 | NORTH SHORE B | 1919 | 1926 | 1919 | 25 | | 609 | | | 127 | | 2 | 3 | 54 | 19 | 151 | 11 | 12 | 1013 | 29 | 984 | 714 |
| P | 350171 | KIRKLAND LAKE | 2135 | 2146 | 2135 | 31 | | 547 | 9 | 2 | 33 | 88 | 1 | | 32 | 15 | 22 | 37 | 6 | 823 | 14 | 809 | 689 |
| P | 110451 | KENORA B OF E | 2336 | 2558 | 2336 | 22 | | 561 | 27 | 2 | 94 | 45 | 6 | 6 | 60 | | 46 | 47 | 1 | 917 | 27 | 890 | 715 |
| R | 351222 | TIMISKAMING DI | 2344 | 2329 | 2319 | 24 | | 481 | 21 | 2 | 78 | 24 | 9 | | 81 | 6 | 157 | 2 | 1 | 886 | 10 | 876 | 629 |
| R | 311192 | COCHRANE-IROQ | 2350 | 2350 | 2350 | 39 | | 499 | 13 | | 78 | 33 | 7 | 1 | 56 | 7 | 88 | 2 | | 823 | 7 | 816 | 657 |
| P | 120331 | FORT FRANCES-R | 2545 | 2718 | 2545 | 23 | | 519 | 1 | | 82 | 32 | 1 | 3 | 98 | 13 | 30 | | 2 | 804 | 32 | 772 | 636 |
| P | 340371 | WEST PARRY SOU | 2745 | 2874 | 2733 | 21 | | 530 | | 1 | 73 | 28 | 9 | 3 | 92 | 5 | 60 | 36 | 1 | 859 | 27 | 832 | 644 |
| P | 340101 | EAST PARRY SOU | 3047 | 3139 | 3045 | 19 | | 492 | 16 | 2 | 83 | 9 | 4 | | 96 | 2 | 75 | | | 798 | 12 | 786 | 608 |
| P | 310541 | TIMMINS B OF E | 3222 | 3226 | 3222 | 46 | | 566 | 17 | 2 | 63 | 17 | 3 | | 26 | 78 | 63 | | 17 | 900 | 15 | 885 | 673 |
| P | 110371 | DRYDEN B OF E | 3275 | 3590 | 3274 | 26 | | 489 | 10 | | 68 | 28 | 6 | | 59 | 29 | 51 | 33 | 1 | 800 | 27 | 773 | 606 |
| P | 350331 | TIMISKAMING B | 3296 | 3331 | 3294 | 20 | | 483 | 20 | | 68 | 20 | 3 | | 91 | 15 | 50 | | 3 | 773 | 6 | 767 | 597 |
| R | 211132 | NORTH SHORE DI | 3403 | 3668 | 3401 | 34 | | 490 | 33 | 1 | 74 | 6 | 2 | | 40 | | 111 | | | 791 | 12 | 779 | 610 |
| R | 311352 | KAPUSKASING DI | 3833 | 3840 | 3832 | 30 | | 511 | 19 | | 75 | 38 | 11 | 1 | 51 | 3 | 84 | | 1 | 824 | 7 | 817 | 671 |
| P | 320181 | MUSKOKA B OF E | 5134 | 5143 | 5076 | 18 | | 510 | 15 | | 92 | 9 | 5 | | 95 | 15 | 73 | | | 832 | 7 | 825 | 640 |
| R | 311512 | TIMMINS DISTRI | 5197 | 5197 | 5197 | 31 | | 525 | 29 | 2 | 60 | 44 | 9 | | 27 | | 58 | | 1 | 786 | 18 | 768 | 682 |
| R | 131292 | LAKEHEAD DISTR | 6323 | 6476 | 6323 | 25 | | 499 | 28 | 2 | 88 | 8 | 6 | 1 | 22 | 4 | 99 | | 2 | 784 | 8 | 776 | 648 |
| P | 330141 | NIPISSING B OF | 6652 | 6522 | 6497 | 21 | | 506 | 15 | 1 | 76 | 33 | 1 | 3 | 32 | 4 | 88 | 26 | 9 | 815 | 10 | 805 | 631 |
| R | 211212 | SAULT STE MARI | 7402 | 7600 | 7390 | 29 | 1 | 470 | 31 | 3 | 84 | 40 | 9 | 2 | 19 | 9 | 90 | | | 787 | 11 | 776 | 649 |
| R | 331112 | NIPISSING DIST | 10022 | 10139 | 9998 | 25 | | 528 | 9 | | 72 | 32 | 8 | 1 | 48 | 22 | 99 | | | 844 | 7 | 837 | 657 |
| P | 210751 | SAULT STE MARI | 10103 | 10201 | 10100 | 16 | 4 | 530 | 19 | 1 | 85 | 32 | 1 | 1 | 22 | 50 | 85 | 2 | 3 | 851 | 8 | 843 | 672 |
| P | 130481 | LAKEHEAD B OF | 14026 | 14100 | 14022 | 15 | 3 | 526 | 12 | | 77 | 32 | 3 | | 41 | 48 | 50 | 7 | 6 | 820 | 13 | 807 | 660 |
| P | 260421 | SUDBURY B OF E | 15255 | 15363 | 15248 | 14 | 2 | 545 | 16 | 1 | 94 | 34 | 1 | 1 | 51 | 55 | 72 | 33 | 6 | 925 | 22 | 903 | 688 |
| R | 261152 | SUDBURY DISTRI | 23784 | 23875 | 23771 | 16 | 1 | 502 | 24 | | 95 | 57 | 4 | 2 | 58 | 11 | 108 | | 1 | 879 | 13 | 866 | 679 |

P = Public, R = R.C.S.S.

ELEMENTARY DEFINED CITIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE 81

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| | BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| P | 420721 | WINDSOR B OF E | 17204 | 17201 | 17188 | 16 | 4 | 518 | 12 | 1 | 113 | 40 | | 1 | 8 | 38 | 42 | | 4 | 797 | 8 | 789 | 689 |
| R | 423152 | WINDSOR R C S | 18853 | 18858 | 18842 | 17 | 1 | 490 | 31 | 1 | 85 | 20 | 1 | 1 | 10 | 10 | 108 | | | 775 | 7 | 768 | 637 |
| P | 010741 | OTTAWA B OF E | 23005 | 23119 | 22955 | 16 | | 656 | 34 | 17 | 103 | 31 | | 1 | 26 | 66 | 91 | | 42 | 1083 | 29 | 1054 | 806 |
| R | 011712 | OTTAWA R C S S | 26162 | 26479 | 26085 | 36 | | 570 | 29 | 3 | 59 | 41 | 6 | 4 | 31 | 6 | 126 | | 3 | 914 | 33 | 881 | 723 |
| P | 463961 | LONDON B OF E | 29153 | 29319 | 29145 | 17 | 5 | 543 | 30 | 11 | 78 | 29 | 3 | | 8 | 72 | 57 | | 10 | 863 | 16 | 847 | 696 |
| P | 643191 | HAMILTON B OF | 31915 | 31976 | 31910 | 17 | 4 | 534 | 28 | 1 | 100 | 18 | 2 | 2 | 6 | 28 | 81 | 32 | 11 | 864 | 19 | 845 | 676 |
| R | 753612 | METRO TORONTO | 76981 | 77269 | 76906 | 18 | 3 | 581 | 23 | | 69 | 20 | | 1 | 14 | 33 | 57 | 26 | 1 | 846 | 22 | 824 | 655 |
| P | 754851 | THE METROPOLIT | 246989 | 247226 | 246941 | 23 | 5 | 615 | 33 | 5 | 99 | 48 | 10 | 1 | 12 | 40 | 118 | | 27 | 1036 | 15 | 1021 | 789 |

P = Public, R = R.C.S.S.

SECONDARY COUNTIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV. FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 810194 | HALIBURTON COU | 684 | 591 | 585 | 36 | 5 | 897 |  | 65 | 155 |  | 6 |  | 166 |  | 99 | 63 | 4 | 1496 | 54 | 1442 | 1083 |
| 710134 | DUFFERIN COUNT | 1683 | 1857 | 1605 | 29 |  | 850 | 18 | 1 | 97 | 27 | 4 |  | 99 |  | 106 | 30 | 6 | 1267 | 6 | 1261 | 933 |
| 970124 | PRINCE EDWARD | 1778 | 1424 | 1424 | 31 |  | 869 | 10 | 32 | 107 | 14 | 7 |  | 91 |  | 90 |  | 1 | 1252 | 40 | 1212 | 1002 |
| 940134 | LENNOX & ADDIN | 2242 | 2412 | 2232 | 37 | 2 | 951 | 23 | 43 | 106 | 26 | 8 | 3 | 116 | 52 | 133 |  | 5 | 1505 | 56 | 1449 | 1139 |
| 830204 | VICTORIA COUNT | 2634 | 2764 | 2515 | 23 | 4 | 860 | 15 | 1 | 132 | 10 | 8 |  | 93 | 5 | 113 | 8 | 7 | 1279 | 7 | 1272 | 1040 |
| 610184 | HALDIMAND COUN | 2649 | 2944 | 2648 | 24 |  | 893 | 17 |  | 121 | 38 | 4 |  | 72 | 16 | 111 | 42 | 4 | 1342 | 5 | 1337 | 1066 |
| 020114 | LANARK COUNTY | 3143 | 3343 | 3089 | 29 | 3 | 955 | 31 | 3 | 99 | 19 | 9 |  | 69 | 140 | 70 | 13 | 8 | 1448 | 27 | 1421 | 1081 |
| 520194 | BRUCE COUNTY B | 3822 | 3393 | 3185 | 25 | 1 | 945 | 22 | 38 | 98 | 53 | 2 |  | 149 | 92 | 72 |  | 1 | 1498 | 36 | 1462 | 1083 |
| 030344 | PRESCOTT & RUS | 4209 | 4152 | 4024 | 33 | 2 | 932 | 38 | 38 | 156 | 52 | 10 |  | 153 | 96 | 67 | 48 | 2 | 1627 | 102 | 1525 | 1095 |
| 430104 | HURON COUNTY B | 4244 | 4566 | 4001 | 18 |  | 877 | 15 | 2 | 108 | 4 | 9 | 4 | 95 | 2 | 83 | 23 | 3 | 1243 | 8 | 1235 | 1007 |
| 650134 | NORFOLK COUNTY | 4296 | 4181 | 4106 | 25 |  | 928 | 12 | 9 | 87 | 26 |  | 1 | 71 |  | 101 |  | 4 | 1264 | 12 | 1252 | 1060 |
| 410174 | ELGIN COUNTY B | 4577 | 4328 | 4322 | 25 |  | 949 | 11 | 9 | 115 | 23 | 3 | 6 | 73 | 11 | 118 | 10 | 5 | 1358 | 13 | 1345 | 1106 |
| 460194 | MIDDLESEX COUN | 4693 | 3937 | 3771 | 24 |  | 901 | 19 | 2 | 95 | 40 | 5 |  | 142 | 103 | 77 |  | 2 | 1410 | 13 | 1397 | 1037 |
| 560144 | PERTH COUNTY B | 4866 | 5154 | 4681 | 22 |  | 894 | 14 | 1 | 89 | 18 | 8 |  | 86 | 16 | 89 |  | 5 | 1242 | 37 | 1205 | 954 |
| 530154 | GREY COUNTY B | 5443 | 5359 | 5150 | 31 | 3 | 943 | 23 | 1 | 95 | 16 | 6 |  | 99 | 30 | 96 | 37 | 4 | 1384 | 5 | 1379 | 1087 |
| 930174 | LEEDS & GRENVI | 6072 | 5880 | 5875 | 26 | 9 | 939 | 4 | 7 | 94 | 24 | 4 |  | 90 | 4 | 103 |  | 6 | 1310 | 11 | 1299 | 1079 |
| 550184 | OXFORD COUNTY | 6150 | 5988 | 5569 | 25 | 2 | 969 | 7 | 3 | 107 | 26 | 4 |  | 71 | 13 | 65 |  | 7 | 1299 | 6 | 1293 | 1099 |
| 510124 | BRANT COUNTY B | 6466 | 6670 | 6401 | 21 | 4 | 921 | 14 | 12 | 108 | 34 | 7 | 2 | 34 | 46 | 78 | 8 | 7 | 1296 | 17 | 1279 | 1073 |
| 960164 | PETERBOROUGH C | 6900 | 7257 | 6873 | 34 |  | 912 | 15 | 18 | 129 | 31 | 21 | 3 | 82 | 7 | 116 | 9 | 3 | 1380 | 35 | 1345 | 1094 |
| 910144 | FRONTENAC COUN | 7302 | 7654 | 7256 | 23 | 1 | 930 | 22 | 11 | 114 | 29 | 7 | 2 | 58 | 11 | 120 | 34 | 12 | 1374 | 12 | 1362 | 1080 |
| 040144 | RENFREW COUNTY | 7455 | 7920 | 7447 | 24 | 5 | 947 | 27 | 3 | 114 | 37 | 7 |  | 86 | 49 | 88 |  | 5 | 1392 | 32 | 1360 | 1118 |
| 640174 | WENTWORTH COUN | 7750 | 7167 | 7165 | 24 |  | 892 | 12 | 1 | 113 | 29 | 5 | 4 | 71 | 1 | 100 | 6 | 1 | 1259 | 7 | 1252 | 1033 |
| 580174 | WELLINGTON COU | 7879 | 8044 | 7756 | 15 | 4 | 882 | 23 | 3 | 106 | 27 | 4 |  | 58 | 18 | 92 | 7 | 4 | 1243 | 4 | 1239 | 1037 |

SECONDARY COUNTIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 440164 | KENT COUNTY B | 7916 | 8343 | 7591 | 24 | 9 | 901 | 4 | 1 | 101 | 102 | 3 | | 66 | | 71 | | 5 | 1287 | 14 | 1273 | 1022 |
| 920104 | HASTINGS COUNT | 7939 | 8733 | 7785 | 23 | 7 | 921 | 11 | 5 | 121 | 21 | 7 | 4 | 70 | 21 | 86 | 7 | 4 | 1308 | 5 | 1303 | 1094 |
| 950104 | NORTHUMBERLAND | 8019 | 7450 | 7426 | 18 | 8 | 907 | 5 | 14 | 112 | 27 | 10 | | 89 | 5 | 160 | | 3 | 1358 | 12 | 1346 | 1061 |
| 420134 | ESSEX COUNTY B | 8226 | 8181 | 7962 | 29 | 1 | 904 | 11 | 10 | 110 | 13 | 4 | | 92 | 9 | 67 | 27 | 8 | 1285 | 19 | 1266 | 1037 |
| 050374 | STORMNT DNDAS | 8604 | 8793 | 8500 | 34 | 3 | 979 | 31 | 15 | 109 | 23 | 9 | | 82 | 28 | 71 | | 5 | 1389 | 21 | 1368 | 1103 |
| 450124 | LAMBTON COUNTY | 9276 | 8915 | 8821 | 26 | 1 | 932 | 18 | 9 | 119 | 35 | 5 | | 71 | 15 | 81 | | 3 | 1315 | 17 | 1298 | 1087 |
| 620144 | LINCOLN COUNTY | 12434 | 12288 | 12273 | 24 | 11 | 1015 | 75 | 5 | 109 | 22 | 11 | 2 | 35 | 14 | 114 | | 12 | 1449 | 16 | 1433 | 1160 |
| 010314 | CARLETON B OF | 12577 | 10760 | 10732 | 25 | 5 | 968 | 20 | 2 | 128 | 30 | 1 | | 88 | 37 | 225 | 8 | 18 | 1555 | 16 | 1539 | 1132 |
| 740124 | SIMCOE COUNTY | 12845 | 13511 | 12814 | 21 | 3 | 935 | 7 | 2 | 111 | 19 | | 1 | 72 | 8 | 118 | 37 | 6 | 1340 | 8 | 1332 | 1069 |
| 840184 | YORK COUNTY B | 13756 | 13889 | 13742 | 25 | 5 | 982 | 20 | 26 | 115 | 29 | 10 | 2 | 47 | 3 | 146 | | 9 | 1419 | 37 | 1382 | 1093 |
| 620304 | NIAGARA SOUTH | 14600 | 14748 | 14584 | 20 | 3 | 981 | 21 | 1 | 122 | 27 | 8 | 3 | 29 | 15 | 125 | 34 | 13 | 1402 | 11 | 1391 | 1131 |
| 820314 | ONTARIO COUNTY | 15038 | 14769 | 14608 | 23 | 1 | 940 | 5 | 4 | 133 | 26 | 2 | 11 | 41 | 20 | 136 | 34 | 6 | 1382 | 25 | 1357 | 1102 |
| 570104 | WATERLOO COUNT | 15643 | 16290 | 15639 | 25 | 4 | 946 | 26 | 14 | 115 | 29 | 8 | 8 | 30 | 12 | 129 | 32 | 11 | 1389 | 24 | 1365 | 1124 |
| 720104 | HALTON COUNTY | 16752 | 16745 | 16704 | 18 | | 896 | 21 | 8 | 101 | 21 | 1 | 6 | 25 | 2 | 118 | 27 | 8 | 1252 | 12 | 1240 | 1026 |
| 730244 | PEEL COUNTY B | 20656 | 20414 | 20390 | 22 | 4 | 965 | 13 | 4 | 117 | 34 | 8 | 2 | 32 | 3 | 166 | | 15 | 1385 | 23 | 1362 | 1117 |

SECONDARY DISTRICTS

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 210404 | HORNEPAYNE B O | 129 | 86 | 86 | 70 | | 815 | 3 | | 128 | | 3 | | 250 | | 103 | | 1 | 1373 | 1 | 1372 | 1002 |
| 260184 | CHAPLEAU B OF | 407 | 408 | 401 | 39 | 3 | 881 | 14 | 1 | 98 | 3 | 2 | | 69 | 20 | 60 | 59 | 1 | 1250 | 6 | 1244 | 1009 |
| 110614 | RED LAKE B OF | 445 | 454 | 445 | 43 | | 866 | 23 | | 205 | 51 | 26 | | 184 | | 27 | | 19 | 1444 | 49 | 1395 | 1097 |
| 130304 | GERALTON B OF | 454 | 636 | 454 | 64 | 3 | 982 | 40 | 82 | 170 | | 20 | | 138 | 9 | 157 | 23 | 11 | 1699 | 174 | 1525 | 1167 |
| 130724 | NIPIGON-RED RO | 480 | 523 | 480 | 52 | 3 | 1080 | 13 | 51 | 100 | 54 | 7 | 4 | 115 | 6 | 162 | | | 1647 | 63 | 1584 | 1230 |
| 210594 | MICHIPICOTEN B | 529 | 556 | 528 | 46 | 1 | 961 | 22 | | 56 | 65 | | | 62 | 5 | 230 | | 1 | 1449 | 24 | 1425 | 1119 |
| 220124 | MANITOULIN B O | 619 | 922 | 614 | 57 | | 926 | 73 | 1 | 107 | | | | 280 | | | 16 | | 1460 | 40 | 1420 | 994 |
| 120174 | ATIKOKAN B OF | 621 | 627 | 620 | 42 | 2 | 1107 | 29 | | 70 | 58 | | 1 | 35 | 11 | 156 | 78 | 3 | 1592 | 13 | 1579 | 1254 |
| 310384 | HEARST B OF E | 692 | 771 | 692 | 67 | | 989 | 48 | 14 | 114 | 65 | 19 | | 107 | | 53 | 72 | 1 | 1549 | 21 | 1528 | 1228 |
| 210324 | CENTRAL ALGOMA | 703 | 554 | 553 | 59 | | 1001 | | 1 | 135 | 15 | 10 | | 144 | | 248 | | | 1613 | 13 | 1600 | 1207 |
| 130644 | LAKE SUPERIOR | 914 | 954 | 910 | 59 | | 1194 | 30 | 1 | 146 | 54 | 62 | | 60 | | 207 | 11 | 2 | 1826 | 90 | 1736 | 1392 |
| 260344 | ESPANOLA B OF | 1036 | 1131 | 1035 | 50 | | 1007 | 31 | 2 | 141 | 19 | 17 | | 94 | 44 | 93 | | 4 | 1502 | 18 | 1484 | 1212 |
| 340374 | WEST PARRY SOU | 1277 | 1305 | 1260 | 30 | 2 | 1069 | | | 126 | 43 | | | 138 | 46 | 28 | | | 1482 | 20 | 1462 | 1211 |
| 340104 | EAST PARRY SOU | 1460 | 1223 | 1221 | 48 | | 881 | 22 | 3 | 124 | | 6 | | 247 | 1 | 60 | | | 1392 | 1 | 1391 | 1027 |
| 110374 | DRYDEN B OF E | 1479 | 1568 | 1476 | 44 | | 958 | 20 | 4 | 122 | 45 | 12 | | 87 | 65 | 74 | 60 | 5 | 1496 | 29 | 1467 | 1114 |
| 120334 | FORT FRANCES-R | 1518 | 1621 | 1518 | 38 | 4 | 987 | 21 | 30 | 139 | 13 | 2 | | 79 | 33 | 138 | | 4 | 1488 | 38 | 1450 | 1159 |
| 210674 | NORTH SHORE B | 1590 | 1631 | 1587 | 43 | | 1165 | | 35 | 173 | | | | 91 | 3 | 112 | 80 | 15 | 1717 | 44 | 1673 | 1351 |
| 110454 | KENORA B OF E | 1612 | 1708 | 1611 | 29 | 2 | 1039 | 27 | 2 | 117 | 55 | 10 | | 51 | 19 | 26 | | 1 | 1378 | 26 | 1352 | 1205 |
| 350174 | KIRKLAND LAKE | 1714 | 1764 | 1712 | 52 | | 964 | 26 | 3 | 32 | 94 | 5 | | 64 | | 10 | 23 | 9 | 1282 | 8 | 1274 | 1115 |
| 310114 | COCHRANE IROQU | 1788 | 1791 | 1767 | 44 | | 1015 | 22 | 2 | 147 | 10 | 12 | | 100 | 9 | 156 | | 3 | 1520 | 18 | 1502 | 1208 |
| 310464 | KAPUSKASING B | 2000 | 2155 | 1998 | 48 | | 1015 | 31 | 3 | 125 | 31 | 6 | 6 | 109 | 52 | 163 | 3 | 3 | 1595 | 43 | 1552 | 1220 |
| 320184 | MUSKOKA B OF E | 2520 | 2505 | 2429 | 31 | | 937 | 39 | 42 | 138 | 15 | 9 | | 99 | 1 | 44 | | | 1355 | 49 | 1306 | 1140 |
| 350334 | TIMISKAMING B | 2543 | 2545 | 2527 | 36 | | 1021 | 31 | 20 | 94 | 25 | 7 | 1 | 155 | | 49 | | 3 | 1442 | 23 | 1419 | 1164 |

SECONDARY DISTRICTS

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV.MUN FOR RES | CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 310544 | TIMMINS B OF E | 3624 | 3763 | 3624 | 77 | 3 | 937 | 57 | 3 | 122 | 23 | 5 |  | 45 | 28 | 105 |  | 36 | 1441 | 32 | 1409 | 1152 |
| 210754 | SAULT STE MARI | 6468 | 6682 | 6457 | 30 | 13 | 968 | 16 | 17 | 121 | 35 | 3 | 1 | 33 |  | 146 | 15 | 4 | 1402 | 32 | 1370 | 1139 |
| 330144 | NIPISSING B OF | 6628 | 7216 | 6621 | 36 |  | 959 | 24 | 1 | 113 | 25 | 1 |  | 59 | 27 | 75 | 30 | 6 | 1356 | 10 | 1346 | 1124 |
| 130484 | LAKEHEAD B OF | 9326 | 9541 | 9324 | 23 | 5 | 943 | 9 | 22 | 121 | 38 | 5 |  | 32 | 57 | 79 | 11 | 8 | 1353 | 34 | 1319 | 1114 |
| 260424 | SUDBURY B OF E | 14424 | 14550 | 14391 | 25 | 7 | 953 | 24 | 3 | 140 | 32 | 6 | 3 | 86 | 41 | 116 | 28 | 5 | 1469 | 19 | 1450 | 1140 |

SECONDARY DEFINED CITIES

SURVEY OF SCHOOL BOARD 1972 FINANCIAL STATEMENTS, COMPARATIVE PER PUPIL COSTS BY EXPENDITURE FUNCTION SCHEDULE B1

A. D. E. PER PUPIL EXPENDITURE AND MISCELLANEOUS REVENUE

| BOARD NO. | BOARD NAME | TOT RES | PUP IN SCHOOL | RES INT | BUS ADM | COMP SERV | INST | EDUC SERV | ATT HLTH FOOD | PLNT OP | PLNT MAIN | OTH OP EXP | NON OP EXP | TRAN | CAP EXP | DEBT CHGS | PROV. FOR RES | MUN CHG BCK | TOT EXP | MISC REV | NET EXP | ACT ORD EXP |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 420724 | WINDSOR B OF E | 13150 | 13164 | 13147 | 27 | 7 | 975 | 19 | 1 | 168 | 41 | 2 | 1 | 6 | 91 | 115 |  | 4 | 1457 | 14 | 1443 | 1174 |
| 463964 | LONDON B OF E | 15575 | 16662 | 15574 | 28 | 9 | 1054 | 35 | 11 | 138 | 32 | 5 |  | 28 | 14 | 96 |  | 15 | 1465 | 21 | 1444 | 1241 |
| 643194 | HAMILTON B OF | 18874 | 19243 | 18870 | 30 | 13 | 1003 | 39 | 6 | 164 | 21 | 9 | 2 | 10 | 30 | 171 | 61 | 17 | 1576 | 37 | 1539 | 1190 |
| 010744 | OTTAWA B OF E | 24017 | 26466 | 23992 | 28 | 9 | 1116 | 43 | 34 | 150 | 29 |  | 3 | 13 | 73 | 154 | 15 | 30 | 1697 | 42 | 1655 | 1231 |
| 754854 | THE METROPOLIT | 128853 | 129167 | 128849 | 38 | 9 | 1064 | 43 | 15 | 161 | 69 | 12 | 2 | 12 | 80 | 120 |  | 36 | 1661 | 26 | 1635 | 1286 |

Preceding issues in 1972/73 Section ✓

Dept of
Ministry of Education, Ontario
Mowat Block Queen's Park
Toronto
Ontario
M7A 1L2

1973: B 17

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MEMORANDUM TO : DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE : PUPIL TRANSPORTATION EXPENDITURE ELIGIBLE FOR GRANT 1973-74

Enclosed is a copy of instructions concerning pupil transportation expenditure that will be approved for grant purposes for the 1973-74 school year.

The method of determining the approvals for 1972-73 will be continued with the following minor changes:

1. The maximum approval rates for school bus operating costs and for the purchase of a school bus are increased.

2. An approval of 42¢ per mile in excess of the basic per diem rate will be applied in 1973-74 to the greater of

(a) the excess of the total daily miles travelled over the sum of the products of

(i) 30 and the number of cars and station wagons, and

(ii) 60 and the number of larger vehicles, and

(b) the daily miles travelled by buses for the mid-day transportation of kindergarten pupils where such buses are also used for the regular morning and afternoon routes.

3. For 1973-74 the maximum approval is reduced where the ratio of weighted pupils transported to bus seats is less than .9. In 1972-73 the reduction applied where the ratio was less than .95. The pupil weighting remains the same, 1.15 for pupils in grades 7 to 13.

4. The maximum approval for boards situated within the territorial districts is 115 per cent of the stated rates for all types of pupil transportation expenditure other than public transit

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fares. For 1972-73 the 115 per cent applied only to the regular home-to-school transportation by school bus.

The required forms will be made available through the Regional Offices. It is expected that the forms will be ready for distribution by September 1, 1973. The dates for return of completed forms will be January 15, 1974 and July 15, 1974.

## FIELD TRIPS, ETC.

It should be noted that, in accordance with 1973 Business Memorandum B2, transportation expenditure other than school-to-school and home-to-school and return may, in 1973, at the option of the board, be categorized, in part or in total, as ordinary expenditure and hence, within the ceilings and subjec to the rate of grant on ordinary expenditure. Transportation of this nature is not approvable as recognized extraordinary expenditure.

In 1973, an expenditure of this nature which a board chooses not to include in ordinary expenditure will be categorize as supplementary expenditure. Contrary to 1973 Business Memorand B2, this option will continue in respect of 1974.

G.H. Waldrum

G. H. Waldrum,
Assistant Deputy Minister.

July 27, 1973.

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
Education
Ontario

# INSTRUCTIONS RE PUPIL TRANSPORTATION FOR THE SCHOOL YEAR JULY 1973 – JUNE 1974

## Definitions

(1) **School-to-school transportation of classes** means transportation on a regular basis of classes of pupils from one school to another for a course of study requiring special facilities and equipment.

(2) **School-to-school transportation of handicapped pupils** refers to transportation for a handicapped pupil from one school to another or to any of the following:
- (a) an Ontario School for the Blind,
- (b) an Ontario School for the Deaf,
- (c) an Ontario Hospital School, and
- (d) a children's mental health centre established under *The Children's Mental Health Centres Act.*

(3) **Daily mileage** for home-school transportation means the daily miles travelled by a school bus, in transporting pupils to and from school, that is equal to the sum of the distance travelled from the point of first pick-up to the point of last drop-off and the shortest distance from the point of last drop-off back to the point of first pick-up in respect of each regular daily trip.

(4) **Loaded miles** refers to the distance travelled while carrying pupils.

(5) **Seating capacity** of a school bus is to be determined by dividing the total bench space of a bus by 13 inches except that the seating capacity for vehicles other than buses will be as follows:

Cars – 4 pupils
Station Wagons – 7 pupils
Vans – Manufacturer's rating less driver

(6) Where used in these instructions, the term **school bus** means all wheeled road vehicles owned or under contract by a board and used for the transportation of pupils and includes automobiles, station wagons and vans.

(7) **Weighted school bus occupancy ratio** is the relationship correct to three decimal places that the number of pupils transported to and from school on a regular daily basis bears to the total seating capacity of all contracted and board-owned buses used in the transportation of the pupils except that,
- (a) grade 7 to 13 pupils and trainable retarded pupils are to have a weighting factor of 1.15, and
- (b) where vehicles are shared, the seating capacity is to be prorated in the ratio of cost borne by each of the users.

## 2. Agreement

(1) The Ministry does not approve transportation contracts; it establishes the maximum expenditure for transportation that will be eligible for grant. The board, however, should enter into a written agreement with each operator. Form *ME 314* may be used for this purpose.

(2) A board may enter into an agreement to transport resident pupils of another board provided that it recovers the total cost of transporting the pupils from the other board.

(3) A board of education may make one agreement with an operator to cover the transportation of public–and secondary–school pupils.

(4) Two or more boards may jointly enter into an agreement with an operator to cover the transportation of pupils.

## 3. Conditions of Approval of Transportation Expenditure

(1) The transportation expenditure approved by the Minister, to which reference is made in paragraph 39(i) of section 1 of the 1973 General Legislative Grants Regulation will be determined in accordance with these instructions.

(2) Expenditure for transportation is approved for General Legislative Grant purposes provided,
- (a) that the operator meets in all respects the requirements of *The Highway Traffic Act, The Public Vehicles Act,* and the Regulations thereunder,
- (b) that the board has received proof of each driver having had a tuberculin test and, where required, a chest x-ray examination within the past two years,
- (c) that the parents or guardians of resident pupils have not contributed, except by taxation, for transportation either to the school board or to the bus operator, and
- (d) that each motor vehicle used is a passenger car, station wagon, bus or other means of transportation, such as a boat or snowmobile, which has been designed and built by the manufacturer for the conveyance of passengers.

## 4. Maximum Expenditure Eligible for Grant

(1) **Home-School Bus Transportation–Regular Day School**
- (a) Basic Per Diem School Bus Approval Amount
- (b) Maximum Daily Expenditure Eligible for Grant
  - (i) The maximum daily expenditure eligible for grant is:
    - a. the sum of the basic per diem approval amounts shown in item (a) that relate to the buses used to provide daily transportation for resident pupils (combined elementary and secondary) to and from school (excluding vehicles used as spares), plus
    - b. the product of 42 cents and the greater of,
      - I. the mid-day miles re transportation of kindergarten pupils travelled by buses that are also used on morning and afternoon routes, and

II. the excess of the total daily miles travelled by the vehicles included in a. over the product of 30 in the case of cars and station wagons and 60 in the case of larger vehicles;

c. but where the weighted school bus occupancy ratio is:

I. less than .90, the maximum approval is the sum of a. and b. multiplied by the ratio and divided by .90;

II. between .90 and 1.05, there is no adjustment; or

III. greater than 1.05, the maximum approval is obtained by multiplying the sum of a. and b. by 1.0 plus ¼ of the excess of the ratio over 1.05.

(ii) Where there is an arrangement for the sharing of a school bus (simultaneous transportation on a bus of the pupils who are the responsibility of two or more boards, or a board and the Ministry, Canada or a private school), the amounts described in item 4(1) to be included in the calculation of the maximum daily expenditure of a board eligible for grant are to be proportionate to the percentage of the cost of the bus borne by the board. This percentage is to be applied to the seating capacity of the vehicle, to the basic per diem vehicle approval amount, to the total daily miles travelled by the vehicle and to the 60 (or 30) daily miles used in item 4(1)(b)(i)b.

(c) The determination of the number of pupils transported, the vehicles used and the daily miles travelled by the vehicles is to be based on the service provided as of October 31, 1973.

(d) Maximum expenditure eligible for grant during the school year is to be based on 80 days for the September to December period and 120 days for the January to June period.

| SEATING CAPACITY [SEE ITEM 1(5)] | PER DIEM RATE CONTRACT BUSES | PER DIEM RATE BOARD-OWNED OR LEASED BUSES |
|---|---|---|
| 1 – 5 passengers | 7.50 | 7.50 |
| 6 – 10 " | 9.00 | 9.00 |
| 11 – 18 " | 23.00 | 18.40 |
| 19 – 24 " | 26.50 | 21.20 |
| 25 – 30 " | 28.50 | 22.80 |
| 31 – 36 " | 30.00 | 24.00 |
| 37 – 42 " | 31.50 | 25.20 |
| 43 – 48 " | 33.00 | 26.40 |
| 49 – 54 " | 34.50 | 27.60 |
| 55 – 60 " | 36.00 | 28.80 |
| 61 – 66 " | 37.50 | 30.00 |
| 67 – 72 " | 39.00 | 31.20 |
| 73 – 78 " | 40.00 | 32.00 |
| 79 & Over " | 40.50 | 32.40 |

The above rates include allowance for administration expenditure incurred by school boards.

(2) **Transportation of Handicapped and Trainable Retarded Pupils**
Where school buses are provided exclusively for the transportation of pupils who, for physical, mental or emotiona reasons, are unable to use regular transportation and for whom the board has medical certification that regula transportation is not adequate, the maximum expenditures eligible for grant, except where item 4(8) applies, will b determined as follows:

(1) Where home-school transportation is provided on a daily basis throughout the school year, the buses, daily mile travelled, and pupils transported are to be included in the calculation of regular daily home-school transportation expenditure eligible for grant [item 4(1)].

(2) Where home-school transportation is provided for periods of less than the school year and/or where school-to-school transportation is provided, the expenditure will be approved up to a maximum per diem amount of th greater of $7.50 per vehicle used and 50 cents per loaded mile.

(3) **Summer School Transportation**
The maximum pupil transportation expenditure eligible for grant is calculated separately, but in the same manner a similar types of transportation during the regular school year (September-June), except that summer school transportation approvals are based on the actual number of days for which the transportation is provided.

(4) **School-to-school Transportation of Classes on School Buses**
Where classes are transported from School to School, as defined in item 1(1) of these instructions, the maximum expenditure eligible for grant is the product of 84 cents and the number of loaded miles as defined in item 1(4) $7.50 per trip (from school to school and return), whichever is the greater.

(5) **Public Transit**
Where pupils are transported by public transit to and from home in respect of regular day school or from school t school as defined in section 1, the maximum expenditure per day eligible for grant, for each type of transportation is the product of 35 cents and the number of pupils transported by public transit per day.

(6) **Transportation of Pupils to Ontario Schools for the Deaf or Blind**
Subject to the approval of the Minister, expenditure for transportation by the most economical means of a pupil t and from his home and an Ontario School for the Deaf or the Blind, in respect of trips that have been authorized b the Superintendent of the school in which the pupil is enrolled, is eligible for grant.

(7) **Board, Lodging and Transportation Once a Week**

Expenditure for board, lodging and transportation once a week of pupils made in accordance with subsections 8 to 14 of section 42 of *The Schools Administration Act* or subsections 1 to 3 of section 79 of *The Secondary Schools and Boards of Education Act,* is eligible for grant up to the per diem maximum provided in the General Legislative Grants Regulation for the year in which the expenditure is made.

(8) **Special Approvals for the Transportation of Handicapped Pupils (Including Trainable Retarded) and for Unusual Transportation Requirements**

Where special circumstances for the transportation of a handicapped pupil require expenditure in excess of the regular approval maximums, or where unusual expenditure related to transportation is necessary, the Ministry, upon a request submitted to the Regional Office, will review the situation and determine the maximum expenditure eligible for General Legislative Grant.

(9) **Purchase of School Bus**

- (a) When a new bus is purchased, the amount eligible for grant is the lesser of the actual cost and the product of $175 (effective July 1, 1973) and the seating capacity of the bus. The seating capacity of a bus for this purpose is the quotient obtained by dividing the total bench space in inches by 13.
- (b) Where a vehicle is disposed of in the purchase, the depreciated value is deducted from the amount determined in (a) above.
- (c) Where a used vehicle is purchased, the amount eligible for grant is the lesser of the actual cost and the depreciated value.
- (d) The depreciated value referred to in (b) and (c) is determined on the basis of a seven-year life and on the basis of an original value of $175.00 per 13 inches of seating capacity.
- (e) Form *ME 309* is to be completed to obtain approval of the expenditure for purposes of General Legislative Grant.
- (f) Where a debenture is issued for the purchase of a bus, the term is not to exceed five years.

(10) **Northern Ontario Boards**

- (a) The maximum daily pupil transportation expenditure approvals for boards whose jurisdiction is in a territorial district or in a provisional county will be 115 per cent of the amounts described, except public transportation services [see item 4(5)], and board, lodging and transportation once a week [see item 4(7)].
- (b) Where only part of a board's jurisdiction is in a territorial district or in a provisional county, the maximum daily expenditure eligible for grant calculated under 4(1)(b) is to be increased by the proportion of 15 per cent that the number of territorial district or provisional county pupils transported is to the total number of pupils transported by the board.

### Apportionment of Cost and Maximum Expenditure Eligible for Grant by Boards of Education

(1) Transportation expenditure pertaining solely to elementary-school pupils is to be charged to the elementary panel. Expenditure pertaining solely to secondary-school or trainable retarded pupils is to be charged to the secondary panel. Transportation expenditure pertaining to both elementary and secondary (including trainable retarded) pupils is to be apportioned in the ratio of weighted pupils transported for the panels in the vehicle concerned. The weighting factor is 1.15 for pupils enrolled in grades 7 to 13 and for trainable retarded pupils.

(2) The maximum expenditure eligible for grant should be apportioned between the elementary and secondary panels of a board of education in the same ratio that the expenditure is charged to each panel. Where apportionment of the maximum expenditure eligible for grant to the panels is made in some other manner, it will be subject to the approval of the Minister.

### Expenditure Eligible for Grant

The amount of transportation expenditure approved for General Legislative Grant purposes is the lesser of the maximum expenditure eligible for grant and the actual expenditure of the board or panel in the case of a board of education. This will be determined for each of the periods July to December and January to June, and will be determined separately for Home-School Transportation, School-To-School Transportation, Transportation to an Ontario School for the Deaf or the Blind, and for Board, Lodging and Weekly Transportation.

### School Bus Route Maps

Where the total daily mileage of all school buses employed in home-school transportation of pupils exceeds the sum of:

(1) mileage by cars and station wagons multiplied by 30, plus

(2) mileage by larger buses multiplied by 60,

resulting in an increase in the maximum expenditure eligible for grant as determined by item 4(1)(b)(i)b. of these instructions, the Ministry requires that maps of all school bus routes, identified as to scale, accompany the forms used for grant approval.

### Reimbursement of Non-resident Pupil Transportation Costs by the Minister

(1) Regulation 202 as amended, made under *The Ministry of Education Act,* defines the pupils for whom reimbursement of home to school transportation costs will be made by the Minister.

(2) The amount of reimbursement is the lesser of,

- (a) the actual cost of the pupil transportation to the board, and
- (b) the maximum amount that would have been approved for grant purposes if the transportation had pertained to a pupil resident within the board's jurisdiction.

(3) In the case of school bus transportation, the maximum reimbursement per pupil per diem is determined by multiplying,

- (a) the basic per diem rate for the vehicle as shown in item 4(1)(a) plus 42 cents per route mile that is in excess of
    - 30 in the case of a car or station wagon, or
    - 60 in the case of larger vehicles
- (b) by the proportion that such pupil (weighted by 1.15 if enrolled in grade 7 or higher) is to the total number of weighted pupils transported on the bus.

(4) The maximum reimbursement is based on 80 days for the September-December period, 120 days for the January-June period, and the actual number of days for which summer school transportation is provided.

## FORMS

| FORM NO. | TITLE | COMPLETED BY | RECIPIENT | DATE REQUIRED (on or before) |
|---|---|---|---|---|
| ME 301 | Principal's Report on Transportation of Pupils | School | Board Offices<br>Regional Business Administrator | October 31, 1973<br>January 15, 1974 (1) |
| ME 302 | Summary of Resident Pupil Transportation (Summary of Principal's Reports) | Board | Regional Business Administrator | January 15, 1974 |
| ME 303 | Vehicle Information, Transportation of Pupils | Board | Regional Business Administrator | January 15, 1974 |
| ME 304 | Calculation of Maximum Expenditure Eligible for Grant Home-School Bus Transportation of Resident Pupils | Board | Regional Business Administrator | January 15, 1974 |
| ME 305 | Estimate of Pupil Transportation Expenditure, 1973-74 | Board | Regional Business Administrator | January 15, 1974 |
| **Required only where applicable:** | | | | |
| ME 306 | Calculation of Maximum Expenditure Eligible for Grant In Respect of Public Transit Fares | Board | Regional Business Administrator | January 15, 1974 |
| ME 307 | Calculation of Maximum Expenditure Eligible for Grant Vehicles Employed for the Transportation of Handicapped Pupils | Board | Regional Business Administrator | January 15, 1974<br>July 15, 1974 (2) |
| ME 308 | Calculation of Maximum Expenditure Eligible for Grant In Respect of School-to-School Transportation of Classes | Board | Regional Business Administrator | January 15, 1974 |
| ME 309 | Adjustment for Legislative Grant Purposes In Respect of the Purchase and/or Disposal of a School Vehicle | Board | Regional Business Administrator | As required |
| ME 310 | Application for Approval for Grant or Reimbursement Re: Board, Lodging or Transportation Once a Week | Board | Regional Business Administrator | January 15, 1974<br>July 15, 1974 (2) |
| **Ontario Schools for the Deaf and the Blind Only:** | | | | |
| ME 311 | Report of Superintendent of The Ontario School for the Deaf or the Blind | School | Board and Regional Business Administrator | October 31, 1973 |
| ME 312 | Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the Deaf and the Blind – Via Public Transit | Board | Regional Business Administrator | January 15, 1974<br>July 15, 1974 (2) |
| ME 313 | Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the Deaf and the Blind – Via Contracted or Board-Owned Vehicles | Board | Regional Business Administrator | January 15, 1974<br>July 15, 1974 (2) |
| **Other Forms** | | | | |
| ME 314 | Agreement for Transportation | Board | N/A | N/A |
| ME 315 | Application for Reimbursement for Cost of Transporting Non-Resident Pupils | Board | Regional Business Administrator | January 15, 1974<br>July 15, 1974 (2) |

(1) Copies of Form *ME 301* are to be forwarded to the Regional Business Administrator along with the summary, Form *ME 302*

(2) **A separate completion of Forms *ME 307, 310, 312, 313* and *315* will be needed for the periods July-December 1973 and January-June 19**
**The respective forwarding dates are January 15, 1974 and July 15, 1974.**

Form ME300 (8/

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1973: B18

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: SCHOOL BOARD PER PUPIL EXPENDITURE SURVEY OF 1972 FINANCIAL STATEMENTS AND OF 1973 ESTIMATES

In 1971 the Ministry commenced the annual publication of statistics on per pupil expenditure of school boards.

Enclosed are two recently prepared analyses in respect of

(a) 1972 Financial Statements, and
(b) 1973 Estimates.

These are prepared in the same format as the analyses of 1971 Financial Statements and of 1972 Estimates that were distributed in September 1972.

The information provided in these reports pertains to divisional boards of education and combined Roman Catholic separate school boards only.

The Ministry intends to prepare additional comparative analyses of per pupil expenditure by function and by economic classification and to make this information available in the Regional Offices for boards that may wish further details. It is expected that these reports will be completed in November.

for G. H. Waldrum
Assistant Deputy Minister

September 27, 1973.

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B1

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: PUPIL TRANSPORTATION FOR THE SCHOOL YEAR
JULY 1973 - JUNE 1974

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The following amends Form ME300 (8/73) - Instructions re Pupil Transportation for the School Year July 1973 - June 1974.

1. The maximum expenditure eligible for grant for home-school and school-to-school pupil transportation (other than on public transit) determined under sections 4(1), 4(2) and 4(4) of Form ME300 (8/73) is increased,

    (a) for the period September to December 1973 by 2 per cent, and

    (b) for the period January to June 1974 by a further increase of one-half of one per cent of the amount under Form ME300 (8/73).

    These same increases will apply in section 8 of Form ME300 (8/73) which deals with reimbursement of non-resident pupil transportation costs by the Minister.

    It is expected that where expenditure was in excess of the amounts eligible for grant, these increases will reflect the increased expenditure on account of rising fuel costs. Adjustments made to existing contracts with operators in connection with the increased approvals are to be considered for the period September to December 1973 in the board's 1973 Financial Statements as an adjustment to the expenditures for that year. Boards are asked to confirm the adjusted approvals with the Regional Business Administrator.

Ref
370.9713
O59M

2. Item 4(7) - "Board, Lodging and Transportation Once a Week", is amended as follows:

(over)

Delete the words "up to the per diem maximum provided in the General Legislative Grants Regulation for the year in which the expenditure is made" and replace with

> "in the following maximum amounts, in respect of each school day for which the pupil is enrolled:
>
> (a) For a pupil who is not a trainable retarded pupil,
>
> (i) where the distance travelled between the pupil's residence and the school that he attends is 75 miles or less,
>
> a. Period July 1, 1973 to December 31, 1973 - $4.25
>
> b. Period January 1, 1974 to June 30, 1974 - $4.75
>
> (ii) where the distance travelled between the pupil's residence and the school that he attends is more than 75 miles,
>
> a. Period July 1, 1973 to December 31, 1973 - $5.00
>
> b. Period January 1, 1974 to June 30, 1974 - $5.50
>
> (b) For a pupil who is a trainable retarded pupil, the maximum per diem approval amounts are $1.00 greater than those set out in (a) above."

Where special circumstances prevail for the board, lodging and transportation of pupils to school and return once a week, or unusual related expenditure is essential, the Ministry, upon a request submitted to the Regional Office, will review the situation and determine the maximum expenditure eligible for General Legislative Grant.

H K Fisher

H. K. Fisher
Assistant Deputy Minister

January 22, 1974

c.c. Regional Directors of Education
Regional Business Administrators

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of
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B2

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: APPROVAL TO SELL, LEASE OR OTHERWISE
DISPOSE OF A SCHOOL BUILDING

The purpose of this memorandum is to establish a procedure whereby a board may apply for approval of the Minister to sell, lease or otherwise dispose of a school building, as required by Section 2 of Bill 212, an Act to amend The Schools Administration Act.

2. "The said Act is amended by adding thereto the following section:

62.-(1) Notwithstanding any general or special Act, including The Metropolitan Separate School Board Act, 1953, a board shall not sell, lease or otherwise dispose of a building or part thereof other than to another board unless, in addition to any other approval that may be required, the board has obtained the approval of the Minister.

(2) Subsection 1 does not apply to the use of a building or part thereof pursuant to an agreement under section 36a or, where a building or part thereof is in use as a school, to the use of the building or part for any purpose that does not interfere with the proper conduct of the school."

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A school building or part thereof is defined as a building constructed for school purposes that does or originally did contain classroom accommodation, excluding unit portable classrooms.

(a) Where a school building or part thereof is sold, conveyed or leased to another school board, the approval of the Minister is not required. The selling board will, of course, be subject to the normal procedures regarding reductions in recognized extraordinary expenditures as outlined in Appendix 13 of the Capital Grant Plan. The purchasing board may submit an application for grant consideration to the Ministry on Form M602 for purchase of the site and on Form 15 for purchase of the school building.

(over)

(b) Where a school building or part thereof, as defined in this memorandum, is to be sold, leased or otherwise disposed of, and not to another school board, application for approval is to be made in writing to the Minister, through the appropriate Regional Office. The application will include statements and supporting data to the effect that:

- (i) the Board will not require additional accommodation to replace that under consideration in the attendance area of the school within ten years of the date of disposal, except in cases where approval has been given for the replacement of facilities because of obsolescence or a centralization program resulting in a surplus of school buildings;
- (ii) the school building is not required by another board for learning purposes.

(c) Where a school building or part thereof is not required by another school board, the approval of the Minister will not be given unless evidence is submitted that the building has been offered in writing to the following, in succession:

- (i) any publicly supported post-secondary institutions which might be interested, with first right of refusal, then to
- (ii) the municipality where the building is located or a local board thereof as defined in the Municipal Affairs Act,
- (iii) Conservation Authorities; Provincial and Federal Governments or authorities established by them,

at a reasonable price based upon a fair market value in the case of a sale including the land, or at the going rate if a lease arrangement is negotiated. Should the two bodies be unable to arrive at a mutually acceptable price, the Minister will establish a procedure by which the sale price will be determined. Refusal to purchase and refusal to sell will remain the prerogative of each party.

If after offering the building to the bodies referred to in (c) (i), (ii) and (iii), the Board receives no written response within a 3 month period from the date of offer, or a refusal of the offer, it may, with the approval of the Minister, dispose of the building through the process of public tender as set forth in Appendix 13, Paragraph 2(3) of the Capital Grant Plan.

In reviewing its position regarding the sale of a school site, the attention of the Board is drawn to the procedures set forth in Appendix 14 of the Capital Grant Plan.

H. K. Fisher

H. K. Fisher
Assistant Deputy minister.

January 31, 1974

c.c. Regional Directors of Education
Regional Business Administrators

If after offering the building to the bodies referred to in (i), (ii), and (iii), the Board receives no written response within a [illegible] month period from the City or other, or a refusal of the offer, it may seek the approval of the Ministry to dispose of the building through the method of public tender as set forth in [illegible] paragraph [illegible] of the Capital Grant Plan.

In [illegible] the [illegible] conditions governing the sale of [illegible] the attention of the Board is [illegible] to [illegible] and [illegible] in Appendix [illegible] of the Capital Grant Plan.

[illegible]
[illegible]
uary 21, 1974 Assistant Deputy Minister

c.c. Regional Directors of Education
Regional Business Administrators

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974:B3

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: ACQUISITION OF LANDS BY SCHOOL BOARDS FOR USE IN NATURAL SCIENCE, CONSERVATION, OUT-OF-SCHOOL EDUCATION AND RECREATION PROGRAMS

Agreement has been reached between the Ministry of Education and the Ministry of Natural Resources on a policy affecting the acquisition of lands by school boards for use in natural science, conservation, out-of-school education or recreation programs, as provided for in Section 64 of The Schools Administration Act.

In recognition of current high land costs, and in view of the availability of suitable lands in conservation areas, in parks and in other Crown holdings, school boards are encouraged, when undertaking to acquire sites, to consider the advantages of purchasing small acreages from a conservation or other authority rather than larger acreages on the open market.

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The agreement between the two Ministries gives school boards the opportunity to purchase a small acreage within a conservation area or similar holding and at the same time to establish an agreement protecting the board's right of access or providing for exclusive board use of larger acreages for educational purposes (within the same property).

In this way school boards will be able to obtain the use of considerable acreages of property suitable for out-of-school education or related educational purposes at low initial investment cost. This will improve a board's ability to erect facilities on its own or on a cost-sharing basis with another authority. Boards not able or not wishing to erect their own facilities for outdoor studies may lease or rent facilities erected by an authority for that purpose.

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Alternatively school boards, with the approval of the Minister, may erect facilities for outdoor studies without purchasing land, by entering a joint agreement with a suitable authority.

(over)

School boards are also permitted to erect facilities on leased land, provided that the conditions and duration of such lease are satisfactory to the Ministry. (Ref. Section 61(4) The Schools Administration Act).

It is emphasized that nothing in this agreement is intended to affect adversely the autonomy of the board in selecting sites for out-of-school education or recreation, as provided for in legislation. It is thought, however, that the advantages to school boards will be apparent.

It is considered essential that school authorities be assured of the availability of grant support for regular transportation of students to out-of-school learning sites under the Ontario school grant structure. This memorandum, therefore, reaffirms the policy of the Ministry of Education in providing grant support for school-to-school transportation on a regular basis, recognizing the regular transportation of students to outdoor learning sites operated by the board or by agreement with the board, as transporation from school to school. The basis for this recognition is outlined in Memorandum 1973:B2, dated January 8, 1973, and is reaffirmed in Memorandum 1973:B17, dated July 27, 1973.

In order that school boards may have the necessary information about the nature of lands available under this agreement, in conservation areas, in parks, and in other Crown holdings, an interministerial committee has been established to prepare, for dissemination, the information that may be required by school authorities. This committee is expected to complete its work in the spring of 1974, and school boards may anticipate receiving information shortly thereafter.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

February 4, 1974

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B4

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: PUBLICATION OF 1973 FINANCIAL STATEMENTS

Attached is a copy of the form prescribed by the Ministry of Education under the provisions of subsection 7 of section 36 of The Secondary Schools and Boards of Education Act and of subsection 1 of section 89 of The Separate Schools Act by which the financial data for 1973 of a board are to be made available to its ratepayers or supporters.

The prescribed form provides the minimum information to be published; a board may wish to add further details or comparative figures. If an amount described as "other" is substantial in relation to remaining figures in the statement, some description should be provided either in the body of such statement or in a footnote.

The format of the attached statements is similar to forms ME 325-1, ME 325-2 and ME 325-4 of the 1973 Financial Statements required to be completed for the Ministry with the exception that the comparison to estimates in ME 325-2, Statement of Operation, is not included in the data that are required to be published.

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H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

March 18, 1974

Attach.

c.c. Regional Directors of Education
Regional Business Administrators

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# AUDITOR'S REPORT

To the ______(Insert Official Name)______ Board.

We have examined the Balance Sheet of the ___(Insert Official Name)___ Board as at December 31, 1973, the Revenue Fund - Statement of Operations and the Statement of Source and Application of Capital Funds for the year then ended. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion these Financial Statements present fairly the financial position of the Board as at December 31, 1973 and the results of its operations and the source and application of its capital funds for the year then ended, in accordance with accounting principles generally accepted for Ontario school boards applied on a basis consistent with that of the preceding year.

______________________________
Municipal Auditor's Signature and License No.

City______________________

Date______________________

# REVENUE FUND STATEMENT OF OPERATIONS FOR ______ SCHOOL PURPOSES

Elem. or Sec.

FOR THE YEAR ENDED DECEMBER 31, 1973

| | |
|---|---|
| **Expenditure** | |
| Business administration | |
| Computer services | |
| Instruction | |
| Educational services | |
| Attendance, health and food services | |
| Plant operation | |
| Plant maintenance | |
| Transportation | |
| Tuition fees | |
| Capital expenditure (non-allocable) | |
| Other operating expenditure | |
| Debt charges on capital borrowing | |
| Non-operating expenditure excluding transfers to reserves | |
| Total Expenditure | |
| **Recovery of Expenditure** | |
| Other school boards | |
| Government of Ontario, tuition fees and miscellaneous | |
| Government of Canada | |
| Individuals | |
| (1) Other Revenue, excluding transfers from reserves | |
| Total Recovery of Expenditure | |
| NET EXPENDITURE | |

| | | |
|---|---|---|
| **Financing of Net Expenditure** | | |
| Government of Ontario | | |
| General Legislative Grants | | |
| Local Taxation | | |
| 1972 Over (under) requisition | | |
| (2) Local taxation raised in 1973 | | |
| Decrease (increase) in reserve | | |
| Net Under (Over) Requisition Required to be Applied to 1974 Taxation | | |
| TOTAL | | |

(1) Other Revenue includes transfers from the capital fund, proceeds from the sale of assets, insurance claims, earnings on temporary investment, reimbursement for services and other miscellaneous items that are in the nature of recovery of expenditure.

(2) Local Taxation includes the total of the 1973 requisitions on municipalities, supplementary taxes, license fees for trailers, taxes levied directly by school boards, and any other amounts provided by municipalities over and above the requisition, other than amounts in respect of sale of assets to a Municipality or revenues from shared cost programs.

NAME OF BOARD

# BALANCE SHEET

AS AT DECEMBER 31, 1973

| ASSETS | Revenue Fund | Capital Fund | Reserve Fund |
|---|---|---|---|
| **Current Assets** | | | |
| Cash | | | |
| Investments at Cost | | | |
| Accounts Receivable | | | |
| Municipalities | | | |
| Under-Requisitions | | | |
| Supplementary Taxes, etc. | | | |
| Other School Boards | | | |
| Government of Ontario | | | |
| Government of Canada | | | |
| Other | | | |
| Due from Other Funds | | | |
| Capital | | | |
| Reserve | | | |
| Revenue | | | |
| Prepaid Expenses | | | |
| Other Current Assets | | | |
| Total Current Assets | | | |
| **Fixed Assets** | | | |
| Land | | | |
| Buildings | | | |
| Furniture and Equipment | | | |
| Projects in Progress | | | |
| Buses | | | |
| Other | | | |
| **Other Assets** | | | |
| | | | |

| LIABILITIES | | Revenue Fund | Capital Fund | Reserve Fund |
|---|---|---|---|---|
| **Current Liabilities** | | | | |
| Bank Indebtedness | | | | |
| Accounts Payable | | | | |
| Municipalities | | | | |
| Over-Requisition | | | | |
| Other School Boards | | | | |
| Government of Ontario | | | | |
| Government of Canada | | | | |
| Trades Payable and Accrued Liabilities | | | | |
| Debt Charges Due and Unpaid | | | | |
| Due to Other Funds | | | | |
| Capital | | | | |
| Reserve | | | | |
| Revenue | | | | |
| Other Current Liabilities | | | | |
| Total Current Liabilities | | | | |
| **Long-Term Liabilities** | | | | |
| Unmatured Debenture Debt | | | | |
| Less Sinking Fund | | | | |
| **Deferred Income** | | | | |
| **Reserve for Working Funds** | | | | |
| **Equity in Reserve Funds** | | | | |
| **Other** | | | | |
| **Investments in Fixed Assets** | | | | |
| | | | | |

SIGNED ON BEHALF OF THE BOARD

Signature of Chief Executive Officer

Signature of Chairman of the Board

Name of Board

| |
|---|
| |

## STATEMENT OF SOURCE AND APPLICATION OF CAPITAL FUNDS

FOR THE YEAR ENDED DECEMBER 31, 1973

### SOURCE

| | | |
|---|---|---|
| Unexpended funds at beginning of year | | ________ |
| Long-term liabilities | | |
| Sold to Education Capital Aid Corporation (par value) | ________ | |
| Sold to the public (par value) | ________ | |
| Premium on debentures | ________ | |
| Discount on debentures | (________) | ________ |
| Reimbursements from Governments | | |
| Canada | ________ | |
| Ontario | ________ | ________ |
| Capital Expenditure from the revenue fund | | ________ |
| Federal sales tax refund | | ________ |
| Balance at the end of year not permanently financed | | ________ |
| Total | | ________ |

### APPLICATION

| | | |
|---|---|---|
| Balance at beginning of year not permanently financed | | ________ |
| Fixed assets and work in progress | | |
| Buildings | ________ | |
| Furniture and equipment | ________ | |
| School sites | ________ | |
| Improvement of school sites | ________ | |
| Buses | ________ | |
| Other (Specify) | ________ | ________ |
| Other Applications | | |
| Cost of issuing debentures | ________ | |
| Transferred to revenue fund | ________ | ________ |
| Unexpended funds at end of year | | ________ |
| Total | | ________ |

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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B5

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: 1974 GENERAL LEGISLATIVE GRANTS REGULATION
AND
APPORTIONMENT OF 1974 REQUISITIONS FOR
DIVISIONAL BOARDS

---

A copy of the booklet which contains both of the above-noted Regulations is enclosed for your information. This booklet and the attached summary of significant changes which have been incorporated this year have been forwarded by the Minister to the Chairmen of school boards.

The latter document contains a summary of the major changes for 1974, but the Regulations should be read for a more complete understanding of the actual details of the changes.

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A refinement incorporated into these Regulations permits an increase in the weighting factor for boards which increased special education services last September, or which will do so this coming September. This special recognition will not change a board's rate of grant on recognized ordinary expenditure or the amount of grant on recognized extraordinary expenditure.

Assessment Equalization Factors to be used in connection with both Regulations may be obtained from your Regional Office of the Ministry.

It is the intention to amend the Regulation to incorporate a phase-in feature for those few instances where, under Part 5, the net tax revenue is a significant negative amount. In such cases, the deduction in General Legislative Grant under section 13(2) will be limited, for each of elementary and secondary school purposes, to a maximum of .05 equalized mills.

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G. H. Waldrum
G. H. Waldrum
Deputy Minister of Education

April 4, 1974

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B 7

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: GENERAL LEGISLATIVE GRANTS - CASH FLOW FOR 1974

1. It is proposed to pay 95 per cent of the 1974 General Legislative Grant (including the reimbursement for Cost of Education and board, lodging and transportation) within the calendar year 1974.

2. Pending receipt of the 1974 Estimates, the 1974 grant, for purposes of the cash flow, is estimated to be 110 per cent of the 1973 grant as estimated by the board.

3. The following schedule indicates the approximate monthly and cumulative percentages of the 1974 grant for each month:

| | MONTHLY | YEAR TO DATE |
|---|---|---|
| January | 4.5 | 4.5 |
| February | 4.5 | 9.0 |
| March | 2.0 | 11.0 |
| April | 10.0 | 21.0 |
| May | 14.5 | 35.5 |
| June | 14.5 | 50.0 |
| July | 12.2 | 62.2 |
| August | 2.0 | 64.2 |
| September | 7.7 | 71.9 |
| October | 7.7 | 79.6 |
| November | 7.7 | 87.3 |
| December | 7.7 | 95.0 |

4. These percentages may be reduced if the 1973 Financial Statements are not received by May 15, 1974 or the 1974 Estimates by May 31, 1974.

5. Cheques in payment of the grants for secondary schools will be mailed by the 3rd working day of the month; those for elementary schools, by the 3rd working day after the 15th of the month.

6. It is planned to pay the balance of the 1973 General Legislative Grant as soon as possible after receipt of the 1973 Financial Statements.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

May 2, 1974.

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B8

MEMORANDUM TO: Directors of Education
Superintendents of Separate Schools

RE: DEMOGRAPHIC TRENDS IN ONTARIO

The September/October 1973 issue of the Ontario Economic Review, published by the Ministry of Treasury, Economics and Intergovernmental Affairs, provides data on a demographic basis which, it is thought, would be of particular interest to school boards.

Accordingly, a copy of the publication is enclosed in the hope that you may consider it to be of value.

Unfortunately, the quantity available enables a distribution of only one copy to each board.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

May 6, 1974.

Attach.

c.c. Regional Directors of Education
Regional Business Administrators

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1974: B9

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: COMMUNITY USE OF SCHOOLS

The 1974 General Legislative Grants Regulation provides that expenditure attributed to community use of schools may be removed from ordinary expenditure and hence, be not subject to the provisions in respect of limitation on ordinary expenditure, general legislative grants and education mill rate subsidy.

Expenditure of this nature will be described as it was in 1973 as "supplementary expenditure" and will, upon application, be accorded similar treatment in 1974.

Where a board makes application in respect of such expenditure and approval is given, the prerogative will remain with the board to utilize such portion of the application approved as the board deems expedient, subject to the amount utilized not exceeding the actual expenditure made for this purpose.

As in past years, expenditure attributed to the community use of schools means the expenditure of a board other than an expenditure for programs and services provided by the board in connection with day and evening classes and summer schools.

Applications in respect of community use of schools should be forwarded on or before June 28, 1974 to the appropriate Regional Office.

The applications are to show details of the calculation including such factors as the number of hours of community use, the approach taken to account for the proportion of each building used, the fraction of the expenditure for plant operation and maintenance considered applicable, the estimated revenue from such use and any other data that the board considers relevant. The board should also indicate the portion of the total cost of community use of schools that it wishes to remove from ordinary expenditure.

Although it is not intended to restrict the means of calculating the cost to a single criterion, the method used by the board will be compared to that used by others to ensure that the variation in methodology is within an acceptable range. In this regard, it may be of interest that most of the applications received in previous years used an hourly cost determined on the basis of a year of two hundred days of more than seven hours each.

9713
9M

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister.

June 5, 1974.

c.c. Regional Directors of Education
Regional Business Administrators

JUL 30 1974

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Toronto, Ontario
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JUL 25 1974
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1974: B10

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: CAPITAL EXPENDITURE FORECAST - 1975

The Ministry of Education is preparing to allocate for 1975 access to debenture funds and authorization for current spending for building and site projects.

To make an equitable allocation of funds from the Ontario Education Capital Aid Corporation and to establish amounts for revenue fund expenditures on capital projects, each school board is requested to submit its capital expenditure forecast for 1975 on forms supplied by the Regional Office. The forms are to be completed in triplicate and the original and first copy forwarded to the Regional Director of Education to arrive by October 15, 1974.

To ensure that all projects are given due consideration, it is necessary that school boards comply with this request. Allocations will not be made to any Board that fails to submit a forecast, nor will approvals be given for capital expenditures until a forecast is received.

Regional Office staff is available to assist you with information and guidance in the preparation of the documents.

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister.

June 28, 1974..

cc. Regional Directors of Education
Regional Business Administrators

Ministry
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Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B11

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: STUDY ON EXPROPRIATION PROCEDURES

The Attorney General of Ontario has commissioned R. B. Robinson, Q.C. to undertake a study of all aspects of expropriation procedures in Ontario today. Specific matters to be examined will include:

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1. An analysis of the public and private costs of present expropriation procedures.
2. The function and role of the Land Compensation Board in the expropriation process, and the practicality or desirability of transferring other related adjudicative functions to the Board.
3. An analysis of the adequacy of present legislation in terms of its comprehensibility and viability.
4. An examination of the present system for providing for hearings of necessity.
5. The basis for the compensation of individuals affected by expropriation.

It is recommended that this study be brought to the attention of all agencies that have occasion to exercise the expropriation power in order that comments or suggestions may be forwarded to Mr. Robinson. The report is scheduled to be completed in the early Fall of 1974 and submissions should be made by mid-July of this year.

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Those school boards that may wish to present comments on this topic may forward their briefs to:

Mr. R.B. Robinson, Q.C.,
c/o Crown Law Office,
17th floor,
18 King Street East,
Toronto, Ontario.
M5C 1C4

H. K. Fisher

June 24, 1974

H. K. Fisher,
Assistant Deputy Minister.

c.c. Regional Directors of Education
Regional Business Administrators

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B12

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MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: PUPIL TRANSPORTATION EXPENDITURE
ELIGIBLE FOR GRANT, 1974-75

Enclosed is a copy of instructions concerning pupil transportation expenditure that will be approved for grant purposes for the 1974-75 school year.

The method of determining the approvals for 1973-74 will be continued with the following changes:

(1) The maximum approval rates for school bus operating costs, public transit fares and for the purchase of a school bus are increased.

(2) A weighting factor of 1.20 is applied to pupils enrolled in grades 7 to 13 for purposes of calculating occupancy ratio. In 1973-74 the weighting was 1.15.

(3) For 1974-75 the maximum approval is increased where the occupancy ratio exceeds 1.075. In 1973-74 the increase applied to an occupancy ratio in excess of 1.050.

The required forms will be made available through the Regional Offices and will be ready for distribution by September 1, 1974. The dates for return of completed forms will be January 15, 1975 and July 15, 1975.

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July 24, 1974.

for H. K. Fisher,
Assistant Deputy Minister.

Encl.

c.c. Regional Directors of Education

Ministry
of
Education
Ontario

# INSTRUCTIONS RE PUPIL TRANSPORTATION FOR THE SCHOOL YEAR JULY 1974 – JUNE 1975

## 1. Definitions

(1) **School-to-school transportation of classes** means transportation on a regular basis of classes of pupils from one school to another for a course of study requiring special facilities and equipment.

(2) **School-to-school transportation of handicapped pupils** refers to transportation for a handicapped pupil from one school to another or to,
- (a) an Ontario School for the Blind,
- (b) an Ontario School for the Deaf,
- (c) an Ontario Hospital School,
- (d) a children's mental health centre established under *The Children's Mental Centres Act,*
- (e) a facility established under *The Developmental Services Act, 1974,* or
- (f) a psychiatric facility established under *The Mental Hospitals Act.*

(3) **Daily mileage for home-school transportation** means the daily miles travelled by a school bus, in transporting pupils to and from school, that is equal to the sum of the distance travelled from the point of first pick-up to the point of last drop-off and the shortest distance from the point of last drop-off back to the point of first pick-up in respect of each regular daily trip.

(4) **Loaded miles** refers to the distance travelled while carrying pupils.

(5) **Seating capacity of a school bus** is to be determined by dividing the total bench space of a bus by 13 inches except that the seating capacity for vehicles other than buses will be as follows:

Cars – 4 pupils
Station Wagons – 7 pupils
Vans – Manufacturer's rating less driver

(6) Where used in these instructions, the term **school bus** means all wheeled road vehicles owned or under contract by a board and used for the transportation of pupils and includes automobiles, station wagons and vans.

(7) **Weighted school bus occupancy ratio** is the relationship, correct to three decimal places, that the number of pupils transported to and from school on a regular daily basis bears to the total seating capacity of all contracted and board-owned buses used in the transportation of the pupils **except** that,
- (a) grade 7 to 13 pupils and trainable retarded pupils are to have a weighting factor of 1.20, and
- (b) where vehicles are shared, the seating capacity is to be prorated in the ratio of cost borne by each of the users.

## 2. Agreement

(1) The Ministry does not approve transportation contracts; it establishes the maximum expenditure for transportation that will be eligible for grant. The board, however, shall enter into a written agreement with each operator. Form *ME 314* may be used for this purpose.

(2) A board may enter into an agreement to transport resident pupils of another board provided that it recovers the total cost of transporting the pupils from the other board.

(3) A board of education may make one agreement with an operator to cover the transportation of public–and secondary–school pupils.

(4) Two or more boards may jointly enter into an agreement with an operator to cover the transportation of pupils.

## 3. Conditions of Approval of Transportation Expenditure

(1) The transportation expenditure approved by the Minister, to which reference is made in clause 34(i) of section 1 of the 1974 General Legislative Grants Regulation will be determined in accordance with these instructions.

(2) Expenditure of a school board for transportation is approved for General Legislative Grant purposes provided,
- (a) that the operator meets in all respects the requirements of *The Highway Traffic Act, The Public Vehicles Act,* and the Regulations thereunder,
- (b) that the board has received proof of each driver having had a tuberculin test and, where required, a chest x-ray examination within the past two years,
- (c) that the parents or guardians of resident pupils have not contributed, except by taxation, in respect of the transportation service for which grant approval is sought,
- (d) that each motor vehicle used is a passenger car, station wagon, bus or other means of transportation, such as a boat or snowmobile, which has been designed and built by the manufacturer for the conveyance of passengers.

## 4. Maximum Expenditure Eligible for Grant

(1) **Home-School Bus Transportation–Regular Day School**

(a) Basic Per Diem School Bus Approval Amount

| SEATING CAPACITY [SEE ITEM 1(5)] | PER DIEM RATE CONTRACT BUSES | PER DIEM RATE BOARD-OWNED OR LEASED BUSES |
|---|---|---|
| 1 – 5 passengers | 8.50 | 8.50 |
| 6 – 10 " | 10.25 | 10.25 |
| 11 – 18 " | 28.00 | 22.40 |
| 19 – 24 " | 31.00 | 24.80 |
| 25 – 30 " | 32.50 | 26.00 |
| 31 – 36 " | 34.00 | 27.20 |
| 37 – 42 " | 36.00 | 28.80 |
| 43 – 48 " | 38.00 | 30.40 |
| 49 – 54 " | 40.00 | 32.00 |
| 55 – 60 " | 41.50 | 33.20 |
| 61 – 66 " | 43.50 | 34.80 |
| 67 – 72 " | 45.00 | 36.00 |
| 73 – 78 " | 46.50 | 37.20 |
| 79 & Over " | 48.00 | 38.40 |

THE ABOVE RATES INCLUDE ALLOWANCE FOR ADMINISTRATION EXPENDITURE INCURRED BY SCHOOL BOARDS.

(b) Maximum Daily Expenditure Eligible for Grant

(i) The maximum daily expenditure eligible for grant is:

a. the sum of the basic per diem approval amounts shown in item (a) that relate to the buses used to provide daily transportation for resident pupils (combined elementary and secondary) to and from school (excluding vehicles used as spares), and

b. the product of 49 cents and the greater of,

I. the mid-day miles re transportation of kindergarten pupils travelled by buses that are also used on morning and afternoon routes, and

II. the excess of the total daily miles travelled by the vehicles included in a. over the product of 30 in the case of cars and station wagons and 60 in the case of larger vehicles;

c. but where the weighted school bus occupancy ratio is:

I. less than .90, the maximum approval is the sum of a. and b. multiplied by the ratio and divided by .90;

II. between .90 and 1.075, there is no adjustment; or

III. greater than 1.075, the maximum approval is obtained by multiplying the sum of a. and b. by 1.0 plus ¼ of the excess of the ratio over 1.075.

(ii) Where there is an arrangement for the sharing of a school bus (simultaneous transportation on a bus of the pupils who are the responsibility of two or more boards, or a board and the Ministry, Canada or a private school), the amounts described in item (b)(i) to be included in the calculation of the maximum daily expenditure of a board eligible for grant are to be proportionate to the percentage of the cost of the bus borne by the board. This percentage is to be applied to the seating capacity of the vehicle, to the basic per diem vehicle approval amount, to the total daily miles travelled by the vehicle and to the 60 (or 30) daily miles used in item 4(1)(b)(i)b.

(c) The determination of the number of pupils transported, the vehicles used and the daily miles travelled by the vehicles is to be based on the service provided as of October 31, 1974.

(d) Maximum expenditure eligible for grant during the school year is to be based on 80 days for the September to December period and 120 days for the January to June period.

(2) **Transportation of Handicapped and Trainable Retarded Pupils**

Where school buses are provided exclusively for the transportation of pupils, who, for physical, mental or emotional reasons, are unable to use regular transportation and for whom the board has medical certification that regular transportation is not adequate, the maximum expenditures eligible for grant, except where item 4(8) applies, will be determined as follows:

(1) Where home-school transportation is provided on a daily basis throughout the school year, the buses, daily miles travelled, and pupils transported are to be included in the calculation of regular daily home-school transportation expenditure eligible for grant [item 4(1)].

(2) Where home-school transportation is provided for periods of less than the school year and/or where school-to-school transportation is provided, the expenditure will be approved up to a maximum per diem amount of the greater of $8.50 per vehicle used and 50 cents per loaded mile.

(3) **Summer School Transportation**

The maximum pupil transportation expenditure eligible for grant is calculated separately, but in the same manner as similar types of transportation during the regular school year (September-June), except that summer school transportation approvals are based on the actual number of days for which the transportation is provided.

(4) **School-to-school Transportation of Classes on School Buses**

Where classes are transported from school to school, as defined in item 1(1) of these instructions, the maximum expenditure eligible for grant is the product of 98 cents and the number of loaded miles as defined in item 1(4) or $8.50 per trip (from school to school and return), whichever is the greater.

(5) **Public Transit**

Where pupils are transported by public transit to and from home in respect of regular day school or from school to school as defined in section 1, the maximum expenditure per day eligible for grant, for each type of transportation, is the product of 40 cents and the number of pupils transported by public transit per day.

(6) **Transportation of Pupils to Ontario Schools for the Deaf or Blind**

Subject to the approval of the Minister, expenditure for transportation by the most economical means of a pupil to and from his home and an Ontario School for the Deaf or the Blind, in respect of trips that have been authorized by the Superintendent of the school in which the pupil is enrolled, is eligible for grant. Where required, the cost of providing an escort may be included as a cost of this transportation.

(7) **Board, Lodging and Transportation Once a Week**
Expenditure for board, lodging and transportation once a week of pupils is eligible for grant in the following maximum amounts, in respect of each school day for which the pupil is enrolled,
- (a) where the distance travelled between the pupil's residence and the school that he attends is 75 miles or less, $5.50;
- (b) where the distance travelled between the pupil's residence and the school that he attends is more than 75 miles, $6.25.

For a trainable retarded pupil, greater per diem amounts are subject to the approval of the Minister.

(8) **Special Approvals for the Transportation of Handicapped Pupils (Including Trainable Retarded) and for Unusual Transportation Requirements**
Where special circumstances for the transportation of a handicapped pupil, including the purchase by a board of specially equipped vehicles for orthopaedically handicapped pupils, require expenditure in excess of the regular approval maximums, or where unusual expenditure related to transportation is necessary, the Ministry, upon a request submitted to the Regional Office, will review the situation and determine the maximum expenditure eligible for General Legislative Grant.

(9) **Purchase of School Bus**
- (a) When a new bus is purchased, the amount eligible for grant is the lesser of the actual cost and the product of $195 (effective July 1, 1974) and the seating capacity of the bus. The seating capacity of a bus for this purpose is the quotient obtained by dividing the total bench space in inches by 13.
- (b) Where a vehicle is disposed of in the purchase, the depreciated value is deducted from the amount determined in (a) above.
- (c) Where a used vehicle is purchased, the amount eligible for grant is the lesser of the actual cost and the depreciated value.
- (d) The depreciated value referred to in (b) and (c) is determined on the basis of a seven-year life and on the basis of an original value of $195.00 per 13 inches of seating capacity.
- (e) Form *ME 309* is to be completed to obtain approval of the expenditure for purposes of General Legislative Grant.
- (f) Where a debenture is issued for the purchase of a bus, the term is not to exceed five years.

(10) **Northern Ontario Boards**
- (a) The maximum daily pupil transportation expenditure approvals for boards whose jurisdiction is in a territorial district, district municipality or in a provisional county will be 115 per cent of the amounts described, except public transportation services [see item 4(5)], and board, lodging and transportation once a week [see item 4(7)].
- (b) Where only part of a board's jurisdiction is in a territorial district, district municipality or in a provisional county, the maximum daily expenditure eligible for grant calculated under item 4(1)(b) is to be increased by the proportion of 15 per cent that the number of territorial district, district municipality or provisional county pupils transported is to the total number of pupils transported by the board.

## . Apportionment of Cost and Maximum Expenditure Eligible for Grant by Boards of Education

(1) Transportation expenditure pertaining solely to elementary-school pupils is to be charged to the elementary panel. Expenditure pertaining solely to secondary-school or trainable retarded pupils is to be charged to the secondary panel. Transportation expenditure pertaining to both elementary and secondary (including trainable retarded) pupils is to be apportioned in the ratio of weighted pupils transported for the panels in the vehicle concerned. The weighting factor is 1.20 for pupils enrolled in grades 7 to 13 and for trainable retarded pupils.

(2) The maximum expenditure eligible for grant should be apportioned between the elementary and secondary panels of a board of education in the same ratio that the expenditure is charged to each panel. Where apportionment of the maximum expenditure eligible for grant to the panels is made in some other manner, it will be subject to the approval of the Minister.

## . Expenditure Eligible for Grant

The amount of transportation expenditure approved for General Legislative Grant purposes is the lesser of the maximum expenditure eligible for grant and the actual expenditure of the board or panel in the case of a board of education. This will be determined for each of the periods July to December and January to June, and will be determined separately for Home-School Transportation, School-To-School Transportation, Transportation to an Ontario School for the Deaf or the Blind, and for Board, Lodging and Weekly Transportation.

## . School Bus Route Maps

Where the total daily mileage of all school buses employed in home-school transportation of pupils exceeds the sum of:

(1) mileage by cars and station wagons multiplied by 30, plus

(2) mileage by larger vehicles multiplied by 60,

resulting in an increase in the maximum expenditure eligible for grant as determined by item 4(1)(b)(i)b. of these instructions, the Ministry requires that maps of all school bus routes, identified as to scale, accompany the forms used for grant approval.

## . Reimbursement of Non-resident Pupil Transportation Costs by the Minister

(1) The General Legislative Grants Regulation defines the pupils for whom reimbursement of home-to-school transportation costs will be made by the Minister.

(2) The amount of reimbursement is the lesser of,
- (a) the actual cost of the pupil transportation to the board, and
- (b) the maximum amount that would have been approved for grant purposes if the transportation had pertained to a pupil resident within the board's jurisdiction.

(3) In the case of school bus transportation, the maximum reimbursement per pupil per diem is determined by multiplying,
- (a) the basic per diem rate for the vehicle as shown in item 4(1)(a) plus 49 cents per route mile that is in excess of
  - 30 in the case of a car or station wagon, or
  - 60 in the case of larger vehicles
- (b) by the proportion that such pupil (weighted by 1.20 if enrolled in grade 7 or higher) is to the total number of weighted pupils transported on the bus.

(4) The maximum reimbursement is based on 80 days for the September-December period, 120 days for the January-June period, and the actual number of days for which summer school transportation is provided.

## FORMS

| FORM NO. | TITLE | COMPLETED BY | RECIPIENT | DATE REQUIRED (on or before) | |
|---|---|---|---|---|---|
| ME 301 | Principal's Report on Transportation of Pupils | School | Board Offices<br>Regional Business Administrator | October 31, 1974<br>January 15, 1975 | (1 |
| ME 302 | Summary of Resident Pupil Transportation (Summary of Principal's Reports) | Board | Regional Business Administrator | January 15, 1975 | |
| ME 303 | Vehicle Information, Transportation of Pupils | Board | Regional Business Administrator | January 15, 1975 | |
| ME 304 | Calculation of Maximum Expenditure Eligible for Grant Home-School Bus Transportation of Resident Pupils | Board | Regional Business Administrator | January 15, 1975 | |
| ME 305 | Estimate of Pupil Transportation Expenditure 1974-75 | Board | Regional Business Administrator | January 15, 1975 | |
| **Required only where applicable:** | | | | | |
| ME 306 | Calculation of Maximum Expenditure Eligible for Grant In Respect of Public Transit Fares | Board | Regional Business Administrator | January 15, 1975 | |
| ME 307 | Calculation of Maximum Expenditure Eligible for Grant-Vehicles Employed for the Transportation of Handicapped Pupils | Board | Regional Business Administrator | January 15, 1975<br>July 15, 1975 | (2 |
| ME 308 | Calculation of Maximum Expenditure Eligible for Grant In Respect of School-to-School Transportation of Classes | Board | Regional Business Administrator | January 15, 1975 | |
| ME 309 | Application for Approval for Grant and Debenture Allocation Purposes in Respect of Purchase and/or Disposal of School Vehicles | Board | Regional Business Administrator | As required | |
| ME 310 | Application for Approval for Grant Re Board, Lodging and Transportation Once a Week | Board | Regional Business Administrator | January 15, 1975<br>July 15, 1975 | (2 |
| **In Respect of Transportation to and from Ontario Schools for the Deaf and the Blind Only:** | | | | | |
| ME 311 | Report of Superintendent of The Ontario School for the Deaf or the Blind | School | Board and Regional Business Administrator | October 31, 1974 | |
| ME 312 | Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the Deaf and the Blind – Via Public Transit | Board | Regional Business Administrator | January 15, 1975<br>July 15, 1975 | (2 |
| ME 313 | Application for Approval for Grant Purposes of Expenditure for Transportation of Pupils to and from Ontario Schools for the Deaf and the Blind – Via Contracted or Board-Owned Vehicles | Board | Regional Business Administrator | January 15, 1975<br>July 15, 1975 | (2 |
| **Other Forms** | | | | | |
| ME 314 | Agreement for Transportation | Board | N/A | N/A | |
| ME 315 | Application for General Legislative Grant Approval for Cost of Transporting Cost-of-Education Pupils | Board | Regional Business Administrator | January 15, 1975<br>July 15, 1975 | (2 |

(1) Copies of Form *ME 301* are to be forwarded to the Regional Business Administrator along with the summary, Form *ME 302*

(2) A separate completion of Forms *ME 307, 310, 312, 313* and *315* will be needed for the periods July-December 1974 and January-June 197
The respective forwarding dates are January 15, 1975 and July 15, 1975.

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1974: B13

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MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: 1974 AVERAGE DAILY ENROLMENT
1974-75 REGISTER OF DAILY ATTENDANCE
STANDARDS OF ENROLMENT RECORDING

An amendment to the REGULATION - GENERAL LEGISLATIVE GRANTS, 1974 - is in process which, when passed, will add to the categories of pupils for whom the Minister will pay tuition fees. Pupils admitted to a facility designated under THE DEVELOPMENTAL SERVICES ACT, 1974 will now be eligible.

An addendum to page 5 of the REGISTER OF DAILY ATTENDANCE FOR THE SCHOOL YEAR 1974-75 has been prepared. It reflects the above change and two other changes incorporated in the 1974 Regulation whereby the tuition fees became the responsibility of the Minister on account of a pupil,

> "who, being a ward of, or in the care of, a children's aid society, is placed, except for adoption on a probationary basis, in a home or residence that is within the jurisdiction of the board that is supported by the residence of his parent or guardian,"

and of a pupil,

> "admitted to a psychiatric facility."

Effective January 1, 1974, pupils meeting any of the three conditions above are "non-resident pupils". However, the instructions in the REGISTER OF DAILY ATTENDANCE FOR THE SCHOOL YEAR 1973-74 require that such pupils be shown as "resident pupils". Consequently, Section F of the ELEMENTARY SCHOOL SEPTEMBER REPORT, 1974 and Section G of the SECONDARY SCHOOL SEPTEMBER REPORT, 1974 will show such pupils in respect of enrolment on January 31st and enrolment on April 30th as resident pupils. Therefore, boards are advised that they will be asked to provide a board-wide summary of resident pupils shown on the Elementary and Secondary School September Reports, 1974 whose tuition fees, under the provisions of the REGULATION - GENERAL LEGISLATIVE GRANTS, 1974, became recoverable from the Province of Ontario. A form to provide the required information will follow.

Over

Your special attention is drawn to paragraph 15 of the REGISTER OF DAILY ATTENDANCE FOR THE SCHOOL YEAR 1974-75 concerning the Review of Instances of Prolonged Absence. It is anticipated that greater attention by both the board's auditor and Ministry personnel will be directed to the area of enrolment recording and reporting. However, you are reminded that the onus to establish and maintain a system to meet the requirements of the audit review rests with the board. Consequently, you may wish to provide specific guidance to principals with respect to the acceptability of the documentation to which reference is made in paragraph 15.

for H. K. Fisher,
September 13, 1974. Assistant Deputy Minister.

c.c. Regional Directors of Education

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

SUBJECT: RE-ORGANIZATION OF THE REGIONAL SERVICES OF THE MINISTRY OF EDUCATION

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Introduction

As you are aware, following the restructuring of the Central Office of the Ministry of Education in March, 1972, a review of the regional organization of the Ministry was undertaken. A task force composed of management consultants, Ministry personnel and persons named by local authorities, supported by a representative advisory committee, spent over a year examining the structure of the regional offices and the relationship between those offices and the central administration of the Ministry on one hand and local authorities on the other. The task force report has been under examination for some time. During that period we have tried to give attention not only to the specific recommendations which it contained, but also to the underlying comments and criticism which led to those recommendations. Copies of the report, "Structure for Education Administration - The Report of the Task Force on Organization, Ministry of Education, Ontario", are available upon request from your Regional Office.

The Report

The Report contained the following recommendations:

1) the continuance of the regional offices on a reduced scale;

2) a clear delineation of responsibilities between the regional offices and local school boards;

3) a restructuring of each regional office so as to ensure both a more effective linkage with the central office and more appropriate service for local authorities;

4) greater authority for regional offices so that they may carry out their responsibilities in the three major areas of curriculum services, supervisory services and school business and finance;

5) more extensive co-operation between and among school boards, particularly in the provision of consultative services;

6) a closer relationship between the regional offices and local boards on the one hand and other members of the educational community, such as faculties of education and the regional offices of the Ontario Institute for Studies in Education, on the other.

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## General Reaction to the Report by the Ministry

The Ministry has, after considerable deliberation and testing of reactions, come to the conclusion that, in order to achieve effective co-operation, it would not be practical, at this time, to establish fourteen co-operative education service units across the Province, as recommended. In our opinion, this would, in both appearance and reality, add unnecessarily to the levels of management bureaucracy. Nor, it has been decided, will the number of regional offices be reduced to the recommended six at this particular point in time.

We have accepted, however, the basic proposal that the scale of operation of regional offices must be reduced. Even more important, we endorse with enthusiasm the spirit of co-operation which is promoted within the report. Clearly, a more effective relationship among all members of Ontario's educational community must be fostered if better results are to be obtained. Toward this end, the following steps are to be undertaken to restructure the operation of the regional offices of the Ministry of Education.

## Structure

The immediate reduction to nine office locations will be accomplished through the amalgamation of the West Central Ontario and East Central Ontario offices, effective January 1, 1974. The new regional office for Central Ontario will serve the total geographic area included within the former Regions 7 and 8. It will be located at 2025 Sheppard Avenue East, Willowdale, Ontario.

Effective September 1, 1974, all regional offices will adopt a new mode of operation.

Each regional office will function in three operational areas - Curriculum Services, Supervisory Services, and Grants and Financial Services.

The scope and nature of the consultative services to be maintained will be determined on the basis of a co-operative needs-assessment exercise to be carried out within each regional office as soon as possible. The Regional Director in each region will organize, through the Regional Education Council, a series of meetings in order to assess the needs of the region for consultative services. The Council will then develop a co-operative plan to meet those needs within the limits of available resources. The major objective of this exercise will be to ensure the fullest utilization of the talent available, the avoidance of duplication of effort, and the attainment of the best possible results in the fields of supervision, curriculum services and school business and finance. Within the Ministry, this co-operative undertaking is clearly regarded as the most important aspect of the new approach to regional needs.

As part of this co-operative needs-assessment process, spokesmen for faculties of education and regional offices of the Ontario Institute for Studies in Education operating within the region will be included in the planning exercise.

The broad involvement which characterizes this approach should ensure that we effectively meet the differentiated needs within each region for consultative services. Without prejudging any final arrangements, it is anticipated that, over a period of time, the consultative services of the Ministry will be maintained at a fairly high level in Northern Ontario but reduced significantly in Southern Ontario where local resources should be sufficient to meet most requirements.

## Function

A basic underlying principle of the reorganization is to give regional offices the authority to make effective decisions at the regional level which will more closely reflect the diverse needs of local school boards and the Ministry. To facilitate such decentralized decision-making, each regional office will be responsible for provincial policy delivery in elementary and secondary school education and for dealing with matters of operations and administration relative to local school jurisdictions.

Specifically, the new Regional Offices will,

1) interpret Ministry policies, programs and guidelines to all boards;

2) establish regular, on-going contact with school boards, schools and school personnel, in order to achieve enlightened sensitivity to the needs of elementary and secondary school education in the region;

3) develop with local board personnel, expert requirements in the areas of curriculum development, school organization, system evaluation, management, and grants and finance;

4) assume final responsibility for the issuing of innovative course approvals; grant and building approvals; and the application of the Acts, Regulations and guidelines;

(over)

5) maintain an evaluation and interpretation strategy in co-operation with school boards which will determine the impact of Ministerial policy, programs and guidelines and which will keep the Central Office of the Ministry aware of policy needs;

6) maintain effective liaison with other regional government services in the social policy field;

7) act as the communication agent of the Ministry to school boards in the matter of Ministry publications;

8) co-ordinate educational research activities of the Ministry in the regions.

To move towards the realization of the objectives established for the regional offices, Ministry personnel will carry out their assignments by relating freely to the school systems in the region. They will, as required, initiate visitations and consultation with the trustees, teachers and school officials concerned.

Personnel

The Regional Director for each region will be responsible to the Assistant Deputy Minister, Education Administration Division.

Each Regional Director will be given a clear mandate to attain, within the region he serves, the degree of co-operation between the Ministry and each local authority, as well as among local authorities, that was envisaged by the task force. Further, each Regional Director will be held accountable for the successful implementation of the new regional services design.

The Regional Director will be assisted by co-ordinators, one for each of the service areas mentioned above. Each co-ordinator will have a functional relationship with the appropriate Branch Director in the Central Office but will be accountable to the Regional Director for operations within the region.

The creation of the new Regional Office structure and operating mode will clearly demand new skills and expertise in Ministry personnel. To ensure that the Ministry has the opportunity to develop and secure these skills and expertise at the outset, an intensive training program will be undertaken by Ministry personnel.

It will be appreciated that incumbent Regional Directors within the present organization model will bring to the re-organization activities a wealth of experience as they move to achieve successfully the accountability demands now being placed upon them.

Because the position of co-ordinator mentioned above is new, an intra-Ministry competition for the new co-ordinators will be held in most regions. All employees of the Ministry will have an immediate opportunity to apply for these positions. In the normal course of events, when there is an opening for the position of Regional Director, an open recruitment policy will apply. This policy will also be followed when professional recruitment is required following the initial developmental phase of the re-organization.

Subsequent memoranda will be addressed to the matter of professional development.

It is recognized that the staffing of the new regional offices will be dislocating to some employees presently working in regional offices as program consultants. It is clear also that the type of budget design described later in this memorandum and the new mode of operation will reduce the staff of the present regional offices to a considerable degree over the next few years. All such adjustments will, of course, be carried out with due regard for the individuals involved. It must be recognized, however, that it will be necessary for the Ministry to continually change its structure to meet the conditions present within the Province. In this way all who are concerned about the quality of education in Ontario can be assured that personnel serving the Ministry represent the best in creative and effective educational leadership.

## Financing

The dollar amount allocated within the budget of the Ministry for regional services for 1973-74 will act as the absolute ceiling for the operation of the new regional offices over the next three to five years. There will be no increase in funds for regional services during that period. Any increases in costs resulting from inflation or other sources will be absorbed within the cost ceilings represented by the 1973-74 allocation. Such action can be taken as a clear indication that the Ministry not only intends to practise restraint in spending, but at the same time recognizes the fact that the overall scale of our operation must be curtailed to be replaced by a new co-operative approach.

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Through the regional planning sessions the Ministry of Education, in company with school boards, will make the difficult but necessary decisions of scale and priorities required by this ceiling approach to the financing of regional services.

## The Central Office

If, as anticipated, the regional offices are successful in establishing co-operative action and implementing the new regional services design, this will have considerable impact in reducing the amount of guidance and services required from the Central Office of the Ministry. In contemplation of such results, the stringent control of complement which has been in effect within the Central Office of the Ministry for the last two years will continue. Once the effects of regional reorganization are evaluated, however, it is anticipated that reductions can be undertaken at this level as well.

## Conclusion

The Ministry of Education has a responsibility to communicate and interpret provincial policies and programs for education, for evaluating their effectiveness and for providing broad assistance to school boards. This responsibility has been described clearly in the Task Force Report as follows:

> *"There must be a clear recognition that, in organization terms and in action, the responsibility for local policy development and for the delivery of programs of education has been decentralized and delegated to local school jurisdictions - to school board trustees, to board officials, to school principals and to teachers. This decentralization does not imply abdication by the Ministry, but rather that responsibility is shared in an essential unity of purpose. The Ministry must provide strong leadership, innovative thinking, and a high degree of responsiveness to the educational environment of the Province.*

---

*Inherent in the Reports of the Committee on Government Productivity is the requirement that government become closer to the people of the Province in order that decision-making and achievement of objectives be facilitated through interaction and feedback of ideas. It is impossible to envision the Ministry of Education being sensitive to the diverse needs of the Ontario educational system if it were to centralize all of its operations in Toronto. The fundamental issue for Regional Offices of the Ministry is not whether they should exist but rather how they should be structured in the future.*

A major premise in developing the recommended structure has been to differentiate clearly between provincial policy development and school policy and program delivery. Within the educational system in Ontario, the first clearly falls within the jurisdiction of the Ministry of Education while the second, with some exceptions (e.g., provincial schools), is the responsibility of the school boards.

If the Ministry of Education is to develop sound provincial policies for education, it requires research capability, it requires evaluation of provincial needs with input from school boards; it requires a capacity to develop programs and guidelines of education which are consistent with the policies of the Ministry, and it requires a means of evaluating the Province-wide effectiveness of these policies and programs.

Within the policies, programs and guidelines established by the Ministry, the local units of administration are responsible for developing local policies which will provide quality education for their students. They are responsible for the curriculum in their schools, for the provision of special services, for the employment of the required resource skills and for the efficient operation of their system. This suggests two distinct components of organization in the educational system - the Ministry and the local units of administration.

It is essential that there be a strong unity of purpose between these two components, and that there be an effective integrating mechanism between provincial policy development and local policy development and program delivery.

Our concept of Regional Offices is based on the principle that the responsibility for provincial policy delivery and the responsibility for dealing with matters of operation and administration relative to school jurisdictions must, to the greatest extent possible, be delegated to Regional Offices of the Ministry. A Regional Office must be recognized as a responsible and responsive arm of the Ministry in the field. It must be given sufficient authority to make effective and expeditious decisions close to the point of reaction.

These offices must be responsible for clearly communicating and interpreting the policies and programs of the Ministry to the school boards in their regions. They must be responsible for interpreting curriculum guidelines, developing skills in the process of curriculum development and approving innovative programs. They must be delegated greater authority over budget approvals and capital programs. They must be responsible for continually evaluating the needs of education in their region and being sensitive to the unique requirements of each school board

(over)

*in their region, and continually assessing the effectiveness of Ministry policies and programs through observing their impact at the board level."*

The review of the role and structure of the Ministry of Education has been a relatively long-term exercise which, clearly, is not yet complete. In the main, however, as a result of the observations and insight of many people who have been consulted, the exercise has led and will lead to a number of changes that are intended to improve educational administration in Ontario and to have a positive impact upon the whole educational system. This latest step, the restructuring of regional organization, is viewed within the Ministry as offering new and important opportunities for effective relationships to be established among all of those who work within the educational system of this Province and who strive for a program that offers quality education on an equal basis to all. The opportunity now lies before us to make significant progress and we look forward to your full and effective co-operation to accomplish the goals that have been set.

Over the next few weeks you will be invited, as indicated, to participate more directly in discussions at your regional office as to how these plans should move ahead.

E. E. Stewart,
Deputy Minister of Education.

November 16, 1973.

Ministry of Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74

No. J

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: MINISTRY OF EDUCATION EXCHANGE PROGRAM WITH LOCAL SCHOOL AUTHORITIES AND OTHER EDUCATIONAL INSTITUTIONS

The exchange of personnel between local school authorities and the Ministry of Education is now in its second year of operation with ten exchanges currently in effect.

The Ministry of Education, which strongly supports this type of professional experience, wishes to announce that exchanges are presently being sought for the year 1974-75.

The terms of agreement will continue to be the same as in the past. All exchanges are voluntary, involve no financial transactions, and can be for one year or for shorter periods of time as may be necessary in some cases.

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Offers are being extended this year to include in the exchange program the Faculties of Education and the Ontario Institute for Studies in Education.

You are asked to bring this matter to the attention of personnel on your staff and to submit the names of interested members, the position held, and area(s) of interest to:

Mr. A. T. Carnahan, Director,
Educational Exchange and Special Projects Branch,
Ministry of Education,
Room 1521, 15th Floor,
Mowat Block, Queen's Park,
Toronto M7A 1L5.

An early response to the above will be appreciated.

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H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

January 18, 1974

c.c. Regional Directors of Education

Ministry
of
Education
Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

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1973-74

No. K

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: TOUR OF THE THEATRICAL COMPANY FROM FRANCE "LA COMEDIE FRANCAISE"

La Comédie Française, the oldest theatrical company in the world is making a special trip to Canada this year, their second such journey since first appearing in this country 19 years ago.

The tour will cover 6 major cities - Ottawa, Toronto, Winnipeg, Quebec City, Montreal and St. John's, Newfoundland.

Individual schools have been notified by mail from the Canada Council Touring Office of the dates of the performances in Ontario - In Ottawa, from February 25 to March 2, and from April 1 to April 6; in Toronto, on March 14, 15 and 16, 1974.

May I ask you to encourage students and teachers, particularly those interested in the study of French and Theatre, to take advantage of this educational and cultural opportunity to see an outstanding and world-famous theatrical group - La Comédie Française.

H. K. Fisher

H.K. Fisher
Assistant Deputy Minister

February 5, 1974

c.c. Regional Directors of Education

Ministry
of
Education
ntario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74
No. L

MEMORANDUM TO: REGIONAL DIRECTORS OF EDUCATION
DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: EARLY SCHOOL LEAVING OF 14 and 15 YEAR-OLDS

Legislation which will permit the Minister of Education to make a regulation whereby certain students may be legally excused from attendance at school prior to age 16 is expected to be introduced at the next session of the Legislature. Because of the interest across the province in the new provision, the enclosed outline of the content of the anticipated regulation is being circulated for your information and reaction. The proposed action is not to be interpreted as a return to the previous practice of issuing work permits.

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Your comments will be welcomed and should be directed to the Director, Supervisory Services Branch, Mowat Block, 900 Bay Street, Toronto M7A 1M9.

for H. K. Fisher
Assistant Deputy Minister

February 7, 1974.

Ref.
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# Outline of the
# Proposed Regulation to Permit Certain Students to be Excused from School Attendance Before the Age of 16

1. Definitions

(a) A "child" in the regulation will mean a person of compulsory school age who has attained the age of fourteen years and whose parents wish to have him excused from attendance at school under the regulation.

(b) A "committee" means a committee established by each board for the purposes specified in the regulation. The committee will be composed of three or more persons appointed each year by the board. A quorum will consist of a chairman who will be a member of the board, a supervisory officer, and at least one other person.

(c) A "pupil" means a child for whom a program under the regulation has been prescribed.

2. Application Procedures

(a) The parent or guardian applies in writing to the appropriate school principal stating why he considers that the child should be excused from attendance at school.

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(b) The principal forwards the application to the secretary of the committee.

(c) The committee considers the application and any oral or written submissions made by any persons in support or in opposition. The principal, the guidance counsellor, teachers and the school attendance counsellor may be required to report to the committee and to make recommendations.

3. Committee Decision

(a) The committee interviews the child, the parents and any other person it considers appropriate.

(b) The committee determines that the child shall,

(i) attend school as required by The Schools Administration Act;

(ii) attend school on a part-time basis in a program prescribed by the committee; or

(iii) be excused from attendance at school if he conforms to a program prescribed by the committee.

4. The Program

(a) When the parent or guardian of the child concurs with the decision of the committee, the committee prescribes for the child a program involving continuing studies, other activities or both, directed towards his needs and interests.

(b) The pupil is required to conform to the prescribed program or he will no longer be excused from attendance at school.

(c) A parent may apply in writing to the committee for an alteration of the prescribed program, and the committee, after a review of the situation, may or may not alter the program.

5. Administration of the Program

(a) A pupil excused from attendance at school as determined by the committee will be included as a full-time pupil in a school until he is no longer of compulsory school age.

(b) The school attendance counsellor will have the same powers and duties in respect of a pupil as in the case of a child not excused from attendance at school.

(c) The school attendance counsellor will report to the committee as required by the committee regarding the progress of the pupil. The school attendance

(over)

counsellor is entitled to obtain from the parent and from any person associated with the conduct of the prescribed program such information as he requires for the report.

(d) The parent has the right to examine the reports and recommendations made in accordance with the regulation.

(e) The board will transmit annually to the provincial school attendance counsellor a report summarizing the activity of its committee and including the number of pupils who,

(i) were excused from attendance at school;

(ii) were required to attend school on a part-time basis only; and

(iii) returned to full-time attendance at school.

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1973-74: M

MAR 12 1974
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MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: SCHOOL YEAR CALENDAR 1974-75

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In planning the School Year Calendar 1974-75, School Boards are referred to Ontario Regulation 546/73 SCHOOL YEAR AND SCHOOL HOLIDAYS for detailed information, with special reference to Sections 2.-(2), 3., and 4.-(1).

School calendars are to be submitted by May 1st, 1974, to the Regional Director of Education for your Region. A calendar is required for each school. Since several schools may be on the same calendar, please list on the reverse side of the calendar the schools which are following this particular calendar. Additional copies of the calendar may be requested from the Regional Office or they may be photocopied.

In the space provided below the dates on the enclosed calendar(s), the appropriate symbol is to be inserted to designate a day which is a statutory school holiday (H), a board designated holiday (B), or a professional activity day (P).

A. *STATUTORY SCHOOL HOLIDAYS*

(i) The following statutory school holidays have been designated H in the space below the date:

| | | |
|---|---|---|
| Thanksgiving Day | - | October 14 |
| Christmas Vacation | - | December 23-27, 30, 31<br>January 1-3 |
| Good Friday | - | March 28 |
| Victoria Day | - | May 19 |

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(ii) In the space below the appropriate dates for the following, mark H:

| | | |
|---|---|---|
| Remembrance Day | - | November 11 (if observed as a holiday on that date) |
| Mid-Winter Break | - | March 17-21 ( if observed as holidays on those dates) |
| Easter Monday | - | March 31 (if observed as a holiday on that date) |

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B. *BOARD DESIGNATED HOLIDAYS*

In the space below the appropriate dates for the following, mark B:

a) if the mid-winter break is not observed from March 17-21, the five consecutive school days within the period January 6 - June 27 designated by the board in lieu thereof.

b) if Remembrance Day is not observed as a school holiday on November 11, the date designated by the board as a school holiday in lieu thereof.

c) if Easter Monday is not observed as a school holiday on March 31, the date designated by the board as a school holiday in lieu thereof.

C. *PROFESSIONAL ACTIVITY DAYS*

On the school calendar(s), in the space below the appropriate dates, mark P:

the days designated by the board as professional activity days.

Many reports have indicated a high degree of satisfaction with the advantages forthcoming from professional activity days. On the other hand there has been some unfavourable reaction, particularly on the part of parents. Every effort should be made to keep the parents informed as to the purposes and dates of professional activity days. Schools should not be closed early for professional activity purposes beyond the days specified in the school year calendar approved by the board.

Under Ontario Regulation 546/73 - SCHOOL YEAR AND SCHOOL HOLIDAYS, there is provision for professional development of teachers within the terms of reference for professional activity days. Because of the wide differences in interpretation of the professional development aspect, supervisory officers and boards are requested to study carefully the programs planned under this designation to ensure that acceptable practices are followed.

D. *INSTRUCTIONAL DAYS*

The school year shall include a minimum of 185 instructional days.

It is not necessary to indicate the dates of instructional days.

A school day that is designated as an instructional day on the school calendar is a day upon which an instructional program, that may include examinations, is provided for each pupil.

*E.* In columns A, B, C, and D indicate the number of days as designated for each month. The totals of columns A and B will be 20. The totals of columns C and D will be 194.

H. K. Fisher

H. K. Fisher,
Assistant Deputy Minister

March 6, 1974.

cc: Regional Directors of Education

Ministry
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: N

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MAY 3 1974
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MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: JUNE BOARD REPORT 1974

The data provided by the June Board Report for 1973 has proved of increasing value. In addition to the planning and decision-making information in the areas of finance, facilities, staff and curriculum, it has become the major year-end data change document. This information was reflected in the revised Directory of Education 1973-74.

This year's report follows essentially the same format as last year. It includes one additional major section dealing with the "Grid Distribution" of teachers by category. This replaces the information request made of you last September. It will now be possible to drop three sections of similar information requested on the School September Reports.

Pages 8 and 9 have been revised in a continuing effort to define clearly the information required. The need for accuracy is paramount. To assist in the completion of the form, extensive preprinting of information from our existing records is provided.

We again ask your support in ensuring that the 1974 June Board Report is completed accurately and returned to your Regional Director of Education by June 5, 1974.

Your careful attention to the details of this report will be appreciated.

J. S. Stephen
J. S. Stephen
Assistant Deputy Minister

April 22, 1974.

cc: Regional Directors of Education

Ref
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Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: 0

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: APPOINTMENTS, MINISTRY OF EDUCATION

Following a province-wide competition from within the staff of the Ministry, appointments to the Regional Offices, Ministry of Education, are announced today. With these appointments and other staff changes, the Regional Offices are being re-structured as suggested in the Report of the Task Force on Reorganization. The Regional Offices of the Ministry will assume their new operational role in September, 1974.

### Northwestern Ontario Region, Thunder Bay

| | |
|---|---|
| Miss F. Poleschuk | Superintendent of Curriculum Services |
| Mr. H. K. Wooster | Superintendent of Supervisory Services |

### Midnorthern Ontario Region, Sudbury

| | |
|---|---|
| Mr. R. Brulé | Superintendent of Curriculum Services |
| Mr. D. R. Tovey | Superintendent of Supervisory Services |

### Northeastern Ontario Region, North Bay

| | |
|---|---|
| Mr. E. R. Houghton | Superintendent of Curriculum Services |
| Mr. J. J. Sullivan | Superintendent of Supervisory Services |

### Western Ontario Region, London

| | |
|---|---|
| Mr. R. D. Latimer | Superintendent of Curriculum Services |
| Mr. J. Lockerbie | Superintendent of Supervisory Services |

### Midwestern Ontario Region, Waterloo

| | |
|---|---|
| Mr. W. C. Blake | Superintendent of Curriculum Services |
| Mr. E. A. Dayman | Superintendent of Supervisory Services |

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Niagara Region, St. Catharines

| | |
|---|---|
| Mr. J. M. Clemens | Superintendent of Curriculum Services |
| Mr. W. T. Mitchell | Superintendent of Supervisory Services |

Central Ontario Region, Toronto (previously announced)

| | |
|---|---|
| Mr. K. F. Telfer | Superintendent of Curriculum Services |
| Mrs. J. M. McConnell | Superintendent of Supervisory Services |

Eastern Ontario Region, Kingston

| | |
|---|---|
| Mrs. A. Skillings | Superintendent of Curriculum Services |
| Mr. P. H. Torrance | Superintendent of Supervisory Services |

Ottawa Valley Region

| | |
|---|---|
| Mr. V. Caron | Superintendent of Curriculum Services |
| Mr. H. S. Barber | Superintendent of Supervisory Services |

H. K. Fisher

H. K. Fisher
Assistant Deputy Minister

May 10, 1974

Ministry
of
Education
ario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74:P

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

SUBJECT: Memorandum on TEACHING OF MORAL VALUES IN SCHOOLS

For your information I am forwarding a copy of the memorandum which is being mailed to school boards entitled TEACHING OF MORAL VALUES IN SCHOOLS and a copy of the Minister's address on the topic which he presented to the Ontario Education Association 1974 Conference.

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G.H. Waldrum

G. H. Waldrum
Deputy Minister of Education

June 5,1974

cc: Regional Directors of Education

Ref
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Ministry
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Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: Q

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

SUBJECT: APPOINTMENTS TO THE LANGUAGES OF INSTRUCTION COMMISSION OF ONTARIO

For your information I am forwarding a copy of the memorandum which is being mailed to school boards concerning Appointments to the Languages of Instruction Commission of Ontario.

G. H. Waldrum

G. H. Waldrum
Deputy Minister of Education

June 26, 1974.

cc: Regional Directors of Education

Ref.
370.9713
O59M

Ministry
of
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Ontario

Mowat Block, Queen's Park
Toronto, Ontario
M7A 1L2

1973-74: R

MEMORANDUM TO: DIRECTORS OF EDUCATION
SUPERINTENDENTS OF SEPARATE SCHOOLS

RE: ONTARIO ELEMENTARY AND SECONDARY SCHOOL ENROLMENT PROJECTIONS, 1974 - 1983

As an introduction to the attached Ontario Elementary and Secondary School Enrolment Projections, 1974 - 1983, I draw your attention particularly to secondary enrolment. Increases in this enrolment from year to year have dropped to only 0.5 per cent or about 2,700 students in the entire province in 1973. Five years previously, in 1969, the increase was 6 per cent. Thus, the increase is approaching zero, a turning point which will be reached not later than 1975. In short, unless there are marked changes from present trends, secondary school officials, as well as elementary school officials, will be facing the problems associated with decreasing enrolment.

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J F Kinlin
J. F. Kinlin
Assistant Deputy Minister

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August 16, 1974

cc: Regional Directors of Education